



**DEPARTMENT OF EDUCATION**  
Region VI - Western Visayas  
**DIVISION OF AKLAN**  
Archbishop Gabriel M. Reyes Street, Kalibo, Aklan



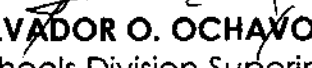
August 20, 2019

**OFFICE MEMORANDUM**

**ORIENTATION ON SCHOOL IMPROVEMENT PLAN (SIP)**

**To: Assistant Schools Division Superintendent**  
**Chief Education Supervisors**  
**Education Program Supervisors/Coordinators**  
**Public Schools District Supervisors**  
**Senior /Education Program Specialists**  
**All Others Concerned**

1. This is to inform all concerned that the DepEd-Aklan will conduct an orientation of the mechanics and processes of School Improvement Plan (SIP) on August 22, 2019 (Thursday), 8 o'clock in the morning at ASJ Hall, Division Office, Kalibo, Aklan.
2. The purpose of this activity is to capacitate the division personnel in the appraisal of School Improvement Plan (SIP).
3. The participants to this activity are the Assistant Schools Division Superintendent, Chiefs (CID and SGOD), Education Program Supervisors, Public Schools District Supervisors, Senior Education Program Specialists and Education Program Specialists II.
4. Each Public School District Supervisor is advised to send one representative to represent him/her in view of their attendance to the Regional Curriculum and Learning Management Conference.
5. For your information, guidance and compliance.

  
**Dr. SALVADOR O. OCHAVO, Jr., CESO V**  
Schools Division Superintendent

Enclosure: None  
Allotment: 5 (R.O. 12-94)  
To be indicated in the Perpetual Index  
Under the following subjects:

**LEGISLATION**

**POLICY**

**PROGRAM**

**SCHOOLS**