



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN



Archbishop Gabriel M. Reyes Street, Kalibo, Aklan

December 3, 2019

To: **Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Senior/Education Program Specialists
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned**

Dear Sirs/Mesdames:

Greetings!

Please find attached Regional Memorandum No. 378, s. 2019, released November 28, 2019, from Regional Director Ma. Gemma M. Ledesma, CESO V, entitled **“School Heads Development Program (SHDP): Advanced Course Regional Forum and Completion Ceremony on Monday, December 23, 2019 – 9:00 o’clock in the morning at Punta Villa Resort, Inc., Arevalo, Iloilo City, and list of participants.**

For your information and guidance.


MIGUEL MAC D. APOSIN, EdD, CESO V
Schools Division Superintendent

DIVISION LETTER
No. 190, s. 2019

Department of Education
Region VI - Western Visayas
DIVISION OF AKLAN
Kalibo, Aklan

**COMPLETERS OF
SCHOOL HEADS DEVELOPMENT PROGRAM: ADVANCED COURSE**

- 1 **MOJICA**, Villomar T.
- 2 **REBUTAR**, Louie P.
- 3 **BACYAN**, Helena A.
- 4 **ZULUETA**, Expedito Jr. S.
- 5 **LUNA**, Elnor T.
- 6 **DIOSO**, Jingky L.
- 7 **CORRO**, Ruth F.
- 8 **VILLARUEL**, Rogen F.
- 9 **ZALDIVIA**, Jocelyn A.
- 10 **NARRAL**, Efren N.
- 11 **RECIBE**, Clarissa B.
- 12 **PATRICIO**, Eduard S.
- 13 **RUIZ**, Mary Cherry D.
- 14 **RODRIGUEZ**, Jee-Ann G.
- 15 **MACAHILIG**, Ma. Corazon T.
- 16 **ELLIN**, Pura Bella P.
- 17 **NAMAYAN**, Rodel N.
- 18 **GALICHA**, Johnny Q.
- 19 **VEGA**, Gabriel Esperitu Jr. R.
- 20 **NACASABUG**, Annabelle N.
- 21 **URETA**, Charlie I.
- 22 **BELARMINO**, Rolanie A.
- 23 **RODULFO**, Lovelyn I.
- 24 **VILLARUEL**, Maricris I.
- 25 **NEPOMUCENO**, Jan Ernie S.
- 26 **ZAUSA**, Amelyn V.
- 27 **ARNESTO**, Mary P.
- 28 **REYES**, Lydia R.
- 29 **DELA TORRE**, Rosalie F.
- 30 **OBRIQUE**, Judith M.
- 31 **LUMIO**, Zephora R.
- 32 **TAPISPISAN**, Jonathan O.

REGIONAL MEMORANDUM
No. 378 s. 2019

NOV 28 2019

School Heads Development Program (SHDP): Advanced Course Regional Forum and Completion Ceremony

TO: Schools Division Superintendents

1. The Department of Education Regional Office VI (DepED RO VI), through the Human Resource Development Division and in coordination with the Division of Iloilo City, will conduct a one-day **School Heads Development Program (SHDP): Advanced Course Regional Forum and Completion Ceremony** on **December 23, 2019** (exclusive of travel time) at **Punta Villa Resort, Inc., Arevalo, Iloilo City**. The Program will start at nine o'clock in the morning (9:00am).

2. Participants to this activity are the 250 attendees of the SHDP: Advanced Course conducted last November 2018 at the SMX, Bacolod City and have passed the revalidation of their Application Projects. Likewise, the following guests are expected to attend: NEAP Director, Regional Director, Assistant Regional Director, Schools Division Superintendents and Assistant Schools Division Superintendents or their representatives, CID and SGOD Chiefs, SGOD Education Program Supervisors, Division HRD Specialists, Division M&E Specialists, NEAP-R6 Learning Facilitators (see attached list), Iloilo City Division and RO VI Program Management Teams.


3. The candidates for the completion ceremony are required to wear **Filipiniana** (for females) and **Barong Tagalog** (for males) while the rest of the guests may opt to be in their corporate or business attire.

4. Travel expenses, per diem and incidental expenses of participants and guests shall be **charged to local funds** while their food (2 snacks and lunch), certificates, supplies and materials shall be **charged against 2019 Regional HRD Funds** subject to the existing accounting and auditing rules and **regulations**.

6. It is understood that in the conduct of this activity there shall be **no discrimination in the provision of Learning and Development interventions** on account of age, school, gender, **civil status, disability, religion or other similar factors**/personal circumstances that run counter to the **principles of equal opportunity**.

7. This Memorandum serves as Travel Authority.

8. Immediate dissemination of this Memorandum is desired.


MA. GEMMA M. LEDESMA
Regional Director

cc: NEAP-R6 Learning Facilitators
Reference: None
to be indicated in the Perpetual Index
under the following subjects: