



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**DIVISION OF AKLAN**  
Archbishop Gabriel M. Reyes Street, Kalibo, Aklan



August 13, 2018

To: **Public Schools District Supervisors**  
**Principals/Head Teacher In-Charge of the District**  
**School Heads of Public Secondary and Integrated Schools Concerned**

Dear Sirs/Mesdames:

Please be informed that there will be a meeting of Division Federated Supreme Pupil Government Teacher – Adviser and Division Federated Supreme Pupil Government Officers on Wednesday, August 15, 2018 at 1:00 o'clock to 5:00 o'clock in the afternoon to be held at Arthur S. Juada Hall, Division Office, Kalibo, Aklan.

Matters to be discussed are as follows:

1. Finalization of the Leadership Training;
2. Program Preparation; and
3. Other matters.

Participants are advised to bring with them their own snacks while travelling and other expenses related to this activity shall be charged against Local Funds and SPG/SSG Developmental Fund subject to usual accounting and auditing rules and regulations.

Very truly yours,

  
**DR. SALVADOR O. OCHAVO, JR., CESO VI**  
Schools Division Superintendent

**UNNUMBERED DIVISION LETTER**  
MBA/SRYM