

Department of Education Region VI-Western Visayas **DIVISION OF AKLAN** Archbishop G.M. Reyes St., Kalibo, Aklan



June 17, 2019

DIVISION MEMORANDUM

No. <u>174</u>, s. 2019

To: Public Schools District Supervisors
School Heads of Public & Private Elementary, Secondary and Integrated Schools
Science Teachers/Coaches Concerned

Dear Sirs/Mesdames:

Attached herewith is the **School Profile and Information Sheet** needed to be filled out for Planning and Logistics purposes, specifically for the Science Department. Data to be gathered will be consolidated and submitted to the Regional Office. All schools (public and private) are requested to accomplish the forms in three (3) copies:

- Copy 1 copy for the Education Program Supervisor in Science
- Copy 2 copy for the District Science Coordinator
- Copy 3 copy for the school to be used as reference during conduct of Technical Assistance

To access the editable/soft copy of the form, the school science coordinator may visit the Facebook Group – "Mga Guro ng Siyensya sa Dibisyon ng Aklan."

Please submit Copy 1 and 2 to the District Science Coordinator **on or before June 28, 2019.** District Science Coordinators are requested to compile the forms submitted by all schools in one folder (one folder for elementary and one folder for secondary per district).

Compiled School Profile and Information Sheet of every district must be submitted by the District Science Coordinators to the Division Office **not later than July 5, 2019**. This is to give time for the Education Program Supervisor to consolidate the data and submit the reports to the regional office on July 08, 2019.

Immediate and wide dissemination of the content of this Memorandum to all concerned is desired.

Very truly yours,

Dr. SALVADOR O. OCHAVO, Jr., CESO VI

Schools Division Superintendent



Region VI-Western Visayas Department of Education DIVISION OF AKLAN

Archbishop G.M. Reyes St., Kalibo, Aklan



SCHOOL PROFILE & INFORMATION SHEET

A. SCIENCE TEACHER'S INFORMATION

(All Teachers with Teaching Load in Science)

Name of School:			Adc	Address:		;	District:	1
Name of School Head:			Desi	Designation:			Contact Number:	I
Name	Position	Age	College	College Degree	Master's Degree		Subjects Taught	Length of
			Major field of specialization	Minor field of specialization	(indicate course and no. of units taken if not graduated)	(indicate course and no. of units taken if not graduated)	(Subjects handled for the last three years – Science and other subjects)	Teaching (No. of years as
								teacher)

