



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

June 16, 2021

DIVISION MEMORANDUM

No. 175, s. 2021

**PROVISION OF CLEAN UP AND MINOR REPAIR FUND TO SCHOOLS AFFECTED
BY FLOODING IN FEBRUARY 2021**

**To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary/Integrated/Secondary Schools
All others concerned**

1. Please find attached OUA MEMO 00-0521-0135 dated April 20, 2021 titled Guidelines on the Utilization, Documentation, and Reporting of Funds Downloaded for the Clean-Up and Minor Repair of Schools Affected by Flooding in Regions VI, VII, X and CARAGA in January and February 2021 and Activity Request/Authority to Conduct No. AR-2021-CO-00149 titled Provision of Funds for Clean-up and Minor Repair of Schools Affected by Flooding in Region VI, VII, X and CARAGA last January and February, 2021.
2. In this regard, there will be an online meeting through google meet on June 18, 2021 at 9:00 AM for all school heads recipient of the clean-up and minor repair fund to discuss its guidelines and other allowable expenses.
3. For your information and guidance.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl.:
As stated

References:
OUA MEMO 00-0521-0135 and AR/ATC No. AR-2021-CO-00149

To be indicated in the Perpetual Index
Under the following subjects:

PROGRAM	POLICY	PLANS	ALLOTMENT
CALAMITY	ALLOTMENT	EXPENSES	SCHOOLS

MBGP/ciu



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Email Address: aklan.1958@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

List of Recipient schools of Clean-up and Minor Repair Fund

	District	Name of School	Amount
1	Balete	Maria Feliciano Dela Cruz ES	P 20,000.00
2	Balete	Morales ES	P 20,000.00
3	Balete	Feliciano ES	P 20,000.00
4	Libacao	Janlud ES	P 20,000.00
5	Malinao	Tambuan ES	P 20,000.00
6	Malinao	Kinalangay Viejo IS	P 20,000.00
7	Malinao	Bulabud ES	P 20,000.00
8	Malinao	Malandayon PS	P 20,000.00
9	Kalibo	Kalibo Integrated Special Education Center	P 20,000.00
10	Kalibo	Kalibo I ES	P 20,000.00
11	Kalibo	Estancia ES	P 20,000.00
12	Kalibo	Tinigaw ES	P 20,000.00
13	Tangalan	Tamalagon IS	P 20,000.00
14	Tangalan	Tagas ES	P 20,000.00
15	Tangalan	Sergio L. Taligatos ES	P 20,000.00
16	Tangalan	Panayakan ES	P 20,000.00
17	Tangalan	Tangalan NHS	P 20,000.00
18	Tangalan	Jawili IS	P 20,000.00
19	Ibajay East	Naisud Central School	P 20,000.00
20	Ibajay East	Regador ES	P 20,000.00
21	Ibajay West	Tagbaya ES	P 20,000.00
22	Ibajay West	Laguinbanwa ES	P 20,000.00
23	Ibajay West	Aquino ES	P 20,000.00
24	Ibajay West	Agbago ES	P 20,000.00
25	Banga	Petronilo C. Ibadlit NHS	P 20,000.00
26	Banga	Banga ES	P 20,000.00
27	Lezo	Lezo IS	P 20,000.00
28	Lezo	Catalino M. Prado NHS	P 20,000.00
29	Madalag	Madalag ES	P 20,000.00
30	Madalag	Paningayan ES	P 20,000.00
31	Madalag	Madalag NHS	P 20,000.00
32	Batan	Man-Up ES	P 20,000.00
33	Nabas	Gibon ES	P 20,000.00
34	New Washington	New Washington ES	P 20,000.00
35	Numancia	PUSIW ES	P 20,000.00
36	Numancia	Dongon ES	P 20,000.00



Republic of the Philippines
Department of Education

20 April 2021

AR/ATC No: AR-2021-CO-00149

FOR : *Annalyn M. Sevilla*
ANNALYN M. SEVILLA
Undersecretary for Finance - BPM

THRU : *Alain Del B. Pascua*
ALAIN DEL B. PASCUA
Undersecretary for Administration

