

Republic of the Philippines
Department of Education-Division of Aklan
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **DepED-DIVISION OF AKLAN** in the CSC website:


PATROCENIA Y. MAMBURAM
Administrative Officer V

Date: **January 15, 2021**

No.	Position Title	Plantilla Item No.	Salary /Job/Pay Grade	Monthly Salary	Qualification Standards					Place Of Assignment
					Education	Training	Experience	Eligibility	Competency (If applicable)	
1	Teacher I	OSEC-DECSB-TCH1-461239-1998	11	23877	Bachelor's degree in Elementary Education or Bachelor's degree with 18 Professional Education units	None required	None required	RA 1080 LET/PBET		Division of Aklan
2	Teacher I	OSEC-DECSB-TCH1-461240-1998	11	23877	Bachelor's degree in Elementary Education or Bachelor's degree with 18 Professional Education units	None required	None required	RA 1080 LET/PBET		Division of Aklan
3	Teacher I	OSEC-DECSB-TCH1-461230-1998	11	23877	Bachelor's degree in Elementary Education or Bachelor's degree with 18 Professional Education units	None required	None required	RA 1080 LET/PBET		Division of Aklan
4	Teacher II	OSEC-DECSB-TCH2-426514-1998	12	26052	Bachelor's degree in Elementary Education or Bachelor's degree with 18 Professional Education units	None required	Teacher for one (1) year	RA 1080 LET/PBET		Division of Aklan
5	Teacher II	OSEC-DECSB-TCH2-426534-1998	12	26052	Bachelor's degree in Elementary Education or Bachelor's degree with 18 Professional Education units	None required	Teacher for one (1) year	RA 1080 LET/PBET		Division of Aklan
6	Teacher II	OSEC-DECSB-TCH2-426519-1998	12	26052	Bachelor's degree in Elementary Education or Bachelor's degree with 18 Professional Education units	None required	Teacher for one (1) year	RA 1080 LET/PBET		Division of Aklan
7	Head Teacher I	OSEC-DECSB-HTEACH1-420023-2007	14	30799	Bachelor's degree in Elementary Education; or Bachelors degree with 18 Professional Education Units	24 hrs. of relevant training	TIC for 1 year; or Teacher for 3 years.	RA 1080 (LET/PBET)		Division of Aklan
8	Head Teacher I	OSEC-DECSB-HTEACH1-420151-1998	14	30799	Bachelor's degree in Elementary Education; or Bachelors degree with 18 Professional Education Units	24 hrs. of relevant training	TIC for 1 year; or Teacher for 3 years.	RA 1080 (LET/PBET)		Division of Aklan
9	Head Teacher I	OSEC-DECSB-HTEACH1-420003-2004	14	30799	Bachelor's degree in Elementary Education; or Bachelors degree with 18 Professional Education Units	24 hrs. of relevant training	TIC for 1 year; or Teacher for 3 years.	RA 1080 (LET/PBET)		Division of Aklan

