



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
DIVISION OF AKLAN

May 4, 2021

DIVISION MEMORANDUM

No. 108 s. 2021

**SELECTION AND SUBMISSION OF RECOMMENDED DISTRICT LR COORDINATORS
(ELEMENTARY AND SECONDARY) AND THE FORMATION OF THE DISTRICT
QUALITY ASSURANCE PANEL FOR SCHOOL YEAR 2021-2022**

To: **Chief Education Supervisors
Education Program Supervisors/Coordinators
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned**

1. This is to inform the field that the DepEd Division of Aklan – Learning Resources Management Section (LRMS), in its pursuit to provide quality learning resources for the teachers and learners throughout the division, requests all districts to recommend two (2) school heads as District Learning Resource Coordinators (Elementary and Secondary). However, a teacher may be allowed to be designated as the District LR Coordinator upon submission of a justification letter from the Public School District Supervisor and if he/she:
 - a. has previously served as District LR Coordinator, or
 - b. has previously served as member of the District Quality Assurance Panel
2. The recommended personnel will be in-charge of the following:
 - a. Lead in the inventory and quality-assurance of teacher-produced learning resources in the district;
 - b. Track the usage of centrally-procured text/non-text learning resources in the district;
 - c. Promote and provide technical support in the district on the use of the LRMS Portal (Central and Division); and
 - d. Monitor and submit reports pertaining to the development, quality assurance, and usage of the district's learning resources.
3. In the same vein, the division also requests the districts to select and recommend personnel who will assist the District LR Coordinators in the conduct of quality assurance in the district. They will form the District Quality Assurance Panel and will serve for one (1) school year. The personnel who should be recommended are:
 - a. Eight (8) Master Teachers/Subject Area Coordinators as Content Panelists (Science, Math, EsP, MAPEH, TVL/TLE/EPP, Araling Panlipunan, English, Filipino)
 - b. Three (3) Master Teachers/Subject Area Coordinators as Language Panelists (English, Filipino, Mother Tongue)
 - c. One (1) Teaching/Non-Teaching Personnel as Media Content Panelist (Illustrations, Photographs, Presentation, Video and Audio)
 - d. District LR Coordinators (Elementary and Secondary) as Technical and Copyright Panelists



Poblacion, Numancia, Aklan

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4. The duly designated District LR Coordinators must fill up the online form at <http://bit.ly/district-lr-2021>. The letter of recommendation for the personnel designated as District LR Coordinators and members of the of the District Quality Assurance Panel must be submitted on or before May 14, 2021. Online submission is encouraged and to be addressed to **mahn timer.tolentino@deped.gov.ph**.
5. Immediate and widest dissemination of this Memorandum is strongly advised.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Enclosure: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM

EDUCATION

SCHOOLS

TEACHERS

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