



Department of Education
Region VI -Western Visayas
DIVISION OF AKLAN
Arch. G.M. Reyes Street, Kalibo, Aklan

MEMORANDUM NO. 205 s. 2019

To: Chief Education Supervisors
Public Schools District Supervisors
School Heads of Public Elementary, Secondary and Integrated Schools

From: 
Dr. SALVADOR O. OCHAVO JR., CESO VI
Schools Division Superintendent 

Subject: **HAVING INTERFACE AND COLLABORATION WITH MASTER TEACHERS IN THE ELEMENTARY LEVEL, SECONDARY LEVEL, AND ALTERNATIVE LEARNING SYSTEM**

Date: July 11, 2019

This is to inform the field of the **1st Interface and Collaboration with Master Teachers assigned in the elementary level, in the secondary level and in the Alternative Learning System** on July 22, 2019 at the Division Office ASJ Hall, grouped in two batches on the following schedule:

Batch 1 (Morning), 8:00-12:00	Batch 2 (Afternoon), 1:00-5:00
Eastern Aklan	Western Aklan

School heads are advised to arrange the classes handled by their Master Teachers while on travel attending this important collaboration conference.

Related expenses are chargeable against local funds subject to the usual accounting and auditing rules and regulations.

For your information and guidance.