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10	Head Teacher I	OSEC-DECSB-HTEACH1-420234-1998	14	30799	Bachelor's degree in Elementary Education; or Bachelors degree with 18 Professional Education Units	24 hrs. of relevant training	TIC for 1 year; or Teacher for 3 years.	RA 1080 (LET/PBET)		Division of Aklan
11	Head Teacher I	OSEC-DECSB-HTEACH1-420267-1998	14	30799	Bachelor's degree in Elementary Education; or Bachelors degree with 18 Professional Education Units	24 hrs. of relevant training	TIC for 1 year; or Teacher for 3 years.	RA 1080 (LET/PBET)		Division of Aklan
12	Head Teacher I	OSEC-DECSB-HTEACH1-420010-2010	14	30799	Bachelor's degree in Elementary Education; or Bachelors degree with 18 Professional Education Units	24 hrs. of relevant training	TIC for 1 year; or Teacher for 3 years.	RA 1080 (LET/PBET)		Division of Aklan
13	Head Teacher II	OSEC-DECSB-HTEACH2-420136-1998	15	33575	Bachelor's degree in Elementary Education; or Bachelors degree with 18 Professional Education units	24 hrs. of relevant training	HT for 1 year; or TIC for 1 year; or Teacher for 4 years.	RA 1080 (LET/PBET)		Division of Aklan
14	Head Teacher II	OSEC-DECSB-HTEACH2-420137-1998	15	33575	Bachelor's degree in Elementary Education; or Bachelors degree with 18 Professional Education units	24 hrs. of relevant training	HT for 1 year; or TIC for 1 year; or Teacher for 4 years.	RA 1080 (LET/PBET)		Division of Aklan
15	Head Teacher III	OSEC-DECSB-HTEACH3-421130-1998	15	33575	Bachelor's degree in Elementary Education; or Bachelors degree with 18 Professional Education units	24 hrs. of relevant training	HT for 2 years; or TIC for 2 years; or Teacher for 5 years.	RA 1080 (LET/PBET)		Division of Aklan
16	School Principal I	OSEC-DECSB-SP1-420032-2010	19	48313	Bachelor's degree in Elementary Education; or Bachelors degree with 18 Professional Education Units	40 hrs. of relevant training	HT for 1 year.; or TIC for 2 years; or MT for 2 years.; or Teacher for 5 years.	RA 1080 (LET/PBET)		Division of Aklan
17	School Principal I	OSEC-DECSB-SP1-420059-2010	19	48313	Bachelor's degree in Elementary Education; or Bachelors degree with 18 Professional Education Units	40 hrs. of relevant training	HT for 1 year.; or TIC for 2 years; or MT for 2 years.; or Teacher for 5 years.	RA 1080 (LET/PBET)		Division of Aklan
18	Teacher I	OSEC-DECSB-TCH1-461691-1998	11	23877	Bachelor's degree in Secondary Education or its equivalent with 18 Professional Education Units with appropriate major	None required	None required	RA 1080 (LET/PBET)		Numancia National School of Fisheries
19	Teacher I	OSEC-DECSB-TCH1-461701-1998	11	23877	Bachelor's degree in Secondary Education or its equivalent with 18 Professional Education Units with appropriate major	None required	None required	RA 1080 (LET/PBET)		Numancia National School of Fisheries
20	Teacher III	OSEC-DECSB-TCH3-421334-2016	13	28276	Bachelor's degree in Secondary Education or its equivalent with 18 Professional Education Units with appropriate major	None required	Teacher for two (2) years	RA 1080 LET/PBET		Gaudencio L. Vega National High School

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21	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-420093-2014	9	19593	Completion of 2 years studies in college preferably with at least nine (9) units in accounting subjects; or Completion of at least 2 years studies preferably in Bachelor's Degree in Accountancy or Commerce or Business Administration Major in Accounting	4 hours of relevant training preferably in accounting and 4 hours training on the use of computers and spreadsheet software (e.g. Microsoft Excel)	one (1) year relevant experience preferably on accounting activities/tasks	Career Service (Sub-Professional); First Level Eligibility		Maloco National High School

This Office highly encourages all interested and qualified applicants including persons with disability (PWD), members of indigenous communities, and those from any sexual orientation & gender identities (SOGI). Applicants should signify interest in writing. Attach the following documents to the application letter and HAND IN or SEND THROUGH A COURIER TO THE ADDRESS BELOW NOT LATER THAN **January 29, 2021**. Applicants with complete requirements and who meet the minimum qualifications standards will undergo a competency-based assessment process.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport sized picture (**CS Form No. 212, Revised 2017**) which can be downloaded at www.csc.gov.ph.
2. Performance rating **in the last rating period** (if applicable)
3. Photocopy of Certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records; and
5. Photocopy of Certificate of Employment, Training/s and Awards (if applicable)

QUALIFIED APPLICANTS are advised to hand on or send through courier/email their application to:

PATROCENIA Y. MAMBURAM

Administrative Officer V

Poblacion, Numancia, Aklan

deped_aklan@hotmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.