



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

October 18, 2021

**DIVISION MEMORANDUM**  
No. 427, s. 2021

**SCHOOL-BASED MANAGEMENT (SBM) ASSESSMENT**

To: **OIC – Office of the Assistant Schools Division Superintendent**  
**Chief Education Supervisors**  
**Education Program Supervisors**  
**Public Schools District Supervisors**  
**Senior/Education Program Specialist**  
**District SBM Coordinators**  
**Heads of Public Elementary, Secondary and Integrated Schools**  
**All Others Concerned**

1. Relative to DepEd Order No. 83, s. 2021 titled **Implementing Guidelines on the Revised School-Based Management (SBM) Framework, Assessment Process and Tool (APAT)**, all schools are enjoined to conduct the self-assessment on the SBM Level of Practice including Documentary Analysis, Observation, Discussion (DOD) process using the SBM E-Tool.
2. Assessment for SBM Level of Practice must be conducted by a Technical Working Group (TWG) composed of internal and external stakeholders.
3. The Assessment Process and Tool (APAT) provided in DepEd Order No. 83, s. 2021 will still be the basis in determining the SBM Level of Practice utilizing the latest available data in any of the required criteria. Accomplished E-Tool for SBM Level of Practice containing all the 60% and 40% shall be submitted to the District office for consolidation, attn: District SBM coordinator. The District shall submit all the accomplished E-Tool of all schools with district consolidation **on or before October 29, 2021**, attn: Mr. June R. Patricio, SEPS for School Management Monitoring and Evaluation Section.
4. Wide dissemination of this Memorandum is desired.

  
**MIGUEL MAC/D. APOSIN EdD, CESO V**  
*Schools Division Superintendent*

Enclosure: None  
Reference: DepEd Order No. 83, s. 2012  
To be indicated in the Perpetual Index  
under the following subjects:

<b>PROGRAM</b>	<b>SCHOOLS</b>	<b>SCHOOL-BASED MANAGEMENT</b>
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Poblacion, Numancia, Aklan  
Tel/Fax No. (036) 265 3744 | (036) 265 3737 | (036) 265 3738  
Website: <http://www.depedaklan.org>  
Email Address: [aklan.1958@deped.gov.ph](mailto:aklan.1958@deped.gov.ph)