



Republic of the Philippines
Department of Education
Region VI-Western Visayas
DIVISION OF AKLAN
Arch. G.M. Reyes Street, Kalibo, Aklan

January 04, 2019

DIVISION MEMORANDUM

No. 4 s. 2019

**PROVIDING TECHNICAL ASSISTANCE TO RE-SERVICE TEACHERS
ON THEIR FIELD STUDY WITH SELECTED SCHOOLS**

To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/Principal,
In-Charge of the District
School Heads of Public Elementary and Secondary Schools
Concerned

1. This is to inform the field regarding the Field Study of pre-service teachers of the Northwestern Visayan Colleges, Teacher Education Department, Kalibo, Aklan per Memorandum of Agreement signed dated January 4, 2019, involving the following schools:

Linabuan NHS	Kalibo ES
Numancia IS	Kalibo Integrated Special Education Center
Gaudencio L. Vega NHS	Kalibo Pilot ES
Aguinaldo T. Refiedad Sr. IS	
Aklan National High School of Arts and Trades	

2. School Heads of the concerned schools are advised to provide technical assistance to the participating pre-service teachers, and also to the teacher mentors of the above-named Teacher Education Institution.

3. Immediate dissemination of this Memorandum is desired.


Dr. SALVADOR O. OCHAVO, Jr., CESO VI
Schools Division Superintendent

Enclosure: None

Reference: Memorandum of Agreement

Allotment: 3 (DO 57 s. 1997)

To be indicated in the Perpetual Index

Under the following subjects

SCHOOLS

PRIVATE SCHOOLS

OFFICIALS

TEACHERS

**REPUBLIC OF THE PHILIPPINES
PROVINCE OF AKLAN
MUNICIPALITY OF KALIBO
KALIBO, AKLAN**

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement is made and entered into by and between: Northwestern Visayan Colleges, represented by its President, **ALLAN ANGELO L. QUIMPO** and Dean of the College of Education, **DR. MARIANNE LAO-QUIMPO** with the principal address at Kalibo, Aklan and hereinafter referred to as the **FIRST PARTY**.

The Department of Education, represented by the Schools Division Superintendent **DR. SALVADOR O. OCHAVO JR.**, CESO VI of the Division of Aklan with principal address at Kalibo, Aklan and hereinafter referred to as the **SECOND PARTY**.

WITNESSETH

WHEREAS, the First Party and Second Party are concerned about the pre-service education of teachers as a key to achieving sustainable quality basic education.

WHEREAS, the First Party and the Second Party are committed to improve the quality of basic education in the Division of Aklan.

WHEREAS, both parties believe that a major key to reaching that goal is a quality pre-service training program that will provide student- teachers opportunities to:

1. develop the competencies set in the Philippine Professional Standards for Teachers (PPST);
2. apply their learnings in actual classroom situations;
3. gain comprehensive and realistic perspective of the teaching-learning situations and day-to-day school activities; and
4. reflect on their qualities and commitment vis-a-vis the demands of the teaching profession.

WHEREAS, both parties believe that aside from the usual practice teaching, intensive field study is necessary to adequately prepare the student-teachers for their future functions and responsibilities;

NOW THEREFORE, premise considered, the parties agree to the following:

1. The First Party will

- 1.1 coordinate with the Schools Division Superintendent and the different School Heads on the deployment of the Field Study Students (FSS)/Student-Teachers (ST);
- 1.2 conduct regular supervisory visits during the stay of the FSS/ST in the concerned designated schools;
- 1.3 gather feedback from the cooperating schools on the FSS/ST in those designated schools;
- 1.4 conduct exit conference with the cooperating school heads;
- 1.5 provide flexible incentive package/reward system in the form of donation to the cooperating schools.

2. The SECOND PARTY will

- 2.1 conduct orientation/briefing on the school learning environment and the community support system;

- 2.2 allow FSS to observe classes and ST to observe classes, assist cooperating teachers in their schoolwork and allow for classroom teaching demonstration and other school activities so required;
- 2.3 Provide FSS/ST the best resource teachers/mentors;
- 2.4 allow the First Party to supervise the activities of the FSS/ST in coordination with the department heads/grade level chairs/school heads;
- 2.5 allow FSS/ST access to school information for research and instructional purposes;
- 2.6 monitor and evaluate the performance of cooperating schools, and
- 2.7 submit consolidated evaluation report on student teachers.

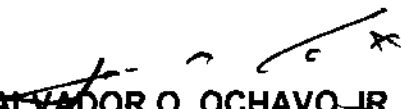
This AGREEMENT shall take effect immediately upon signing by all parties concerned and shall remain in force unless sooner terminated by mutual consent.


IN WITNESS WHEREOF, parties of the agreement hereunto affix their signatures this _____ day of ~~JAN 04 2019~~ at the ~~Kaibo, Aklan~~ Philippines.

NORTHWESTERN VISAYAN COLLEGES

DEPARTMENT OF EDUCATION
Division of Aklan


ALLAN ANGELO L. QUIMPO
President


DR. SALVADOR O. OCHAVO JR., CESO VI
Schools Division Superintendent
Office of the Schools Division Superintendent


DR. MARIANNE LAO-QUIMPO
Dean, College of Education

Signed in the Presence of:


JOCelyn L. KISMUNDO
Witness



Witness

REPUBLIC OF THE PHILIPPINES)
Province of Aklan)
Municipality of Kalibo)

ACKNOWLEDGEMENT

This day of JAN 04 2019 20 at the Kalibo, Aklan
personally appeared before me

Name	(PRC License no.)	Issued at	Issued on
ALLAN ANGELO L. QUIMPO	0115894	Iloilo City	11/10/2005
DR. MARIANNE LAO-QUIMPO	1069965	Iloilo City	10/19/2010
DR. SALVADOR O. OCHAVO JR., CESO VI	0249879	Iloilo City	2/15/2019 VALID
JACELYN L. KISMUNDO	ETC NO. 12866664	Kalibo Aklan	01/30/2018

All known to me the same persons who executed the foregoing instrument, and they
acknowledge to me that the same is their free and voluntary deed.

WITNESS MY HAND AND SEAL

RONALDO C. TOLENTINO
Notary Public
PTR No. 6415569
Until 01-03-2019
PTR No. 1072136
At Kalibo, Aklan on 10-03-2018
Roll No. 28523 - May 11, 1979
MCLE Exemption No. II-002158

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