B. LIST OF LABORATORY EQUIPMENT AND APPARATUS IN SCHOOL

Distacticale Dissecting Kit Dissecting Pam Dissecting Ran ————————————————————————————————————	24-well plate Alcohol Lamp Beaker Bunsen Burner Burette/Buret Centrifuge Clay Triangle Condenser Crucible	size/ volume	Quantity	(NSTIC/MOOE/ETC.)	(GOOD/NOT GOOD)	SUFFICIENT/ NOT SUFFICIENT)	Remarks
Digital Scale Dissecting Kir Composition of the control of the contro	Crucible Crucible						
Dissecting Kit Dissecting Pan Dissecting Pan 4 Dropper 4 Dropper 4 Evaporating Dish 4 Florence Flask 4 Fund Hood 4 Microscope 4 Microscope 4 Microscope 4 Mortar and Pestle 4 Pinysics Lab Kit 4 Pipette 4 Ring Stand with rings 4 Safety Goggles 5 Sci-kit Mechanics 4 Spectrophotometer 5 Signing Rod 4 Spectrophotometer 5 Spectrophotometer 4 Spectrophotometer 5 <	Digital Scale						
Dissecting Pan Dissecting Pan Dropper ————————————————————————————————————	Dissecting Kit						
Dropper Erlenmeyer Flask Endemonyer Flask Evaporating Dish ————————————————————————————————————	Dissecting Pan						
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Evaporating Dish Evaporating Dish Florence Flask (a)	Erlenmeyer Flask						
Florence Flask Florence Flask Fume Hood 4 Glass Funnel 4 Graduated Cylinder 4 Microscope 5 Mortar and Pestle 4 Physics Lab Kit 5 Physics Lab Kit 5 Pipette 5 Ring Stand with rings 5 Safety Goggles 5 Sci-Kit Mechanics 5 Spatula 5 Spatula 5 Telescope 6 Telescope 6 Test Tube 6	Evaporating Dish						
Furme Hood Furme Hood Glass Funnel (a)	Florence Flask						
Glass Funnel Glass Funnel Graduated Cylinder ————————————————————————————————————	Fume Hood						
Graduated Cylinder Graduated Cylinder Microscope Microscope Mortar and Pestle 9 ph Meter 9 Physics Lab Kit 9 Pipette 9 Ring Stand with rings 9 Safety Goggles 9 Sci-Kit Mechanics 9 Spatula 9 Spatula 9 Spectrophotometer 9 Stirring Rod 9 Telescope 9 Test Tube 9	Glass Funnel						
Microscope Microscope Mortar and Pestle 4 pH Meter 5 Physics Lab Kit 5 Physics Lab Kit 5 Pipette 6 Ring Stand with rings 6 Safety Goggles 7 Sci-Kit Mechanics 7 Spatula 7 Spatula 7 Spectrophotometer 7 Stirring Rod 7 Telescope 7 Test Tube 8	Graduated Cylinder						
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Pipette Pipette Ring Stand with rings Column of the property of t	Physics Lab Kit						
Ring Stand with rings Rings <td>Pipette</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	Pipette						
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Spatula Spectrophotometer Composition	Sci-Kit Mechanics						
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	possess but are not on the list		Please and items that your school			
						Wire Gauze
						Weighing Scale
						Watch Glass
						Wash bottle
						Volumetric Flask
The state of the s						Tripod
						Triple Beam Balance
						Transformer (set of coils)
						Tongs
						Thermometer
						Test Tube Rack
Control of the Contro						Test Tube Holder
	NOT SUFFICIENT)	(GOOD/NOT GOOD)	(NSTIC/MODE/ETC.)			
Remarks	Sufficiency	Condition	Source	Quantity	Size/Volume	Item

C. TRAININGS/SEMINARS/SYMPOSIA ATTENDED

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3. magis document.	2.	Please write down the Types/ Title of Trainings desired that your Science Teacher needs and they are less proficient:								Title of Training/Seminars/Symposia
		ence Teacher needs and	,					•		Level (DISTRICT/DIVISION/ REGIONAL/NATIONAL)
		they are less proficient:								Name of Teachers who attended

D. TEXT BOOKS AND LEARNING MATERIALS AVAILABLE (SCIENCE SUBJECTS ONLY)

		Science 6					Science 5					Science 4					Science 3			Subject
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								n. u . a.c.												NEEDED MATERIALS

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	Textbook Title/ Instructional Materials	
	Condition (GOOD/NOT GOOD)	
	SOURCE (MOOE/PERSONAL/ ETC.)	
	NEEDED MATERIALS	

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Schools only)	Special Science	(for STE and		Subjects	ᄀ	only)	Schools	Science	Special	(for STE and	- 9	3/6 or 7-10	for Grade	Subjects	Pacaarch						only)	Schools	Science	(for STE and	Subjects	Elective	Grade Level
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				•												• • • • •											SOURCE (MOOE/PERSONAL/ ETC.)
																					•						NEEDED MATERIALS

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E. OUSTANDING ACCOMPLISHMENTS for the previous school year

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		THE PARTY TO THE P				Awards/Citations Received
					Case C	Level (DISTRICT/DIVISION/ REGIONAL/NATIONAL)
		TALLED TO THE TA				Name of Teachers Involved

F. ACTIVITIES CONDUCTED BY THE SCHOOL (SCIENCE-RELATED OR RESEARCH-RELATED)

Name of Activity	Number of Target	Source of Fund	Outcome/Benefit of the Activity
	Participants		
			The state of the s
Prepared by:	Се	Certified Correct:	Noted:

PRINTED NAME AND SIGNATURE of SCIENCE COORDINATOR

PRINTED NAME AND SIGNATURE of SCHOOL HEAD

PRINTED NAME AND SIGNATURE OF DISTRICT SUPERVISOR