



Republic of the Philippines  
 Department of Education  
 Region VI—Western Visayas  
**DIVISION OF AKLAN**



Archbishop Gabriel M. Reyes Street, Kalibo, Aklan

October 15, 2018

**DIVISION MEMORANDUM**

No. 254 s. 2018

**GIRL SCOUTS OF THE PHILIPPINES - AKLAN COUNCIL  
 OUTDOOR TRAINING COURSE FOR ADULT/TROOP LEADERS**

To: **Public Schools District Supervisors  
 Principals/Head Teacher-In-Charge of the District  
 Head of Public/Private Elementary/Secondary/Integrated Schools  
 District Field Advisers, Secondary School Coordinators, Troop  
 Leaders**

1. The Girl Scouts of the Philippines Aklan Council in coordination with the Office of the Youth Development Program of the Department of Education will hold its Outdoor Training Course for Adult/Troop Leaders on **November 2-4, 2018 at Maloco National High School, District of Ibajay West**. Mrs. Helen Deguma, Diploma'd Trainer and Member of the National GSP Training Pool will conduct the said training.

2. Registered Adult/Troop Leaders for the current year with Basic Training Course and/or Age Level Course.

3. Schedule of Outdoor Training Course:

Event : Outdoor Training Course for Adult/Troop Leaders  
 Date : November 2-4, 2018  
 Venue : Maloco National High School, District of Ibajay West  
 Opening Ceremony : 1:30 PM - November 2, 2018 (Official Uniform)  
 Closing Ceremony: 1:30 PM - November 4, 2018 (Official Uniform)  
 Registration Fee: P 1,300.00 (inclusive of food, training hand-outs/kit, and other misc. expenses . This is live-in training)

4. Participants are requested to bring the following:

- |                           |   |
|---------------------------|---|
| Business/Official Uniform | Toiletries, towels                        |
| Alternate Uniform         | Flashlight, first aid kit                 |
| Fun T-shirts              | Personal Medicines                        |
| Closed black shoes        | Writing materials, references             |
| Casual dress              | Jogging pants,<br>physical fitness outfit |
| Rubber shoes, slippers    | Sit-upon                                  |
| Ground Sheet, bedroll     | Sleeping wears, OFF lotion                |
| Art materials/Scissor     | Camera (optional)                         |

Water canteen

Eating paraphernalia's (optional)

5 pcs. - Bamboo slats ( 3ft. long; 2 inches wide)  
5 meters - thick plastic twine

5. The participants are expected to be at the training venue 10:00 o'clock in the morning of November 2, 2018, Day 1 for registration. First meal is P.M. snacks and last meal is lunch of the last day.
6. The registration fee of One Thousand Three Hundred Pesos Only (P1, 300.00) shall be charged to each participant to cover expenses for three (3) days ( 2 breakfast, 2 lunches, 2 dinners, and 4 snacks), and materials necessary in the conduct of this activity. The registration fee and other expenses incurred by the participant to this training event shall be charged against the local funds/School MOOE/SEF subject to the usual accounting and auditing rules, procedures and regulations.
6. Immediate and wide dissemination of this Memorandum is desired.

  
**DR. SALVADOR O. OCHAVO, JR., CESO VI**  
Schools Division Superintendent

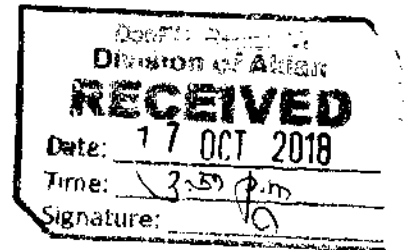
Enclosure: Aklan GS Council Circular No. 15, s. 2018  
To be indicated in the Perpetual Index  
under the following subject

TEACHERS  
COORDINATORS  
PROGRAMS  
SCOUTING



**GIRL SCOUTS OF THE PHILIPPINES**

Aklan Council  
Capitol Site, Kalibo, Aklan  
Telefax: (036) 268-5651



Circular No. 15  
S. 2018

**TO :** Public Schools District Supervisor  
Principal In-charge of the District  
Head of Public/Private Elementary/Secondary and  
Integrated Schools, District Field Advisers, Secondary  
School Coordinators and Troops Leaders

**RE :** **OUTDOOR TRAINING COURSE FOR ADULT/TROOP LEADERS**

**DATE :** October 12, 2018

Greetings!

The Girl Scouts of the Philippines Aklan Council in coordination with the Office of the Youth Development Program of the Department of Education will hold its Outdoor Training Course for Adult/Troop Leaders on **November 2-4, 2018 at Maloco National High School, District of Ibajay West**. Mrs. Helen Deguma, Diploma'd Trainer and Member of the National GSP Training Pool will conduct the said training.