FROM : *Ronilda R. Co*
RONILDA R. CO
Director IV, DRRMS

SUBJECT : Provision of Funds for Clean-up and Minor Repair of
Schools Affected by flooding in Region VI, VII, X and CARAGA
last January and February, 2021

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BCN# 526 A 1,920,000 -
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110/21
ALLOTMENT AVAILABLE
SELWYN C. BRIONES
Supervising Administrative Officer
OIC, Budget Division
MTC

NAME OF PROGRAM(S)/ PROJECT(S)	Learning Continuity and Resilience Interventions			
OUTPUT(S) TO BE PRODUCED AND ITS CODE(S)	Output Code	Output		Physical Target
	OC-21-DMS-DRRMS-DPRP-022	Regions and divisions received the support and assistance for immediate learning continuity.		735
ACTIVITY/IES TO BE REQUESTED	Activity Code		Name of Activity	
	AC-21-DMS-DRRMS-DPRP-031		Downloading of funds for clean-up and minor repair of schools.	
ACTIVITY/IES WITH DOWNLOADING 1310 1319 1320 1321 1322 1323	No.	Region	Division	Total Amount (PHP)
	1	VI	Aklan	720,000.00
	2	VII	Silay City	80,000.00
	3	VII	Guihulngan	20,000.00
	4	VII	Carcar City	60,000.00
	5	X	Lanao Del Norte	400,000.00
	6	CARAGA	Dinagat Island	640,000.00
		TOTAL	1,920,000.00	

Annalyn M. Sevilla
ANNALYN M. SEVILLA
Undersecretary for Finance - BPM

	Purpose: [Downloading of Funds] Provision of Funds for clean-up and minor repair for schools affected by Flooding in Region VI, VII, X and CARAGA last January and February, 2021.		
FINANCIAL REQUIREMENTS	Activity Code	Amount in WFP	Amount Requested
	AC-21-DMS-DRRMS-DPRP-031		P1,920,000.00
	Grand Total		P1,920,000.00
SOURCE OF FUNDS	DPRP FY 2021 Current Funds		
ADMINISTRATIVE ARRANGEMENTS	Activity Code	Pax	Inclusive Dates
		N/A	
ANNEXES	<ol style="list-style-type: none"> 1. Annex 1: Summary of Regions to be Downloaded with Fund Support for Clean-Up and Minor Repair of schools affected by flooding in Region VI, VII, X and CARAGA last January and February, 2021. 2. Annex 2: Detailed List of Schools to be Downloaded with Fund Support for Clean-Up and Minor Repair of schools affected by flooding in Region VI, VII, X and CARAGA last January and February, 2021. 3. Guidelines on the Utilization, Documentation and Monitoring of Funds Downloaded for Clean-up and Minor Repairs of Schools Affected by flooding in Region VI, VII, X and CARAGA last January and February, 2021. 4. Portion of the approved WFP where activities are stipulated. 		

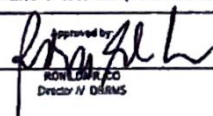
All expenses incurred in this activity is subject to usual accounting and auditing rules and regulations.

Annex 2. Detailed List of Schools to be Downloaded with Fund Support for Clean-Up and Minor Repair of schools affected by flooding in Region VI, VII, X and CARAGA last January and February, 2021

