



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Kalibo, Aklan



December 20, 2017

DIVISION MEMORANDUM

No. 331, s. 2017

ENHANCEMENT TRAINING FOR THE PERSONNEL SELECTION BOARD AND THEIR BACK-UP

To: **Chief Education Supervisors (SGOD)**
Education Program Supervisors
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
Senior/Education Specialists
Others Concerned

1. The Department of Education (DepEd) Division of Aklan will conduct an **Enhancement Training for the Personnel Selection Board and Their Back-up** on January 3-5, 2017. Venue to be announced later.
2. This activity aims to:
 - a. re-orient the participants on the policies and guidelines stated on the Merit Selection Plan; and
 - b. review the policies to address the present needs and concerns of the teaching and non-teaching personnel
3. The participants to this activity are shown in the attached list.
4. Travel and other incidental expenses of participants shall be charged against local funds while training materials, food and venue shall be charged against HRTD Downloaded Fund INSET subject to the usual accounting and auditing rules and regulations.
5. Immediate and widest dissemination of this Memorandum is highly enjoined.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

JOSE NIRO R. NILLASCA
Education Program Supervisor
In-Charge of the Division

Reference: Division Memo No. 308 s. 2017

Enclosure: 1 – (R.O. 12-94)

To be indicated in the Perpetual Index
under the following subjects:

TEACHERS

SCHOOL HEADS

TRAINING

LFS

“May katawhayan ag kalipayansa among mgaescuelahan.”



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List of Participants

| Position | Regular Composition | Back-up Personnel |
|-----------------------------------|--|-----------------------------|
| Chairperson | EPS Jose Niro R. Nillasca | PSDS John Razie Z. Isagan |
| Member-SDO | AO V Patrocenia Y. Mamburam | AO IV Marlyn F. Tacud |
| Member-CID | CES Dobie P. Parohinog | PSDS Amando A. Zolina |
| Member-SGOD | CES Michael T. Rapiz | EPS Johann C. Cawaling |
| Member-HRMO | AO IV Marlyn F. Tacud | AO V Patrocenia Y. Mamburam |
| Member-Rank and File | SEPS Leilanie F. Sindingan | EPSt II Roland F. Democrito |
| Member- Rank and File Secretariat | ADAs Helen Fabellano PDO I ShennaRikka Y. Mamburam ADAs III Christie Advincula | |
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