**Hereunder are the details:**

Event : Outdoor Training Course for Adult/Troop Leaders  
Date : November 2-4, 2018  
Venue : Maloco National High School, District of Ibajay West  
Opening Ceremony : 1:30 PM - November 2, 2018 (Official Uniform)  
Closing Ceremony: 1:30 PM - November 4, 2018 (Official Uniform)  
Registration Fee: P 1,300.00 (inclusive of food, training hand-outs/kit, and other misc. expenses . This is live-in training)

Qualifications: Registered Adult/Troop Leaders for the current year with Basic Training Course and/or Age Level Course

**Things to prepare:**

Business/Official Uniform	Toiletries, towels
Alternate Uniform	Flashlight, first aid kit
Fun T-shirts	Personal Medicines
Closed black shoes	Writing materials, references
Casual dress	Jogging pants, physical fitness outfit
Rubber shoes, slippers	Sit-upon
Ground Sheet, bedroll	Sleeping wears, OFF lotion

Art materials/Scissor  
Water canteen

Camera (optional)  
Eating paraphernalia's (optional)

5 pcs. - Bamboo slats ( 3ft. long; 2 inches wide)  
5 meters - thick plastic twine

This training aims to adequately prepare capable adult who can make Girl Scouting affect its positive influence on our girls, and enable the adult/troop leaders meet the demands and challenges of today's changing environment. Further, this will also help the Council in its pursuit to develop and produce Trainers who can perform efficiently their particular functions in the organization as well as develop their potentials for more significant tasks.

**The participants are expected to be at the training venue 10:00 o'clock in the morning of November 2, 2018, Day 1 for registration. First meal is P.M. snacks and last meal is lunch of the last day.**

Enclosed are the Reply Slip and Information Sheet for the individual participant to accomplish and submit the information sheet upon signing for registration. We expect to receive the **Reply Slip on or before October 30, 2018**, or you may contact our Office at (036) 268-5651/ 0920-4932884 for inquiries.

All expenses pertaining to this event may be charged to MOOE/Local Funds/SEF and other sources of funds subject to usual auditing rules and procedures. Please grant Leave Credits for services rendered on Saturdays and Sundays on this activity.

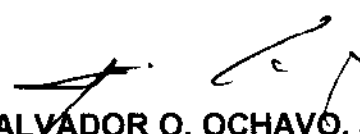
Widest dissemination pertaining to the above mentioned schedule of activities and full support of all concerned is highly appreciated.

Thank you for your full support in the Scouting movement of Aklan.

ATTY. CHRISTINE  DELA CRUZ  
Council President

  
FERDIELYN M. MABAYON  
Council Executive

Approved by:

  
Dr. SALYADOR O. OCHAVO, JR., CESO VI  
Schools Division Superintendent  
Division of Aklan

COUNCIL TRAINING SCHOOL 2018

REPLY SLIP

\_\_\_\_\_  
Date

We are sending the following to the Council Training School 2018 to be held at Maloco National High School, District of Ibaday West on November 2-4, 2018. Please submit to GSP Aklan Council on or before October 30, 2018.

**COURSE : OUTDOOR TRAINING COURSE FOR ADULT/TROOP LEADERS**

NAME OF PARTICIPANT	POSITION IN GSP
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Endorsed by:

\_\_\_\_\_  
Print Name & Signature of GSP Coordinator

Approved by:

\_\_\_\_\_  
Print Name & Signature of School Principal or District Supervisor

Girl Scouts of the Philippines  
National Headquarters  
Manila

Girl  
 Adult

Region: \_\_\_\_\_  
Course: \_\_\_\_\_

INFORMATION SHEET

Name (Please Print) \_\_\_\_\_  
Last First M.I. Nickname

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Civil Status \_\_\_\_\_  
Month Day Year

Home Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Business Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Educational Attainment \_\_\_\_\_

Present Occupation \_\_\_\_\_

Person to Contact in Case of Emergency \_\_\_\_\_

Relationship \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

Present position/s in Girl Scouting \_\_\_\_\_

1. Volunteer Activities/Involvements in GSP and Other Organizations. (Please check)

	Year
<input type="checkbox"/> Girl Scout	_____
<input type="checkbox"/> Troop Leader	_____
<input type="radio"/> Twinkler	
<input type="radio"/> Junior	
<input type="radio"/> Cadet	
<input type="radio"/> Star	
<input type="radio"/> Senior	
<input type="checkbox"/> Trainer	_____
<input type="checkbox"/> Council Board Member	_____
<input type="checkbox"/> Standing Committee Member	_____
<input type="checkbox"/> District Field Adviser	_____
<input type="checkbox"/> District Committee Member	_____

Barangay Girl Scout Committee Member \_\_\_\_\_

Other (Please specify) \_\_\_\_\_

2. Girl Scouting Training Courses Taken. (Please check)

	Year Taken		Year Taken
<input type="checkbox"/> Orientation to Girl Scouting	_____	Quartermasters' Course	_____
Basic Course	_____	Star Holiday Course	_____
Specialization Course	_____	Training for Trainers	_____
Outdoor Course	_____	Trainers Update	_____
Troop Leadership Course	_____	GS Office Management	_____
Badgework Workshop	_____	Council Administration	_____
Campers Permit Course	_____		_____
Camp Management Course	_____		_____

3. Qualification/Credentials earned. (Please check)

	Year Earned		
Camp craft	_____	QM Certificate	_____
Camper's Permit	_____	Trainer's Credentials	_____
Camper's License	_____	Specialist Trainer	_____
Star Holiday Permit	_____	Trainer's Diploma	_____

4. Place/Year of Last Attendance at NTS \_\_\_\_\_  
Place \_\_\_\_\_ Year \_\_\_\_\_

5. Scholarships/Awards Received in Girl Scouting/Others \_\_\_\_\_  
Year \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Special Interests \_\_\_\_\_  
\_\_\_\_\_

7. Special Abilities/Skills \_\_\_\_\_

8. Food Prohibition/Restriction \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date