


Republic of the Philippines
Department of Education-Division of Aklan
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION(CSC)
This is to request the publication of the following vacant positions of **DepED-DIVISION OF AKLAN** in the CSC website:


PATROCENIA Y. MAMBURAM
for: Administrative Officer V
Dr. ERNESTO F. SERVILLON, Jr., MNSA, CESO VI
Assistant Schools Division Superintendent
OIC, Schools Division Superintendent
Date: **February 2, 2018**

No.	Position Title	Plantilla Item No.	Salary /Job/Pay Grade	Annual Salary	Qualification Standards					Place Of Assignment
					Education	Training	Experience	Eligibility	Competency (If applicable)	
1	Administrative Assistant II (Clerk IV)	OSEC-DECSB-ADAS2-420626-2016	8	195,384	Completion of two-year studies in college	Four (4) hours of relevant training	one (1) year relevant experience	CSSP (First Level Eligibility)		Division of Aklan - Senior High School
2		OSEC-DECSB-ADAS2-420567-2016								
3	Teacher III	OSEC-DECSB-TCH3-421431-2016	13	290,688	Bachelor's degree in Elementary Education; or Bachelors degree with 18 Professional Education Units	None required	Teacher for two (2) years	RA 1080 (LET/PBET)		Division of Aklan
4		OSEC-DECSB-TCH3-420089-2009								
5		OSEC-DECSB-TCH3-420315-2010								
6		OSEC-DECSB-TCH3-427669-1998								
7	Teacher II	OSEC-DECSB-TCH2-420111-2001	12	265,788	Bachelor's degree in Elementary Education; or Bachelors degree with 18 Professional Education Units	None required	Teacher for one (1) year	RA 1080 (LET/PBET)		Division of Aklan
8		OSEC-DECSB-TCH2-426465-1998								
9		OSEC-DECSB-TCH2-420397-2012								
10	Master Teacher I	OSEC-DECSB-MTCHR1-424183-1998	18	428,316	Bachelor's degree in Elementary Education; or Bachelors degree with 18 Professional Education Units with at least 18 M.A. units in Education or its equivalent	None required	Teacher for three (3) years	RA 1080 (LET/PBET)		Division of Aklan

This Office highly encourages all interested and qualified applicants including persons with disability (PWD), members of indigenous communities, and those from any sexual orientation & gender identities (SOGI). Applicants should signify interest in writing. Attach the following documents to the application letter and HAND IN or SEND THROUGH A COURIER TO THE ADDRESS BELOW NOT LATER THAN **February 15, 2018**. Applicants with complete requirements and who meet the minimum qualifications standards will undergo a competency-based assessment process.

1. Fully accomplished Personal Data Sheet(PDS)with recent passport sized picture(**CS Form No. 212, Revised 2017**) which can be downloaded at www.csc.gov.ph.
2. Performance rating in the present position for one (1) year (if applicable)
3. Photocopy of Certificate of eligibility/rating/license;and
4. Photocopy of Transcript of Records; and
5. Photocopy of Certificate of Employment, Training/s and Awards (if applicable)

QUALIFIED APPLICANTS are advised to hand on or send through courier/email their application to:

Dr. ERNESTO F. SERVILLON, Jr., MNSA, CESO VI
Assistant Schools Division Superintendent
OIC, Schools Division Superintendent
Archbishop Reyes Street, Poblacion, Kalibo, Aklan
divisionofaklan@hotmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

