



Department of Education  
Region VI-Western Visayas  
**DIVISION OF Aklan**  
Kalibo, Aklan



May 31, 2019

To : **Public Schools District Supervisors**  
**Schools Heads of Public and Private Elementary/Integrated/Secondary**  
**and SUCs and LUCs**  
**District Planning Officers Designate**  
**District ICT Coordinators**  
**All others Concerned**

**Dear Sirs/Mesdames:**

Greetings!

As part of the monitoring of the Opening of Classes SY 2019-2020, all public and private schools, LUCs and SUCs are directed to submit the daily Progress Report of Enrolment starting May 30, June 03-07 and on June 14, 21, and 28, 2019.

School heads of Public and Private Schools, LUC and SUC shall encode and update the enrolment report using the link <https://urlzs.com/97A6Z>.

However, District Planning Officers-Designate should prepare and submit hard copy of Consolidated Report of Enrolment in Elementary, Junior High School and Senior High School of Public Schools, Private Schools, LUC and SUC as of June 07, 2019, noted by the Public Schools District Supervisor.

Thank you.

Very truly yours,

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

**JOSE NIRO R. NILLASCA**

Education Program Supervisor

Officer In-Charge, Office of the Asst. Schools Division Superintendent  
In-Charge of the Division

DIVISION LETTER  
NO. 621

/MCV