No	Region	Division	School ID	School Name	Total Allocated Fund
1	VI	Aklan	114645	Maria Feliciana Dava Cruz ES	20,000.00
2	VI	Aklan	114655	Morales ES	20,000.00
3	VI	Aklan	114651	Feliciano ES	20,000.00
4	VI	Aklan	114744	Jani ES	20,000.00
5	VI	Aklan	114826	Tanjugan ES	20,000.00
6	VI	Aklan	801176	Kristina Joy Viana ES	20,000.00
7	VI	Aklan	114838	Rubio ES	20,000.00
8	VI	Aklan	114855	Maximino ES	20,000.00
9	VI	Aklan	802178	Kathia Inocencia Sison Education Center	20,000.00
10	VI	Aklan	114756	Kalibo ES	20,000.00
11	VI	Aklan	114755	Ethelinda ES	20,000.00
12	VI	Aklan	114762	Frogan ES	20,000.00
13	VI	Aklan	801172	Tampayan ES	20,000.00
14	VI	Aklan	114934	Talita ES	20,000.00
15	VI	Aklan	114333	Sergio L. Tabinas ES	20,000.00
16	VI	Aklan	114920	Panzan ES	20,000.00
17	VI	Aklan	802136	Tampayan NMS	20,000.00
18	VI	Aklan	802153	Jana ES	20,000.00
19	VI	Aklan	114718	Nawal Central School	20,000.00
20	VI	Aklan	114720	Baguio ES	20,000.00
21	VI	Aklan	114726	Tatiana ES	20,000.00
22	VI	Aklan	114720	Laura Maria ES	20,000.00
23	VI	Aklan	114716	Amyra ES	20,000.00
24	VI	Aklan	114713	Ayazoa ES	20,000.00
25	VI	Aklan	802250	Patricia C. Inaba NMS	20,000.00
26	VI	Aklan	114660	Ramona ES	20,000.00
27	VI	Aklan	800171	Liza ES	20,000.00
28	VI	Aklan	802164	Cristina M. Arago NMS	20,000.00
29	VI	Aklan	114718	Maria ES	20,000.00
30	VI	Aklan	114823	Elysebeth ES	20,000.00
31	VI	Aklan	802115	Martha Jean ES	20,000.00
32	VI	Aklan	114694	Mar-Lou ES	20,000.00
33	VI	Aklan	114684	Geena ES	20,000.00
34	VI	Aklan	114507	Yana Washburn ES	20,000.00
35	VI	Aklan	114524	Ruby ES	20,000.00
36	VI	Aklan	114820	Dorothy ES	20,000.00
37	VI	Suby City	802163	Dona Margarita Lopez NMS	20,000.00
38	VI	Suby City	800199	Don Albino Dava Davalet Juan IS	20,000.00
39	VI	Suby City	117257	Gov. Emilio Gasulan MES	20,000.00
40	VI	Suby City	117258	Acra ES	20,000.00
41	VI	Suby City	802163	Don Albino Dava Davalet Juan IS	20,000.00
42	VI	Suby City	800199	Don Albino Dava Davalet Juan IS	20,000.00
43	VI	Suby City	117257	Gov. Emilio Gasulan MES	20,000.00
44	VI	Suby City	117258	Acra ES	20,000.00
45	VI	Suby City	802163	Don Albino Dava Davalet Juan IS	20,000.00
46	VI	Suby City	800199	Don Albino Dava Davalet Juan IS	20,000.00
47	VI	Suby City	117257	Gov. Emilio Gasulan MES	20,000.00
48	VI	Suby City	117258	Acra ES	20,000.00
49	VI	Suby City	802163	Don Albino Dava Davalet Juan IS	20,000.00
50	VI	Suby City	800199	Don Albino Dava Davalet Juan IS	20,000.00
51	VI	Suby City	117257	Gov. Emilio Gasulan MES	20,000.00
52	VI	Suby City	117258	Acra ES	20,000.00
53	VI	Suby City	802163	Don Albino Dava Davalet Juan IS	20,000.00
54	VI	Suby City	800199	Don Albino Dava Davalet Juan IS	20,000.00
