DIVISION MEMORANDUM
No. 373, s. 2021

ORIENTATION ON THE HOME GARDENING PROGRAM

To: OIC, Office of the Asst. Schools Division Superintendent
   Chief Education Supervisors
   Education Program Supervisors
   Public Schools District Supervisors
   Senior/Education Program Specialists
   Heads of Public Elementary, Secondary and Integrated Schools

1. In compliance with Regional Memorandum No. 342, s. 2021 [Guidelines on the Creation of Home Gardening Program in Western Visayas], there will be a virtual Division Orientation of the Home Gardening Program on September 29, 2021 at 9:00 o’clock in the morning.

2. The participants to this activity are:
   a. District Home Gardening Program (HGP) Coordinator
   b. District EPP Coordinator
   c. HGP Coordinators of secondary schools

3. The participants are expected to be on-site during this Orientation and are advised to adhere to the existing health protocols and standards in accordance to DepEd Order No. 14, s. 2020 titled Guidelines on the Required Health Standards in Basic Education Offices and Schools.

4. Expenses relative to the conduct of this activity shall be charged to HRTD and/or downloaded funds subject to the usual accounting and auditing rules and regulations.

5. The activity will be accessed via Microsoft Teams. The link will be provided later.

6. Attached herewith is the list of participants by district.

7. Immediate and wide dissemination of this Memorandum is earnestly desired.

MIGUEL MAC B. APOSIN EdD, CESO V
Schools Division Superintendent

Enclosure: as stated
Reference: Regional Memorandum No. 342, s. 2021
To be indicated in the Perpetual Index under the following subjects:

ASSESSMENT INNOVATION PROGRAMS

MIT/cdb

Poblacion, Numancia, Aklan
Tel. No. (036) 265-3744; 265-3737; 265-3738 (Trunkline)
Website: depedaklan.org
Email Address: aklan.1958@deped.gov.ph
Altavas – 9 participants
1. Joanne Parohinog – HGP
2. John De Juan – EPP
3. Jimmy Elias
4. July Ann Carillo – Catmon IS
5. Christine Joy Ibesate – Talon IS
6. Ana Bella Lozada – Justicia Morales Young NHS
7. Ryan Ropa – Altavas NS
8. Roland Milo – Linayasans NHS
9. Remelis Mariano – Lupo NHS

Balete – 9 participants
1. Lorna Mongcal – EPP
2. Jerlie Andrade
3. Alwin Yasa
4. Rassel Quirino – Patricino A. Lachica IS
5. Evelyn Guevarra – Fr. Julian C. Rago MNHS
6. Noli Rubihid – Calizo NHS
7. Angie Lauz – Jose F. Menez MNHS
8. Rio Francisco – Jose B. Legaspi MNHS
9. Antonio Dalida Jr. – Balete IS

Banga – 9 participants
1. Jeanette Estanislao – HGP
2. Allyn Teodosio – EPP
3. Jecel Fernando – Aguinaldo T. Repiedad Sr. IS
4. Merilos Tolentino – Bacan NHS
5. Julius Rario – Don Edecio S. Venturana IS
6. Lino Quisote – Daja Sur NHS
7. Aida Ropa – Petronilo C. Ibadlit NHS
8. Aida Respino – Mangan NHS

Batan – 16 participants
1. Adriano Padasas –
2. Eden Benedicto – EPP
3. Eduard Patricio –
4. Johns Padasas – Angas IS
5. Mary Jane Desederio – Bay-ang Magpag-ong NHS
6. Shiela De Juan – Camanci NHS
7. Louiella Patricio – Batan Academy (ANS)
8. Angie Marcelio – Tabon IS
9. Mauricio Cuatriz – Mambuquiao IS
10. Emie De Jose-Dela Cruz – Mandong IS
11. Mary Joy Nemis – Camaligan NHS
12. Melchor Tolentino – Napti IS
13. Elena Ilili – Palay IS
15. Leobeth Joyce Gomez – Ipil IS
16. – Rizal J. Rodriguez NHS
Buruanga - 6 participants
1. Marcos Sualog - HGP
2. Leslie Bunao - EPP
3. Meldred Patricio
4. Maellen Grace Baco - Habana IS
5. Socorro Roldan - Buruanga VS
6. Maylin Magbanua - Buruanga NHS

Ibajay West - 6 participants
1. Raymond Solis - HGP
2. Fatima Magsangkay - EPP
3. Beverly Bozar
4. Jay Oliver Salvador - Ibajay NHS
5. Jinky Aborka - Ondoy NHS
6. Maria Femie Posadas - Maloco NHS

