



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

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October 1, 2021

DIVISION MEMORANDUM

No. 388, s. 2021

**FINANCE COORDINATION MEETING WITH SCHOOL HEADS AND FINANCIAL STAFF  
(ADAs III and ADAs II) of ALL PUBLIC ELEMENTARY AND SECONDARY SCHOOLS**

To: **Public Schools District Supervisors  
School Heads of All Public Elementary and  
Secondary Schools  
Financial Staff of All Public Elementary and  
Secondary Schools**

1. The Schools Division of Aklan will be conducting a Finance Coordination Meeting with School Heads and Financial Staff (ADAs III and ADAs II) of all Public Elementary and Secondary Schools on October 6, 2021 at 8:30AM to 12:00NN via MS Teams.
2. This will be attended by the Public Schools District Supervisors, School Heads and Financial Staff of all Public Elementary and Secondary Schools.
3. The objective of this coordination meeting is to regularly provide technical assistance and to address concerns regarding the implementation of DepEd Order No. 29, s. 2019 on the use of checking account in the release and disbursement of school Maintenance and Other Operating Expenses (MOOE).
4. Instructions on the release of Additional MOOE per Division Memorandum No. 369, s. 2021 will be discussed. Other important reminders on the liquidation of school MOOE for the last quarter of the year will also be discussed.
5. For your information and guidance.

  
**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent

MAJ/FDM/BSS/ARLN



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