



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

September 4, 2020


DIVISION MEMORANDUM

No. 191, s. 2020

REMINDERS ON THE CONDUCT OF ORIENTATION TO PARENTS

To: **Chief Education Supervisor
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned**

1. To ensure a smooth implementation of the school learning continuity plan and particularly on the opening of classes on October 5, 2020 SY 2020-2021 amidst the COVID-19 pandemic, parents need to be properly oriented on the specific plans of the school particularly on the chosen learning delivery modalities.
2. Attached as Enclosure No. 1, for your reference, are important reminders regarding the conduct of the above activity. These are given as reminders on top of those issued under Division Memorandum No. 175, s. 2020 titled "Health Standard and Safety Protocols in Conducting Meetings and Conferences in Schools".
3. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC/D. APOSIN EdD, CESO V
Schools Division Superintendent

MIT/cdb



Poblacion, Numacia, Aklan
Tel/Fax No. (036) 265 3737 | (036) 265 3738 | (036) 265 3744
Website: <http://www.depedaklan.org>
Email Address: aklan.1958@deped.gov.ph

Points to consider

- Schedule of the orientation;
- Observance of health and safety protocol;
- Scheduling of participants (by street, sitio, barangay, grade level, section) to attend the orientation;
- Identify a spacious venue;
- Create parents' group chat (if applicable), by section or grade level where reminders may be posted;
- Recorded instructions to be played in school or near the barangay hall; and
- Distribution of leaflets containing the reminders.

What to include in the orientation

- Details of the learning modality to be implemented by the school and suggested schedule per modality;
- Contact details of teachers/focal persons;
- Schedule of the availability of teachers/focal persons;
- Health and safety protocols; and
- How to disinfect the learning materials (modules, activity sheets).

