



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Arch. Reyes St., Kalibo, Aklan



September 3, 2018

DIVISION MEMORANDUM

No. 286, s. 2018

**NATIONAL ASSOCIATION OF PUBLIC SECONDARY SCHOOLS IN THE PHILIPPINES
(NAPSSPhil) AKLAN CHAPTER GENERAL ASSEMBLY MEETING AND ELECTION OF OFFICERS**

To: **Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
Senior/Education Program Specialists
School Heads of Secondary and Integrated Schools
All Others Concerned**

1. This is to announce to the field that the National Association of Public Secondary Schools in the Philippines (NAPSSPhil) in cooperation with DepED Division of Aklan will conduct a **One-day General Assembly and Election of Officers of the National Association of Public Secondary Schools in the Philippines, Aklan Chapter** on September 24, 2018, 8:00 A.M. to 5:00 P.M, at Ati-atihan Festival Hostel, Kalibo, Aklan.
2. At the end of this activity the participants are expected to:
 - a. elect new set of officers of the NAPSSPhil-National Association of Public Secondary Schools in the Philippines-Aklan Chapter.
 - b. introduce amendments to the constitutions and by-laws of the association; and
 - c. plan for future activities that could help the members improve alleviate their moral, financial and spiritual needs.
3. The participants to this activity are school heads of all Public Secondary Schools and Integrated Schools, this Division.
4. School heads shall be charged a registration fee of Five Hundred Pesos (Php 500.00) each to cover expenses for meals, supplies, accommodation, rentals and others. The registration fee, travel and other allowance expenses relative to the attendance to this activity may be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. Registration fee shall be paid to the Cashier's office one week before the activity c/o **Mrs. Feby D. Moleta, AO IV**.
6. Immediate and wide dissemination of this memorandum is enjoined.

Very truly yours,


Dr. SALVADOR O. OCHAVO, JR., CESO VI
Schools Division Superintendent

**Enclosure: Working Committees
Reference: None
To be indicated in the Perpetual Index
under the following subjects**

Dr. SALVADOR O. OCHAVO, JR., CESO VI
Schools Division Superintendent
Consultant

MICHAEL T. RAPIZ
Chief Education Supervisor
SGOD – Member

Dr. DOBIE P. PAROHINOG
Chief Education Supervisor
CID - Member

All Education Program Supervisors and Specialists
Members

Programs and Invitations

Chairman : Portia D. Conanan, P-II
Member : Winston B. Del Rosario, P-III

Registration

Chairman : Merlyn S. Carrillo, P-III
Member : Felipe S. Iradore, P-II
Aurodora C. Tabal, P-I

Technical/Stage/Hall/Decoration

Chairman : Joseph Neil E. Carmen, P-II
Member: Victor C. Pagayunan, P-II

Food and Refreshment

Chairman : Clinton A. Candelario, P-II
Member : Norlito V. Isagan, P-II

Department of Education
Region VI - Western Visayas
DIVISION OF AKLAN
Kalibo, Aklan

REGISTRATION

NATIONAL ASSOCIATION OF PUBLIC SECONDARY SCHOOLS IN THE PHILIPPINES
(NAPSSPhil) AKLAN CHAPTER GENERAL ASSEMBLY MEETING AND ELECTION OF OFFICERS
SEPTEMBER 24, 2018

DISTRICT:

No.	NAME	SCHOOL	AMOUNT
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
		TOTAL	-

OFFICIAL RECEIPT NO. : _____
DATE : _____

Prepared by:

FEBY D. MOLETA
Administrative Officer IV