



Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Archbishop Reyes Street, Kalibo, Aklan



January 11, 2018

DIVISION MEMORANDUM

No. 017, s. 2018

**ORIENTATION FOR TEACHER I AND SENIOR HIGH SCHOOL (SHS) TEACHER
APPLICANTS, DIVISION SELECTION COMMITTEE (DSC), AND DIVISION
SELECTION COMMITTEE IN THE DISTRICT (DSCD) ON THE RECRUITMENT
PROCEDURES FOR SY 2018-2019**

To: **Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
Senior/Education Program Specialists
Division Selection Committee
Division Selection Committee in the District
Public Elementary, Secondary and Integrated School Heads
Teacher I and Senior High School Teaching Position Applicants
All Others Concerned**

1. This is to inform the field of the orientation for Teacher I and SHS Teacher applicants, Division Selection Committee (DSC), and Division Selection Committee in the District (DSCD) on the recruitment procedures for SY 2018-2019 on January 16, 2018, 8 A.M. to 5 P.M. at ABL Sports and Cultural Complex, Capitol Site, Kalibo, Aklan.
2. The objective of this activity is to orient the applicants, the respective committees and all others concerned on the recruitment procedures for school year 2018-2019.
3. The participants to this activity are:
 - a. Chief Education Supervisors
 - b. Education Program Supervisors
 - c. Public Schools District Supervisors
 - d. Principals/Head Teacher In-Charge of the District
 - e. Senior/Education Program Specialists
 - f. Division Selection Committee
 - g. Division Selection Committee in the District
 - h. District in-charge of encoding data in the Summary Evaluation Form (1 only)
 - i. Teacher I and Senior High School teaching position applicants for SY 2018-2019
4. **All participants are advised to bring their own provisions for snacks and lunch.**

"May katawhayan ag kalipayan sa among mga escuelahan."

5. Travel, meals, and other related expenses may be charged against local and other sources of funds subject to the usual accounting and auditing rules and regulations.
6. Enclosed is the List of Committees for the said activity.
7. Immediate and wide dissemination of this memorandum is highly enjoined.



JOSE NIRO R. NILLASCA

Education Program Supervisor

In-Charge

Office of the Assistant Schools Division Superintendent

In-Charge of the Division

Enclosure: As stated

References: Division Memorandum No. 11, s. 2018

Allotment: 1-(RO 12-94)

To be indicated in the Perpetual Index

Under the following subjects:

APPOINTMENT, EMPLOYMENT, REAPPOINTMENT, CHANGE, POLICY, TEACHERS

JRN

STEERING COMMITTEE

Dr. ERNESTO F. SERVILLON, Jr., MNSA, CESO VI

Assistant Schools Division Superintendent
Chairperson

JOSE NIRO R. NILLASCA

Education Program Supervisor-LRMDS
In-Charge, Office of the Asst. Schools Division Superintendent

Dr. DOBIE P. PAROHINOG

Chief Education Supervisor
Curriculum Implementation Division
(CID)

Mr. MICHAEL T. RAPIZ

Chief Education Supervisor
School Governance and Operations Division
(SGOD)

Co-chairpersons

Working Committees

Program

Chairperson: EPS Ruby Agnes B. Estrada
Co-chairpersons: PSDS Jessie S. Flores
SEPSt Leilanie F. Sindigan, PhD
Member: EPSt Roland F. Democrito
ADA VI Cindy D. Bautista

Stage Decoration

Chairperson: EPS Rebecca R. Ibarreta
Co-chairperson: Mrs. Arlyn I. Regalado
Members: SEPSt. Mar Bien Gregory G. Parel

Reception

Chairperson: EPS Ma. Corazon R. Panaligan
Co-chairperson: EPS Johann C. Cawaling
Member/s: PSDS Nerissa M. Repaz

Finance

Chairperson: AO V Bella S. Suante
Co-chairperson: Acct. III Marissa A. Jizmundo
Member: AO IV Feby D. Moleta

Attendance/ Registration

Chairperson: AO V Patrocenia Y. Mamburam
Co-chairperson: AO IV Marlyn F. Tacud
Members: ADA VI Mary Jean P. Sim
ADA VI Mary Anjelieh V. Retiro
JO Chrisa Mae C. Nobleza

Venue, Tables, Chairs, Hall Arrangement/Sounds

Chairperson: EPS Ariel Z. Zubiaga
Co-chairperson: EPS Marth S. Tropa
Members: EPSt Maria Theresa L. Lao
AO IV Mildred B. Zante
ADA VI Rommel B. Zante
ALS Implementers
JO Mary Richelyn Joy B. Alba

Invitation

EPS Kyzil D. Lipar, PhD
SEPSt Rita M. Rey
EPSt June R. Patricio

Public Relations

SEPSt Mar Bien Gregory G. Parel
PDO II Apple Gay M. Oquendo

Documentation

SEPSt Edna R. Ayon
PO III Milgie C. Villareal
CoS Nelietta Z. Iradiel

LCD, Laptop, and Other Program

Paraphernalia

ITO I Floradel P. Jamero
PDO II Mahnnie Q. Tolentino
ADAs II Shena R. Bondad
CoS Nelietta Z. Iradiel

Meals/Refreshment, Cleanliness

EPS Marivic I. Tolentino
ADAs III Jerald B. Dela Cruz
PDO II Apple Gay M. Oquendo
All Job Orders