Ibajay East - 5 participants
1. Jefferson Valentin - HGP
2. Annapel Gelito - EPP
3. Arvin Simera
4. Mila Yamog - Naile NHS
5. Mark Vincent Infante - Naisud NHS

Kalibo I - 6 participants
1. Ramel Cipriano - HGP
2. Rizza Ignacio - EPP
3. Rafail Bautista
5. Lorna Carillo - Regional Science HS for Region VI
6. - Aklan NHS for Arts and Trades

Kalibo II - 5 participants
1. Rodolfo Resico - HGP
2. Consejo Resico
3. Aileen Lorenzo
4. Leo Malbas - Bakhaw Norte IS
5. Renna Lynne Hilario - Linabuan NHS

Lezo - 5 participants
1. Gerald Aguirre - HGP
2. Kristelyn Malapad - EPP
3. Jerely Diaz
4. Erlita Cipriano - Lezo IS
5. Arlene Ibea - Catalino M. Prado NHS

Libacao - 9 participants
1. Margie Zaspa
2. Enrilyn Ninofrancio
3. Ivy Sagales
4. Ronilo Sandaya - Libacao National Forestry Vocational HS
5. Sharol Zarain - Ortega IS
6. Jun Cortes - Guadalupe NHS
7. Remy Zolina Jr. - Alfonso XII NHS
8. Filoteo Sagales - Dalagsaan IS
9. Jason Asiong - Loctuga NHS
Madalag - 9 participants
1. Victorio Nival Jr. - HGP
2. Celsa Gonzales - EPP
3. Flordeliza Gantaan
4. Samuelo Apolinario - Madalag NHS
5. Jolly Lauriano - Loreto N. Nedic NHS
7. Mark Anthony Nillasca - Agtuangan IS
8. Femie Ambay - Ma. Cristina IS
9. Rhyme Apolinario - Medina IS

Makato - 8 participants
1. Elisa Yabut - HGP
2. Rona Castillon - EPP
3. Belinda Fuentes
4. Daniel Toriano Jr. - Makato IS
5. Leony Liza Tajaran - Dr. Ramon B. Legaspi Sr. NHS
6. Jenebel Reyes - Bagong Barrio IS
7. Elvie Padasas - Baybay-Alibagon IS
8. Marcell Terencio - Anselmo B. Legaspi NHS

Malay - 7 participants
1. Jay Tumaca
2. Judy Villanueva
3. Juliet Gantang
4. Jonalyn Quintino - Manocmanoc NHS
5. Leila Espinosa - Boracay NHS
6. Janice Alegarme - Malay NHS
7. Armelyn Dela Cruz - Lamberto H. Tirol NHS

Malinao - 9 participants
1. Erwin Rogello - HGP
2. Jena Igy - EPP
3. Mary Rhea Iteo - Malinao School for Philippine Craftsmen
4. Melinde Arnesto - Ciriac L. Icamina Sr. NHS
5. Jessica Torres - Lilo-an NHS
6. Mary Ann Nalaunan - Navitas NHS
7. Lara Nervar - Rosario NHS
8. Myca Aquino - Kinalangay Viejo IS
9. Heirilyn Villaruel - San Roque IS

Nabas - 8 participants
1. Jacqueline Chu - HGP
2. Mariano Talosa - EPP
3. Charrie Lou Martinez
4. Rovelyn Furatero - Laserna IS
5. Raul Caballero - Solido NHS
6. William Ibadlit - Toledo NHS
7. Ronnie Salminao - Unidos NHS
8. Lea Igat - Un

New Washington - 7 participants
1. Russel Silverio - HGP
2. Joseph Jimenez - EPP
3. Nelda Bautista
4. Analyn Dumalfin - Pinamuk-an Integrated Farm School
5. Erwin Zomil - Ochando NHS
6. Ornel Mainit - Candelaria NHS
7. Joselito Aserit - New Washington National Comprehensive HS
Numancia – 5 participants
1. Rodney Nicodemus – HGP
2. Elisa Tarantan – EPP
3. Jesie Elias
4. Mary Jane Rosales – Numancia IS
5. Chara Faith Salido – Numancia National School for Fisheries

Tangalan – 8 participants
1. Rea Campo – HGP
2. John Michael Ibo – EPP
3. Rowena Tabanera
4. Elyn Rata – Tangalan NHS
5. Josephine Tumbagahan – Panayakan NHS
6. Leila Bituin – Tamalagon IS
7. Vemalyn Felisario – Jawili IS
8. Ma. Fiordeliz Tefora – Vivo IS

