



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

OFFICE MEMORANDUM

No. 159, s. 2021

**INCLUSION OF FUND UTILIZATION IN THE OFFICE PERFORMANCE
COMMITMENT AND REVIEW FORM (OPCRF) AND WORK AND FINANCIAL PLAN
(WFP) OF THE SCHOOLS DIVISION OFFICES (SDOS) AND REGIONAL OFFICE (RO)
FUNCTIONAL DIVISION**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Senior/Education Program Specialists
Public Schools District Supervisors
Unit/Section Heads
All Others Concerned

1. Attached is a Regional Memorandum No. 405, s. 2021 dated June 16, 2021 titled **Inclusion of Fund Utilization in the Office Performance Commitment and Review Form (OPCRF) and Work and Financial Plan (WFP) of the Schools Division Offices (SDOs) and Regional Office (RO) Functional Division.**
2. Section Heads and Focal Person of different Programs, Project and Activities (PPAs) are expected to include the fund utilization in the Office Performance Commitment and Review Form (OPCRF) and Work and Financial Plan (WFP).
3. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D'APOSIN EdD, CESO V
Schools Division Superintendent

Reference: RM No. 405, s. 2021
To be indicated in the Perpetual Index
under the following subjects:

POLICY

SCHOOLS

SUPERVISION

RP/ni



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Republic of the Philippines
Department of Education
 REGION VI – WESTERN VISAYAS

REGIONAL MEMORANDUM
 No. 405, s. 2021

JUL 16 2021

INCLUSION OF FUND UTILIZATION IN THE OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM (OPCRF) AND WORK AND FINANCIAL PLAN (WFP) OF THE SCHOOLS DIVISION OFFICES (SDOs) AND REGIONAL OFFICE (RO) FUNCTIONAL DIVISIONS

TO: Schools Division Superintendents
 Regional Office Functional Division Chiefs
 All Others Concerned

1. In adherence to Republic Act (RA) 9155, Governance of Basic Education Act of 2001, especially on the planning and managing the effective and efficient use of fiscal resources, this Office requires all the Schools Division Offices and the Regional Office Functional Divisions to include fund utilization in the Office Performance Commitment and Review Form (OPCRF) and Work and Financial Plan (WFP) as stated below:

RO FUNCTIONAL DIVISIONS	SCHOOLS DIVISION OFFICES
Ensured utilization of all funds lodged at (name of FD) for CY 2021.	Ensured full utilization of funds lodged at (name of SDO) for CY 2021.
Ensured the utilization of all the Program Support Funds of 20 SDOs for CY2021.	

2. Wide dissemination of and compliance with this memorandum are desired.

RAMIR B. UYTICO EdD, CESO IV
 Regional Director

To be indicated in the Perpetual Index under the following subjects:

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|-------------|-----------------------|
| EMPLOYEES | POLICY |
| FUNDS | RATING |
| OFFICIALS | RULES AND REGULATIONS |
| PERFORMANCE | TEACHERS |