



Republic of the Philippines  
Department of Education  
Region VI-Western Visayas  
**DIVISION OF AKLAN**



Archbishop Gabriel M. Reyes Street, Kalibo, Aklan

June 21, 2018

To: **Public Schools District Supervisors  
Principals/Head Teacher In-Charge of the District  
Heads of Public Elementary/Secondary/Integrated Schools**

Dear Sirs/Mesdames:

Greetings of peace!

Please be informed that there will be a meeting of all District School-Based Management (SBM) Coordinators on Friday, June 22, 2018, 8:00 o' clock in the morning at the Arthur S. Juada Hall, Division Office, Kalibo, Aklan.

The following important matters to be discussed are:

1. Finalization of 2018 Division SBM-WinS Learning Exchange
2. Submission of WinS Endline Survey and SBM Level of Practice
3. Validation Schedule of WinS Endline Survey and SBM Level of Practice
4. Other Matters

Attached is the Regional Memorandum No. 155, s. 2018 – WinS Endline Survey and SBM Level of Practice.

Travel expenses of participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this Division Letter is highly appreciated.

  
**Dr. SALVADOR O. OCHAVO, Jr., CESO VI**  
Schools Division Superintendent

**DIVISION LETTER**  
No. 106, s. 2018

RMR/jrp

*"May katawhayan ag kalipayan sa among mga escuelahan."*



Republic of the Philippines  
Department of Education  
REGION VI - WESTERN VISAYAS  
Duran Street, Iloilo City



REGIONAL MEMORANDUM  
No. 157 s. 2018

~~JUN 13 2018~~

### WinS Endline Survey and SBM Level of Practice

To: Schools Division Superintendents  
Division SGOD Chiefs  
Division SBM-Wins Coordinators  
Division Information Technology Officers  
All Others Concerned

1. Aimed at determining the extent of SBM and WinS implementation and the effect of technical assistance provided, all schools are enjoined to conduct the Endline Survey on WinS implementation using the Enhanced Three Star Approach Assessment Tool. Likewise, self-assessment on the SBM Level of Practice including DOD must be conducted by all schools using the SBM E-Tool. At least 25% of schools must be validated by the Division TWG, both the SBM Level of Practice and the WinS Star Level of schools.
2. Assessment for both SBM and WinS must be conducted by Technical Working Groups (TWG) composed of internal and external stakeholders. Information Technology Officers are directed to provide technical assistance to schools on the processes required to come up with the desired outputs. Schools District Supervisors, School Heads and Health Personnel must coordinate with the Division SBM Coordinator to facilitate the conduct of the activities.
3. Excel Form of WinS Endline Survey must be submitted to Schools Division Office for consolidation on or before June 30, 2018, schools are advised NOT to submit online (OMS) the endline survey results. Deadline for validation of results and submission of consolidated division report to FTAD Office is on or before July 30, 2018.
4. DepEd Order 83, s. 2012 – Assessment Process and Tool (APAT) will still be the basis in determining the SBM Level of Practice utilizing the latest available data in any of the required criteria. Accomplished E-Tool for SBM level of Practice containing all the 60% and 40% shall be submitted to SDO for consolidation on or before July 2, 2018. Consolidated reports must reach FTAD Office not later than August 17, 2018.
5. Wide dissemination of this Memorandum is desired.

  
VICTOR G. DE GRACIA, JR. Ph.D, CESO V  
Officer-in-Charge  
Office of the Assistant Regional Director

Enclosure: none  
Reference: SBM-WinS Workplan 2018  
Attachment: 1-SRC(12-94)  
To be included in the Regional Index under the following subjects:  
SBM                      WinS