



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Arch. Reyes St., Kalibo, Aklan



October 20, 2017

The Chief Education Supervisors
The Education Program Supervisors/Coordinator
The Senior/Education Program Specialists
The Unit/Section Heads
The Division ITO
The Division Engineer
The Division Legal Officer
All Others Concerned

Dear Sirs/Mesdames:

Greetings!

There will be a meeting of all personnel who have Programs, Activities and Projects (PAPs) which were submitted in the draft DEDP on Saturday, October 21, 2017, 8:30 A.M. at ASJ Hall, Division Office.

The agenda will be:

1. Finalization of the Work and Financial Plan (WFP) physical and financial targets of individual PAPs; and
2. Other matters

Please bring a laptop and a soft copy of your draft WFP.

Your presence is needed so that the most equitable financial requirements can be allocated for your PAPs.

Thank you.

Very truly yours,

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

JOSE NIRO R. NILASCA

Education Program Supervisor
In-Charge, Office of the Assistant Schools
Division Superintendent
In-Charge of the Division

UNNUMBERED DIVISION LETTER

“May katawhayan ag kalipayan sa among mga escuelahan.”