55	VI	Suby City	117257	Gov. Emilio Gasulan MES	20,000.00
56	VI	Suby City	117258	Acra ES	20,000.00
57	VI	Suby City	802163	Don Albino Dava Davalet Juan IS	20,000.00
58	VI	Suby City	800199	Don Albino Dava Davalet Juan IS	20,000.00
59	VI	Suby City	117257	Gov. Emilio Gasulan MES	20,000.00
60	VI	Suby City	117258	Acra ES	20,000.00
61	VI	Suby City	802163	Don Albino Dava Davalet Juan IS	20,000.00
62	VI	Suby City	800199	Don Albino Dava Davalet Juan IS	20,000.00
63	VI	Suby City	117257	Gov. Emilio Gasulan MES	20,000.00
64	VI	Suby City	117258	Acra ES	20,000.00
65	VI	Suby City	802163	Don Albino Dava Davalet Juan IS	20,000.00
66	VI	Suby City	800199	Don Albino Dava Davalet Juan IS	20,000.00
67	VI	Suby City	117257	Gov. Emilio Gasulan MES	20,000.00
68	VI	Suby City	117258	Acra ES	20,000.00
69	VI	Suby City	802163	Don Albino Dava Davalet Juan IS	20,000.00
70	VI	Suby City	800199	Don Albino Dava Davalet Juan IS	20,000.00
71	VI	Suby City	117257	Gov. Emilio Gasulan MES	20,000.00
72	VI	Suby City	117258	Acra ES	20,000.00
73	VI	Suby City	802163	Don Albino Dava Davalet Juan IS	20,000.00
74	VI	Suby City	800199	Don Albino Dava Davalet Juan IS	20,000.00
75	VI	Suby City	117257	Gov. Emilio Gasulan MES	20,000.00
76	VI	Suby City	117258	Acra ES	20,000.00
77	VI	Suby City	802163	Don Albino Dava Davalet Juan IS	20,000.00
78	VI	Suby City	800199	Don Albino Dava Davalet Juan IS	20,000.00
79	VI	Suby City	117257	Gov. Emilio Gasulan MES	20,000.00
80	VI	Suby City	117258	Acra ES	20,000.00
81	VI	Suby City	802163	Don Albino Dava Davalet Juan IS	20,000.00
82	VI	Suby City	800199	Don Albino Dava Davalet Juan IS	20,000.00
83	VI	Suby City	117257	Gov. Emilio Gasulan MES	20,000.00
84	VI	Suby City	117258	Acra ES	20,000.00
85	VI	Suby City	802163	Don Albino Dava Davalet Juan IS	20,000.00
86	VI	Suby City	800199	Don Albino Dava Davalet Juan IS	20,000.00
87	VI	Suby City	117257	Gov. Emilio Gasulan MES	20,000.00
88	VI	Suby City	117258	Acra ES	20,000.00
89	VI	Suby City	802163	Don Albino Dava Davalet Juan IS	20,000.00
90	VI	Suby City	800199	Don Albino Dava Davalet Juan IS	20,000.00
91	VI	Suby City	117257	Gov. Emilio Gasulan MES	20,000.00
92	VI	Suby City	117258	Acra ES	20,000.00
93	VI	Suby City	802163	Don Albino Dava Davalet Juan IS	20,000.00
94	VI	Suby City	800199	Don Albino Dava Davalet Juan IS	20,000.00
95	VI	Suby City	117257	Gov. Emilio Gasulan MES	20,000.00
96	VI	Suby City	117258	Acra ES	20,000.00
97	VI	Suby City	802163	Don Albino Dava Davalet Juan IS	20,000.00
98	VI	Suby City	800199	Don Albino Dava Davalet Juan IS	20,000.00
99	VI	Suby City	117257	Gov. Emilio Gasulan MES	20,000.00
100	VI	Suby City	117258	Acra ES	20,000.00
Total					1,833,800.00

