



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

January 26, 2021

DIVISION MEMORANDUM

No. 22, s. 2021

PREPARATION OF LEARNING RESOURCES FOR QUARTERS 3 AND 4



To: **Chief Education Supervisors**
Education Program Supervisors
Public Schools District Supervisors
Senior/Education Program Specialists
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. The Department of Education-Regional Office VI, through the Curriculum and Learning Management Division (CLMD) and the SDO-Aklan through the Curriculum and Implementation Division (CID) take the initiative in the **Preparation of Learning Resources for Quarters 3 and 4 of School Year 2020-2021** in which all schools divisions have been given their assignments.
2. The main objective of this activity is to produce Learning Resources (LRs) that address the Most Essential Learning Competencies for the identified grade levels in all learning areas to include Special Curricular Programs (SCP).
3. The list of participants, schedule of the activity, and timeline of submission will be disseminated online by the concerned Education Program Supervisor thru an advisory.
4. The members of the Division Development Team of LR's are entitled to Service Credits for their services rendered during weekends and holidays but not to exceed 15 days per year in accordance with DepEd Order No. 53, s. 2003 titled: "Updated Guidelines on the Grant of Vacation Service Credits to Teachers." On the other hand, non-teaching personnel shall be provided with Compensatory Time Off (CTO) for their services rendered during weekends and holidays per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered. The giving of the said Service Credits/Compensatory Time Off shall reckon from the time that the development teams have started their development works in Quarter 1 depending on the number of LR's developed and quality assured. The management team shall have prepared attendance sheet/logbook for the team members to record their actual time to this effect.
5. It is understood that in the conduct of this activity there shall be no discrimination on provision of Learning and Development interventions on account of age, school, gender, civil status, disability, religion or other similar factors/personal circumstances that run to the principles of equal opportunity.

6. The participants of this activity shall strictly adhere to the health protocols in accordance to DepEd Order No. 14, s. 2020 titled: "Guidelines on the Required Health Standards in Basic Education Offices and Schools."

7. Expenses relative to the conduct of this activity shall be charged to Local Funds subject to the usual accounting and auditing rules and regulations.

8. Immediate and widest dissemination of this Memorandum is earnestly desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 

Enclosure: as stated

Reference: RM Nos. 127, 181, 188, 213, s. 2020 and RM No. 13, s. 2021

Allotment: none

To be included in the Perpetual Index
under the following subjects

**CURRICULUM
INNOVATIONS**

**DISTANCE LEARNING
LEARNING RESOURCES**

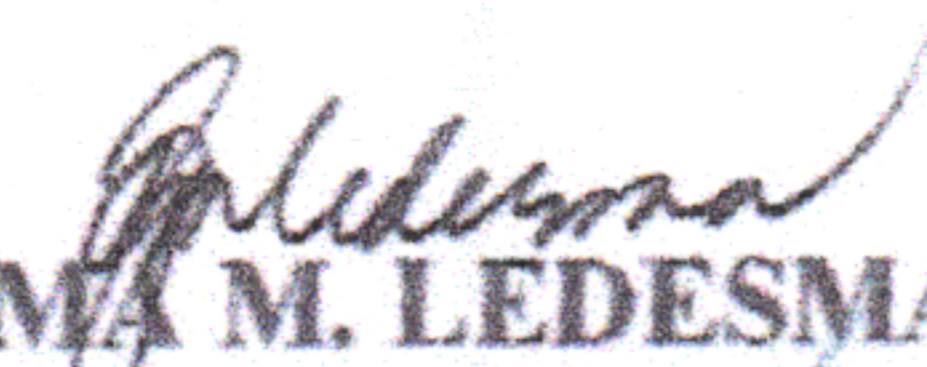
MST

JAN 22 2021

PREPARATION OF LEARNING RESOURCES FOR QUARTERS 3 AND 4

To: Schools Division Superintendents

1. The Department of Education-Regional Office VI, through the Curriculum and Learning Management Division (CLMD), takes the initiative in the **Preparation of Learning Resources for Quarter 3 and 4 of School Year 2020-2021** in which all schools divisions have been given their assignments.
2. The main objective of this activity is to produce Learning Resources (LRs) that address the Most Essential Learning Competencies for the identified grade levels in all learning areas to include Special Curricular Programs (SCP).
3. To facilitate the speedy completion of the development of Learning Resources, the assignments of the schools divisions are reflected in this link: <http://bit.ly/SDOLRDevQ3Q4>. The timeline is found in the Enclosure No. 1 to this memorandum. The ready-to-print Learning Resources shall be uploaded and shared in the regional google drive created for the purpose.
4. The members of the Regional Development Team of LR are entitled to Service Credits for their services rendered during weekends and holidays but not to exceed 15 days per year in accordance with DepEd Order No. 53, s. 2003 entitled: *“Updated Guidelines on the Grant of Vacation Service Credits to Teachers”*. On the other hand, non-teaching personnel shall be provided with Compensatory Time Off (CTO) for their services rendered during weekends and holidays as per *Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered*. The giving of the said Service Credits/Compensatory Time Off shall reckon from the time the development teams have started their development works in Quarter 1 depending on the number of LR developed and quality assured. The management team shall have prepared the attendance sheet/logbook for the team members to record their actual time to this effect.
6. Allowable expenses of each participant relative to the conduct of this activity shall be charged against local funds subject to the usual government accounting and auditing rules and regulations.
7. Immediate dissemination of this Memorandum is desired.


MA. GEMMA M. LEDESMA
Regional Director

Enclosure : As stated

Reference: RM No. 127, s. 2020

RM No. 181, s. 2020

RM No. 188, s. 2020

RM No. 213, s. 2020

Allotment : none

To be indicated in the Perpetual Index
under the following subjects

DISTANCE LEARNING

LEARNING RESOURCES

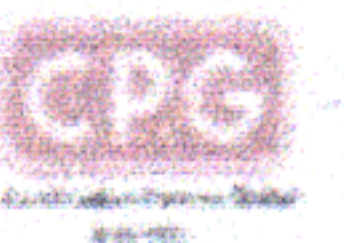
CURRICULUM

INNOVATIONS



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Regional Memorandum	RO6-CLMD-00	Jan. 15, 2021	00



**TIMELINE IN THE PREPARATION OF LEARNING ACTIVITY SHEETS
(LAS) FOR Q3 AND Q4**

MELC WEEK NUMBER	LAS UPLOADED IN THE GOOGLE DRIVE	
	QUARTER 3	QUARTER 4
Weeks 1 and 2	January 29, 2021	March 1, 2021
Weeks 3 and 4	February 5, 2021	March 8, 2021
Weeks 5 and 6	February 12, 2021	March 15, 2021
Week 7 Onwards	February 19, 2021	March 22, 2021



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