



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**DIVISION OF AKLAN**



Archbishop G.M. Reyes Street, Kalibo, Aklan

August 16, 2019

**DIVISION MEMORANDUM**

No. 252 s. 2019

**SCHOOL-BASED MANAGEMENT (SBM) LEVEL OF PRACTICE**

To: **Chief Education Supervisors  
Education Program Supervisors  
Senior/Education Program Specialists  
Public Schools District Supervisors  
Heads, Public Elementary, Secondary and Integrated Schools  
SBM Technical Working Group  
All Others Concerned**

1. Pursuant to Regional Memorandum No. 232, s. 2019, all schools are enjoined to conduct the self-assessment on the SBM Level of Practice including DOD using the SBM E-Tool.
2. DepEd Order No. 83, s. 2012 – Assessment Process and Tool (APAT) will still be the basis in determining the SBM Level of Practice utilizing the latest available data in any of the required criteria. Assessment must be conducted by the SBM Technical Working Group (TWG) of the school.
3. Accomplished E-Tool for SBM Level of Practice containing all the 60% and 40% shall be submitted in the district.
4. Validated and consolidated SBM Level of Practice by the district shall be submitted by the District SBM Coordinator to the Division Office, Office of the School Governance and Operations Division (SGOD), on or before August 30, 2019, attention: Mr. June R. Patricio, Education Program Specialist II.
5. Immediate and wide dissemination of this Memorandum is desired.

  
**Dr. SALVADOR O. OCHAVO, Jr. CESO V**  
School Division Superintendent

Enclosures : NONE  
Reference : DO No. 83, s. 2012 and RM No. 232, s. 2019  
To be indicated in the Perpetual Index  
under the following subjects:

**POLICY**

**PROGRAM**

**SCHOOLS**

JRP