Management Team
1. Division HGP Focal Person Marivic Tolentino
2. Division HGP Coordinators Roland Democrito
3. Division HGP Coordinators (Melky Arboleda, Sheena Ricka Mamburam) 
4. Division EPP Coordinator Divina Barrera
5. Division TLE Coordinator Joseph Neil Carmen
6. Division SHS Coordinator Louie Rebutar
REGIONAL MEMORANDUM  
No. 248, s. 2021  

GUIDELINES ON THE CREATION OF HOME GARDENING PROGRAM IN WESTERN VISAYAS

To: Schools Division Superintendents  
Regional Functional Division Chiefs  
All Others Concerned

1. In response to the call of the Sustainable Development Goals to alleviate hunger and poverty, and promote good health and well-being, this Office spearheads the implementation of Home Gardening Program in Region VI-Western Visayas.

2. Enclosed is the approved Proposal for Home Gardening Program.

3. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO EdD, CESO IV  
Regional Director

Attachment: As stated  
Reference: None  
To be indicated in the Perpetual Index  
under the following subjects:  

ASSESSMENT  
INNOVATION  
PROGRAMS
Proposal for HOME GARDENING Program

I. Rationale

Home Gardening is the cultivation of a small portion of land and/or in a container around the household or within walking distance from the family home for security, convenience, and special care. It is a small-scale production system supplying agricultural food items either not obtainable, affordable, or readily available through retail markets.

Home gardens can be described as a mixed cropping system of vegetables, fruits, plantation crops, spices, herbs, ornamental, flowering, and medicinal plants as well as livestock that can serve as a supplementary source of food and income. Home gardening requires low or no capital input and simple technology.

The occurrence of the pandemic and economic crisis has taught us lessons and drew out realizations as highlighted by Regional Director Ramir B. Uyctico that “only those with food on the table can survive.” The home-grown produce ensures food security in response to the Sustainable Development Goals; specifically to alleviate hunger and poverty, and promote good health and well-being.

There has been a big demand for food as shown in the growing numbers of food pantry initiated by individuals or groups. This demand will be addressed if everyone takes his/her part in growing healthy food for the family. Hence, DepEd Region VI-Western Visayas takes the initiative of promoting Home Gardening among basic education learners and DepEd personnel starting school year 2021-2022 by applying the theories and skills learned in Edukasyong Pantahanan at Pangkabuhayan (EPP) / Technology and Livelihood Education (TLE) and Technical Vocational and Livelihood (TVL) classes. Further, this program requires the participation and involvement of all DepEd personnel in all levels of governance in Western Visayas.

II. Objectives

1. Ensure sustainable food security, good nutrition, and possible additional income and livelihood opportunities for the families;
2. Provide avenue to promote well-being, creativity/aesthetic expression and mental soundness of the implementers;
3. Utilize ecologically-friendly approaches for food production while conserving bio-diversity and natural resources;
4. Minimize monetary expenses for purchase of key inputs like seeds, fertilizers and plant protection chemicals;
5. Maximize utilization of unserviceable agriculture land for cultivation; and

III. Implementation Plan

<table>
<thead>
<tr>
<th>Activity</th>
<th>Objective(s)</th>
<th>Person Involved</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Presentation of the project proposal on the Home Gardening to the REXECOM</td>
<td>Develop awareness of RO VI personnel on Home Gardening</td>
<td>• FDs Chief</td>
<td>June 18, 2021</td>
</tr>
</tbody>
</table>
| Consultation with SDO key Officials | Promote awareness of 20 SDOs key officials (selected) on Home Gardening | • SDS  
• ASDS  
• CID & SGOD Chiefs  
• EPP/TLE EPS | June 21, 2021 |
| Refinement of the Regional Project Proposal | Incorporate suggestions of the SDOs for approval of the RD | • CLMD personnel | June 23, 2021 |
| Issuance of Regional Memorandum on the Roll-out of the Project | Provide guidelines on the implementation of the Home Gardening | • CLMD Chief  
• RD | June 24, 2021 |
| Regional Orientation on the Home Gardening | Promote awareness of 20 SDOs on Home Gardening | • CID/SGOD Chiefs  
• EPS  
• PSDS | June 29 – July 30, 2021 |
| Implementation of Home Gardening | Practice one’s knowledge and skills in agriculture for esthetic value and productivity. | • SDO  
• School  
• DepEd Personnel | August 2021 Onwards |
| Monitoring, evaluation, technical assistance, and recognition | Evaluate and track the initial gains of Home Gardening in the Schools Divisions | • FD Chiefs  
• Evaluators | November – December 2021 |

