



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**DIVISION OF AKLAN**  
Kalibo, Aklan



October 21, 2019

To: **Public Schools District Supervisors**  
**District Planning Coordinators**  
**District Physical Facilities Coordinator**  
**Other Concerned**

Dear Sirs/Mesdames:

Greetings!

Please be informed that there will be a Program Implementation Review with the District Physical Facilities Coordinators, District Planning Coordinators and selected One Elementary and One Secondary School Head selected by the District Supervisor on Wednesday, October 30, 2019 at 8:30 o' clock in the morning to be held at Kalibo Pilot Elementary School DLRC, Kalibo, Aklan.


The agenda for this meeting are the following:

1. Education Facilities Manual;
2. National School Building Inventory;
3. BEFF Repair, Electrification and Gabaldon Projects

The Participants are requested to bring their laptop or at least one laptop per District. Lunch, snacks and training materials are chargeable against HRTD Downloaded Fund while travel expenses of the participants may be charged to school MOOE subject to the usual accounting and auditing rules and regulations.

For your information and guidance.

Very truly yours,

  
**MIGUEL MAC P. APOSIN, EDD, CESO V**  
Schools Division Superintendent

**DIVISION LETTER**  
No. 156, s. 2019

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