Schools allocated with fund support for clean-up are those under these areas based on approved request from SDOs vetted by the Schools Division Superintendent.

Prepared by
JAN MANUEL W. HEBRON
 Technical Assistant II - OHRMS

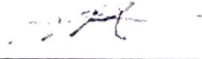
Approved by

ROWLAND C. DIRANS
 Director - OHRMS

Annex 1: Summary of Regions to be Downloaded with Fund Support for Clean-Up and Minor Repair of schools affected by flooding in Region VI, VII, X and CARAGA last January and February, 2021

No.	Region	Division	Clean-up and Minor Repair	
			No. of Schools	Amount (Php)
1	VI	Aklan	36	720,000.00
2	VII	Silay City	4	80,000.00
3	VII	Guihulngan	1	20,000.00
4	VII	Carcar City	3	60,000.00
5	X	Lanao del Norte	20	400,000.00
6	CARAGA	Dinagat Island	32	640,000.00
	TOTAL		96	1,920,000.00

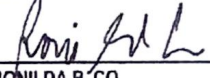
Schools allocated with fund support for clean-up are those with approved request from Schools Division Offices.

Prepared by:



JAN MANUEL M. HEBRON
 Technical Assistant II, DRRMS

Approved by:



RONILDA R. CO
 Director IV, DRRMS

5. Accomplish the Fund Support for Clean-Up and Minor Repair Monitoring Template attached in this memorandum; and
6. Submit accomplished monitoring template to DRRMS.

All expenses shall be subject to the usual budgeting, accounting, auditing and procurement rules and regulations. Misuse and/or mismanagement of these funds for the purpose other than those authorized in this guideline is strictly prohibited. Any violation committed by any individual or group will be dealt with in accordance with existing government accounting and auditing rules and regulations.

The judicious utilization of the fund is expected. Obligation, implementation and payment shall be compliant to the Executive Order (EO) No. 9, titled Adopting the Cash-Based Budgeting System Beginning Fiscal Year 2019, and Other Purposes.

All concerned Division DRRM Coordinators should ensure the submission of an accomplished monitoring template on Fund Support for Clean-Up and Minor Repair two weeks after receipt of sub-ARO.

Kindly submit the reports to drmo@deped.gov.ph and your respective regional offices. Any issues and concerns regarding fund support for school clean-up and minor repairs should be reported to DepEd DRRMS immediately.

For further clarification, please contact Mr. Mark Anthony B. Nito, Senior Technical Assistant II of DRRMS at (02) 637-4933/636-4997 or email at drmo@deped.gov.ph.

For immediate and appropriate action.

ALAIN DEL B. PASCUA
Undersecretary


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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0521-0135

MEMORANDUM

20 April 2021

For: **Regional Directors**
(Regions VI, VII, X, and CARAGA)

Subject: **GUIDELINES ON THE UTILIZATION, DOCUMENTATION, AND REPORTING OF FUNDS DOWNLOADED FOR THE CLEAN-UP AND MINOR REPAIR OF SCHOOLS AFFECTED BY FLOODING IN REGIONS VI, VII, X AND CARAGA IN JANUARY AND FEBRUARY 2021**

In light of the fund support for schools affected by flooding in Regions VI, VII, X, and CARAGA in January and February 2021, the clean-up and minor repair funds amounting to P20,000.00 per school charged to the Disaster Preparedness and Response Program (MOOE), to be downloaded to affected divisions shall be utilized for the following activities but not limited to:

1. purchase of supplies and equipment to be used for the said purpose;
2. salary/ies for manpower; and
3. other expenses related to clean-up and minor repair of the school.

For documentation and monitoring, the divisions are required to do the following:

1. take photos of schools and/or division office before and after the clean-up and minor repair;
2. consolidate and archive photos, completion reports, and certification of submitted liquidation reports;
3. coordinate with the Division Finance Office for other liquidation requirements;
4. accomplish the Fund Support for Clean-Up and Minor Repair Monitoring Template attached to this Memorandum; and
5. submit accomplished monitoring template to the Disaster Risk Reduction and Management Service (DRRMS).



Office of the Undersecretary for Administration (OUA)

(Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (RISS), Basic Teachers Camp (BTC), Central Security & Safety Office (CSSO))

All expenses shall be subject to the usual budgeting, accounting, auditing and procurement rules and regulations. Misuse and/or mismanagement of these funds for the purpose other than those authorized in this set of guidelines is strictly prohibited. Any violation committed by any individual or group will be dealt with in accordance with existing government accounting and auditing rules and regulations.

The judicious utilization of the fund is expected. Obligation, implementation and payment shall be compliant to Executive Order (EO) No. 91, titled *Adopting the Cash Budgeting System Beginning Fiscal Year 2019, and for Other Purposes*.

All concerned Division DRRM Coordinators should ensure the submission of accomplished monitoring template on Fund Support for Clean-Up and Minor Repair two weeks after receipt of the sub-ARO.

Kindly submit the reports to drmo@deped.gov.ph and the respective regional office. Any issues and concerns regarding fund support for school clean-up and minor repairs should be reported to DepEd DRRMS immediately.

For further clarifications, please contact Mr. Mark Anthony B. Nito, Senior Technical Assistant II of DRRMS, through (02) 637-4933/636-4997 or email at drmo@deped.gov.ph.

For immediate and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary



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