IV. Terms of Reference

<table>
<thead>
<tr>
<th>Regional Office</th>
<th>Pre-Implementation</th>
<th>Division Office</th>
<th>School</th>
</tr>
</thead>
</table>
| Do over-all supervision in the planning of the Home Gardening in the Schools Division Offices (SDOs) focusing on the following:  
• Craft the mechanics and guidelines in the | Do over-all supervision in the planning of the Home Gardening in Schools within the schools division focusing on the following:  
• Ensure the compliance with the mechanics and | • Orient the school community about the program (parents, learners and school personnel and stakeholders)  
• Plan on the implement the mechanics and guidelines |
implementation of the Home Gardening

- Provide technical assistance, guidelines and mechanics on the implementation of Home Gardening:
  - Curriculum integration and assessment;
  - Resource generation; and
  - Partnership with provincial agriculture and other agencies
- Check the implementation plan of the SDOs

in the implementation of the Home Gardening at the School level

- Do linkage with LGUs, government agencies and non-government organizations for support and sustainability.
- Orient parents and learners on the inclusion of home gardening activities in the performance task of the learner in a specific learning area
- Ensure 100% commitment of learners and school personnel, and support for operationalization of the program.
- Check the implementation plan of the teachers.

<table>
<thead>
<tr>
<th>Implementation</th>
<th>Regional Office</th>
<th>Division Office</th>
<th>School</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Conduct supervision to the SDOs in the implementation of the Home Gardening Program for the following areas but not limited to:</td>
<td>1. Conduct virtual coordination meeting, monitoring, evaluation, and assessment on the implementation of the project for possible technical assistance and recognition.</td>
<td>1. Supervise the implementation of the Home Gardening Program in the school divisions and schools for the following areas but not limited to:</td>
<td>1. Supervise the implementation of the Home Gardening Program in the school</td>
</tr>
<tr>
<td>- Curriculum integration and assessment;</td>
<td>- Curriculum integration and assessment;</td>
<td>- Curriculum integration and assessment;</td>
<td>- Curriculum integration and assessment;</td>
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<td>- Program sustainability; and</td>
<td>- Project sustainability; and</td>
<td>- Project sustainability; and</td>
<td>- Project sustainability; and</td>
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<tr>
<td>- Initial gains in the partnership efforts with provincial agriculture and other agencies</td>
<td>- Initial gains in the partnership efforts with municipal agriculture and other agencies</td>
<td>- Initial gains in the partnership efforts with municipal agriculture and other agencies</td>
<td>- Initial gains in the partnership efforts with municipal agriculture and other agencies</td>
</tr>
<tr>
<td>2. Conduct quarterly (or as the need arises) division monitoring, evaluation and assessment on the implementation of the program for possible technical assistance and recognition.</td>
<td>2. Conduct coordination meeting to address implementation issues and concerns.</td>
<td>2. Conduct coordination meeting to address implementation issues and concerns.</td>
<td>2. Conduct coordination meeting to address implementation issues and concerns.</td>
</tr>
<tr>
<td></td>
<td>3. Ensure the inclusion of home gardening activities in the performance task of the learners in the identified learning areas.</td>
<td>3. Ensure the inclusion of home gardening activities in the performance task of the learners in the identified learning areas.</td>
<td>3. Ensure the inclusion of home gardening activities in the performance task of the learners in the identified learning areas.</td>
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<td>4. Ensure 100% involvement of learners and school personnel in the project, and support for operationalization of the project.</td>
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<td>4. Ensure 100% involvement of learners and school personnel in the project, and support for operationalization of the project.</td>
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<td>5. Submit to the SDO quarterly report on the sustainability and gains/outcomes of the project for possible</td>
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**For Regional Level**

Ensure that all regional personnel implemented the program in their own homes.

