



Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Archbishop Reyes Street, Kalibo, Aklan



December 11, 2018

To: **Chief Education Supervisors
Education Program Supervisors/Coordinators
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
Senior Education Program Specialists
Heads of Public Elementary and Secondary Schools**

Dear Sirs/Mesdames:

Please be informed that there will be a meeting of all Heads of Elementary and Secondary Schools in the Division of Aklan, regarding the Audit Observation Memorandum (AOM) issued by the Commission on Audit (COA) on the liquidation of School Maintenance and Other Operating Expenses (MOOE) on December 17, 2018 at the Ati-Atihan Festival Hotel, Kalibo, Aklan.

This activity aims to discuss the findings of the COA on the liquidation of school MOOE and their recommendations that will be implemented starting calendar year 2019. This will be a half day activity to be attended by the Public Schools District Supervisors, School Heads and Teachers-in-Charge of all public elementary and secondary schools.

The meeting will be in two batches, one group in the morning and one group in the afternoon. Attached is the number of participants by district and their scheduled time.

Immediate and widest dissemination of this Division Letter is highly enjoined.

Very truly yours,


Dr. SALVADOR O. OCHAVO, Jr., CESO VI
Schools Division Superintendent

DIVISION LETTER
No. 248, s. 2018

/MAJ

**LIST OF PARTICIPANTS TO THE DIVISION MEETING REGARDING THE AUDIT
OBSERVATION MEMORANDUM (AOM) ON THE LIQUIDATION OF SCHOOL
MOOE**

**Ati-Atihan Festival Hotel, Kalibo, Aklan
December 17, 2018**

MORNING 8:00 - 12:00 A.M.

DISTRICT	ELEMENTARY SCHOOLS	SECONDARY SCHOOLS	TOTAL
Altavas	19	4	23
Balete	14	5	19
Batan	20	12	32
Buruanga	14	2	16
Libacao	29	6	35
Madalag	29	5	34
Malay	12	5	17
Nabas	19	4	23
TOTAL PARTICIPANTS	156	43	199

AFTERNOON 1:00 – 5:00 P.M.

DISTRICT	ELEMENTARY SCHOOLS	SECONDARY SCHOOLS	TOTAL
Banga	25	6	31
Ibajay I & II	33	5	38
Kalibo I & II	17	5	22
Lezo	8	2	10
Makato	17	4	21
Malinao	22	7	29
New Washington	16	4	20
Numancia	12	2	14
Tangalan	13	4	17
TOTAL PARTICIPANTS	163	39	202

Prepared by:


MARISSA A. JIZMUNDO
Accountant III