



Department of Education
Region VI – Western Visayas



DIVISION OF AKLAN

Archbishop Gabriel M. Reyes Street, Kalibo, Aklan

November 05, 2019

**To: Public Schools District Supervisors
District Planning Coordinators**

Dear Sirs/Mesdames:

Greetings!

Please be informed that there will be a meeting of District Planning Coordinators at 9:00 o' clock in the morning, Thursday, November 07, 2019 at ASJ Hall, DepEd Division Office, Kalibo, Aklan.

The agenda will be the following:

1. Preparations on the encoding of BEIS School Profile
2. Submission of Schools Forms (SF5A, SF4)
3. Other Matters

Attendance is a MUST.

Please be guided accordingly.

Very truly yours,

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

DIVISION LETTER

No. 167

/MCV

"May katawhayan ag kalipayan sa among mga eskuelahan."