4. Ensure that all division personnel implemented the program in their own homes.

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### Post-Implementation

<table>
<thead>
<tr>
<th>Regional Office</th>
<th>Division Office</th>
<th>School</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Conduct yearly evaluation and recognition of home gardening implementers in the regional and division levels.</td>
<td>- Conduct yearly evaluation and recognition of home gardening implementers in the division, district and school levels.</td>
<td>- Conduct school recognition of Best Home Gardening implementers categorized into teaching (teachers and mobile teachers) and non-teaching (School Heads, PDSs, EPSs, ASDs, SDSs and Support staff) group.</td>
</tr>
<tr>
<td>- Conduct regional recognition of Best Home Gardening implementers categorized into teaching (teachers and mobile teachers) and non-teaching (School Heads, PDSs, EPSs, ASDs) group.</td>
<td>- Conduct division recognition of Best Home Gardening implementers categorized into teaching (teachers and mobile teachers) and non-teaching (School Heads, PDSs, EPSs, and Support staff) group.</td>
<td>- Conduct school recognition of Best Home Gardening implementers categorized into teaching (teachers and mobile teachers), non teaching personnel and learners.</td>
</tr>
<tr>
<td>- The recognition of the implementers shall focus on Vegetable/ Fruit/ Flower/ Herbal Home Gardening.</td>
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</tr>
<tr>
<td>- The Suggested Criteria for Evaluation per category include:</td>
<td>- The Suggested Criteria for Evaluation per category include:</td>
<td>- The Suggested Criteria for Evaluation per category include:</td>
</tr>
<tr>
<td>- Methodology (promotion of ecologically friendly practices &amp; approaches) - 10%</td>
<td>- Methodology (promotion of ecologically friendly practices &amp; approaches) - 10%</td>
<td>- Methodology (promotion of ecologically friendly practices &amp; approaches) - 10%</td>
</tr>
<tr>
<td>- Quality and aesthetic impact (arrangement and suitability of the plants) - 15%</td>
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<tr>
<td>- Sustainability (period or time frame per harvest and plan of action) - 15%</td>
<td>- Sustainability (period or time frame per harvest and plan of action) - 15%</td>
<td>- Sustainability (period or time frame per harvest and plan of action) - 15%</td>
</tr>
<tr>
<td>- Variations (interplay of vegetables, fruits, flowers and herb) - 30%</td>
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<td>- Variations (interplay of vegetables, fruits, flowers and herb) - 30%</td>
</tr>
<tr>
<td>- Cost Efficiency (minimal or no expenses incurred) - 30%</td>
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</tr>
<tr>
<td>- The following are the modes of verification:</td>
<td>- Methodology – pictures/video of the</td>
<td>- Methodology – pictures/video of the</td>
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</tbody>
</table>
V. Guidelines and Mechanics in the Implementation of a Home Gardening in all levels of governance

1. DepEd VI Officials in all levels of governance shall conduct brainstorming/focus group discussion on Home Gardening.
2. SDOs and schools shall conduct advocacy and orientation on Home Gardening.
3. The teacher (for school level) teaching related subject in Home Gardening will orient the learners and the parents/guardians about the Home Gardening program as part of learner’s performance.
4. DepEd Personnel should ensure support and monitor the implementation of the project. Below are the terms of reference for effective technical assistance, accountability and learning.

<table>
<thead>
<tr>
<th>Who will Monitor</th>
<th>Whom to Monitor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher Adviser in coordination with EPP/TLE/TVL teachers if available</td>
<td>Learners in his/her advisory class</td>
</tr>
<tr>
<td>School Heads</td>
<td>Teachers and employees of the school</td>
</tr>
<tr>
<td>Public School District Supervisors (PSDS)</td>
<td>School heads within the assigned district/s</td>
</tr>
<tr>
<td>Implementers</td>
<td>Suggested type of gardening</td>
</tr>
<tr>
<td>-----------------------</td>
<td>------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| Kindergarten to Grade 3 | • Container Gardening  
• Vertical Gardening  
• Tire Gardening  
• Raised garden beds  
• Backyard Gardening etc. | • Kindergarten – “Understanding of the Physical and Natural Environment”  
• Grades 1-3 – Oral fluency “example the Show and Tell” in the identified Learning area |
| Grade 4 to 6          |                                                                  | • Edukasyong Pantahanaan at Pangkabuhayan (EPP) - Agri-Fishery Arts or any learning area identified and agreed by the teachers and parents |
| Junior High School    |                                                                  | • Technology and Livelihood Education (TLE) – or any learning area identified and agreed by the teachers and parents |
| Senior High School    |                                                                  | • Technical Vocational and Livelihood (TVL) - or any learning area identified and agreed by the teachers and parents |
| Permanent DepEd Employees |                                                              | • Plus Factor in the OPCRF/IPCRLF or any KRA identified and agreed by the rater and the ratee. |

5. The suggested type of gardening may be adopted at home of the identified cluster implementers and its impact in individual performance.

VI. Funding Source

All expenses incurred in the operation of the Home Gardening will be shouldered by the implementers.

Submitted by:

ELENA P. GONZAGA, EdD
Chief Education Supervisor

Approved by:

RAMIR B. UYOTICO EdD. CESO IV
Regional Director