



Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Kalibo, Aklan



September 26, 2018

To: **Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Principals-In-Charge of the District
Head Teacher In-Charge of the District
Heads of Public and Private Elementary,
Secondary and Integrated Schools
All others concerned**

Sirs/Mesdames:

Greetings!

Please find attached Regional Memorandum No. 236 s. 2018 entitled:
"Schedule of the School Heads Development Program (SHDP): Foundation
Course (Batch 3).

Enclosed is the list of participants to this activity.

Thank you.


Dr. SALVADOR O. OCHAVO, Jr., CESO VI
Schools Division Superintendent

DIVISION LETTER
No. 192 2018

RFD

"May katawhayan ag kalipayn sa among mga escuelahan."



Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS
Duran Street, Iloilo City



Date

REGIONAL MEMORANDUM

No. 276 s. 2018

**SCHEDULE OF THE SCHOOL HEADS DEVELOPMENT PROGRAM
(SHDP): FOUNDATION COURSE (BATCH 3)**

TO : Schools Division Superintendents
This Region

Attention: *SGOD Chiefs and SEPS-HRDS*

1. The Department of Education Regional Office VI (DepED RO VI), through the Human Resource Development Division (HRDD), shall conduct the **School Heads Development Program (SHDP): Foundation Course (Batch 3)** on the following dates and venue:

SHDP:FC	Date	Venue	No. of Pax	No. of Classes
Module 1	Oct. 7-13, 2018	Punta Villa Resort, Arevalo, Iloilo City	330	6
Module 2	Oct. 21-27, 2018			
Module 3	Nov. 4-10, 2018			

2. For Module 1, the participants are expected to arrive in the venue at 1:00 P.M. on October 7, 2018 for the Registration and for the Opening Program at 3:00PM. First meal to be served is PM snacks on October 7, 2018 and the last meal to be served shall be lunch on October 13, 2018.

3. The participants are requested to bring the following school documents for the training workshops:

- Module 1: Curriculum Guides
- Module 2: School Improvement Plan and School Report Card
- Module 3: EBEIS data


4. After each module, the participants shall be given Certificates of Appearance and Participation indicating the actual number of hours of their attendance. Certificate of Completion shall be awarded to the participants who shall successfully finish the three modules and have reported the implementation and initial gains of their Application Project.

5. The participants and training team shall be entitled to Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and the Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.

6. Transportation and other incidental expenses relative to the aforementioned activity of the participants shall be charged against local funds while for the training team, it shall be charged to the Regional HRD Funds subject to the usual accounting and auditing rules and regulations.

7. For clarifications, all concerned may contact Dr. Toribio Berano, SHDP Focal Person, HRDD, DepED RO VI, Duran St., Iloilo City at telephone no. 508-1527

8. For your information and appropriate action.


VICTOR G. DE GRACIA, JR., PhD, CESO V
Officer-in-Charge
Office of the Assistant Regional Director

Department of Education
Region VI - Western Visayas
DIVISION OF AKLAN
Kalibo, Aklan

List of Participants for SHDP-Foundation Course

No	Name	School	District
1	Perez, Analyn C.	Dinaut ES	Altavas
2	Rubi, Jenzen Z.	Muguing ES	Banga
3	Panganonong, Guia G.	Bangbang ES	Balete
4	Tabiolo, Andro T.	Tag osip ES/Pepe ES/Mayapay PS	Buruanga
5	Ambucay, Ulysis O.	San Jose ES	Ibajay East
6	Abad, Maria Salvacion R.	Nalook ES	Kalibo
7	Nacuray, Anita A.	Manika ES	Libacao
8	Nagamus, Jannie P.	Alaminos ES	Madalag
9	Rein, Herfa S.	Manocmanoc ES	Malay
10	Basister, Amancio, Jr. I.	Sugnod ES	Malinao
11	Agapito, Sally	Numancia IS	Numancia
12	Rabe, Maria Fe	Tangalan ES	Tangalan
13	Reyes, Jexer, O.	Habana ES	Nabas
14	Fuentes, Emelda Q.	New Washington ES	New Washington
15	Denila, Theresa R.	Cawayan ES	New Washington
16	Senatin, Arlene M.	Mabusao ES	Ibajay West
17	Matorres, Marife J.	Tinigaw ES	Kalibo
18	Cuenco, Ediel R.	Man-up ES	Batan
19	Regalado, Celia M.	Sta. Cruz Biga-a ES	Lezo
20	Tampos, Medgen L.	Calangcang ES	Makato