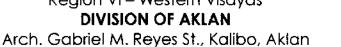


## Department of Education Region VI – Western Visayas







August 20, 2018

To: Public Schools District Supervisors

Principals/Head Teacher In-Charge of the District

School Heads for Public and Private Senior High Schools

School Heads of SUC and LUC Offering Senior High School

Dear Sirs/Mesdames:

Greetings:

Please be informed that there will be a meeting on August 22 and 23, 2018 at the Arthur S. Juada Hall, Division Office, Kalibo, Aklan, on the following schedule:

Participants Participants	Time
<ol> <li>School Heads of Public SHS</li> </ol>	1:30 P.M. – 5:00 P.M. (August 22)
2. School Heads of Private SHS including STI College-Kalibo, ASU Laboratory SHS and Altavas College	

Each participant is advised to bring the school's basic data on SHS such as updated offerings, enrolment, class and teacher's programs, list of all teachers teaching SHS subjects, approved/draft MOA for SY 2018-2019, etc. Also, each participant shall provide his/her own snacks and lunch.]

Expenses incurred relative to this activity may be charged against local funds subject to the usual accounting and auditing rules and regulations.

For your information, guidance and compliance.

Very truly yours,

ADOR O. OCHÁVO, JR., CESO VI Schools Division Superintendent

DIVISION LETTER No. <u>158</u>, s. 2018

SOO/jrn

"May katawhayan ag kalipayan sa among mga escuelahan."