



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Kalibo, Aklan



August 4, 2017

**The Public Schools District Supervisors
The Principals/Head Teacher In-Charge of the District
The School Heads of Public Senior High Schools**

Dear Sirs/Mesdames:

Greetings!

Please be informed that there will be a meeting of all **school heads** of public Senior High Schools, this division, on **August 7, 2017, 1:30 P.M.** at ASJ Hall, Division Office, Kalibo, Aklan.

Matters pertaining to the final list of first batch of SHS teacher trainees will be taken up.

Expenses incurred relative to this activity may be charged against local funds subject to the usual accounting and auditing rules and regulations.

Proxy is highly discouraged.

Very truly yours,

JOSE NIRO R. NILLASCA
Education Program Supervisor
In-charge of the Division

DIVISION LETTER
No. 109, s. 2017