



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

June 16, 2021

DIVISION MEMORANDUM

No. 189 s. 2021

**SCHOOL AND DISTRICT TECHNICAL ASSISTANCE CONTRACT
FOR SCHOOL YEAR 2021-2022**

**To: OIC- Office of the Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors/Coordinators
Public Schools District Supervisors
Senior/ Education Program Specialists
Heads of Public Elementary, Secondary
and Integrated Schools
All Others Concerned**

1. In order to provide relevant, timely and appropriate technical assistance during these challenging situations amidst the pandemic, this Office advises all schools and learning centers to submit their technical assistance contract for school year 2021-2022.
2. The provisions of technical assistance to schools and learning centers will close the gaps caused by existing issues and concerns that need immediate interventions and strategies in order to promote continuous improvement and to achieve desirable performance outcomes.
3. The districts shall create their district technical assistance team which will be composed of five members to be chaired by the Public Schools District Supervisors. The members will be chosen by the Public Schools District Supervisors.


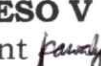


Poblacion, Numancia, Aklan
Tel/Fax No. (036) 265 3744 | (036) 265 3737 | (036) 265 3738 | (036) 265 3740 | (036) 265 3741
ebsite: <http://www.depedaklan.org>
Email Address: aklan.1958@deped.gov.ph



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4. Attached is the template to be used by the schools and districts for their technical assistance contract.
5. The districts will consolidate the list of issues and concerns submitted by the schools and learning centers that need to be addressed. Similar items listed by the schools and learning centers shall be treated as one in the consolidated district technical assistance contract. The consolidated district technical assistance contract shall be submitted to the Division Office together with the list of district technical assistance team on or before July 2, 2021 in pdf files using this link: johann.cawaling001@deped.gov.ph.
6. Immediate and wide dissemination of this Memorandum is directed.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 

Enclosure: as stated
Reference: Technical Assistance Mechanism Handbook
To be indicated in the Perpetual Index
under the following subjects

POLICY

PROGRAM

SCHOOLS

JCC



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Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

**DISTRICT TECHNICAL ASSISTANCE CONTRACT
SY 2021-2022**

This Agreement is made by and between the following parties:

Party A: District:

(Name of District)

(Contact No.)

Party B: District Technical Assistance Team

In consideration of the mutual promises and agreements of the parties hereto, hereinafter set forth, it is agreed as indicated in the attached sheets.

In witness whereunto, the parties hereto have caused this agreement to be executed by the

Signed: Party A:

Party B:

PSDS:

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Witness:

JERSON B. LABOS, EdD

OIC-Asst. Schools Division Superintendent

DOBIE P. PAROHINOG PhD

Chief Education Supervisor

Curriculum Implementation Division

MICHAEL T. RAPIZ

Chief Education Supervisor

School Governance and Operations Division

Mr. JOHANN C. CAWALING

Education Program Supervisor - SGOD

Division TA Focal Person



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REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

**SCHOOL TECHNICAL ASSISTANCE CONTRACT
SY 2021-2022**

This Agreement is made by and between the following parties:

Party A: District: _____
(Name of School) (Contact No.)

Party B: School Technical Assistance Team

In consideration of the mutual promises and agreements of the parties hereto, hereinafter set forth, it is agreed as indicated in the attached sheets.

In witness whereunto, the parties hereto have caused this agreement to be executed by the

Signed: Party A:

Party B:

School Head:

PSDS:

Witness:

District TA Focal Person:



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DISTRICT TECHNICAL ASSISTANCE CONTRACT

School Year 2021-2022

DISTRICT: _____
 PUBLIC SCHOOLS DISTRICT SUPERVISOR: _____

| CONCERNS/ ISSUES | ACTION/S TO BE TAKEN | TARGET BENEFICIARIES | PERSON/S INVOLVED | SCHEDULE OF ACTIVITIES | RESOURCES NEEDED | MOV's | REMARKS |
|---------------------|-------------------------|-------------------------|----------------------|---------------------------|---------------------|-------|---------|
| OSDS | | | | | | | |
| CID | | | | | | | |

| | | | | | | | |
|------|--|--|--|--|--|--|--|
| SGOD | | | | | | | |
| | | | | | | | |

Submitted by:

Public Schools District Supervisor

OSDS

- Administrative Division
- * Personnel
- * Records
- * Cash
- *Supply

- Budget and Finance Unit
- Accounting Unit
- Legal Unit
- IT Section

CID

- Instructional Management Section
- District Instructional Supervision Section
- Alternative Learning System Section
- Learning Resource Management Section

SGOD

- Planning and Research Section
- Social Mobilization and Networking Section
- *DRRM Unit
- School Management
- Monitoring and Evaluation Section
- Human Resource Development
- School Health and Nutrition Section
- Physical Facilities Section
- Youth Formation Section

Department of Education
Region VI-Western Visayas
DIVISION OF AKLAN
Poblacion, Numancia, Aklan

SCHOOL TECHNICAL ASSISTANCE CONTRACT
School Year 2021-2022

SCHOOL: _____

SCHOOL HEAD: _____

| CONCERNS/ ISSUES | ACTION/S TO BE TAKEN | TARGET BENEFICIARIES | PERSON/S INVOLVED | SCHEDULE OF ACTIVITIES | RESOURCES NEEDED | MOV'S | REMARKS |
|---------------------|-------------------------|-------------------------|----------------------|---------------------------|---------------------|-------|---------|
| OSDS | | | | | | | |
| CID | | | | | | | |

| | | | | | | |
|------|--|--|--|--|--|--|
| SGOD | | | | | | |
| | | | | | | |

Submitted by:

School Head

OSDS

Administrative Division

- * Personnel
- * Records
- * Cash
- * Supply

Budget and Finance Unit

Accounting Unit

Legal Unit

IT Section

CID

Instructional Management Section

- District Instructional Supervision Section
- Alternative Learning System Section
- Learning Resource Management Section

SGOD

Planning and Research Section

- Social Mobilization and Networking Section
- *DRRM Unit
- School Management
- Monitoring and Evaluation Section
- Human Resource Development
- School Health and Nutrition Section
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