

Republic of the Philippines Department of Education Region VI – Western Visayas DIVISION OF AKLAN



Archbishop Gabriel M. Reyes Street, Kalibo, Aklan

June 24, 2019

DIVISION MEMORANDUM No. 179 s. 2019

SUBMISSION OF LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

To: Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Unit Heads
 Senior/Education Program Specialists
 Heads of Public Elementary, Secondary and Integrated Schools
 Division Office Personnel
 All others concerned

- The Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) aims to elevate the HR public sector to a level of excellence for good governance and efficient public service.
- 2. One of the phases of PRIME HRM is Learning and Development System. Learning and Development System are processes and mechanisms for building competencies and developing potentials of staff, leaders and teams to ensure that the organization has the competent and engaged workforce it needs.
- 3. In line with this, to track the records of DepEd-Aklan teaching, non-teaching, and related-teaching personnel who has attended various seminars/workshops/trainings and to provide equality, equity and necessary learning and development interventions, all is advised to submit Learning and Development (L&D) Interventions/Training Programs Attended for the last three (3) School Years' (SY 2016-2017, 2017-2018, 2018-2019 in soft (excel form) and hard copies following the prescribed attached template.
- 4. District Offices are advised to consolidate the school's soft (CD or Flash Drive) and hard copy and submit to the Division Office attention: Mr. Roland F. Democrito, Education Program Specialist II-HRDS on or before July 26, 2019.
- 5. Immediate dissemination of and compliance of this Memorandum is highly desired.

" May katawhayan ag kalipayan sa among mga escuelahan."

Dr. SALVADOR O. OCHAVO, Jr., CESO VI Schools Division Superintendentay

Enclosure:

as stated

Enclosure.
Reference: PRIME-HRAVI.
Allotment: 1 – (R.O. s. 1994)
To be indicated in the <u>Perpetual Index</u>
under the following subjects:

SEMINAR

TEACHERS WORKSHOP TRAINING

RFD

[&]quot;May katawhayan ag kalipayan sa among mga escuelahan."

FOR TEACHERS

Learning and Development (L&D Interventions/Training Programs Attended SY 2016-2017, 2017-2018, 2018-2019

Name:					Sex:	
Position						
School:		•				
District:		· · · · · · · · · · · · · · · · · · ·		<u></u>	·	
No. of Years				<u>.</u> . ,		
in Service:						
Grade Level		· · ·				
Taught:						
Subject's					· · · · · · · · · · · · · · · · · · ·	
Taught:						
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Note: Start from	the mo	st recen	t L&D train	ing program for	the last three (3)	years.
Title of	Inch	usive	Number	Area of	Conducted/	Level
Learning and		es of	of Hours	Specialization	Sponsored by	(School,
Development		dance	0.1.00.0	of Trainings	(Write in Full)	District,
Interventions		d/yyyy)		Attended		Division,
/Training	μ, α	~, , , , , , ,		(English,		Regional,
Programs				Filipino, Math,		National,
(Write in full)				Science		International)
(//,/// ///////////////////////////////				INSET, GAD,		
				DRRM etc)		
						
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				Prep	ared by:	

" May katawhayan ag kalipayan sa among mga escuelahan."

Signature Over Printed Name

FOR SCHOOL HEADS

Learning and Development (L&D Interventions/Training Programs Attended SY 2016-2017, 2017-2018, 2018-2019

Name:	· -			Sex:			
School:	, <u>,,,,</u>		<u></u>				
		 -					
Position:							
District:		·					
No. of Years							
in Service:							
*Grade Level							
Taught:							
*Subject's							
Taught:							
*For Head Teacher, TIC, OIC only Note: Start from the most recent L&D training program for the last three (3)							
Note: Start fron years.	n the most recen	t L&D train	ing program for				
Title of	Inclusive	Number	Area of	Conducted/	Level		
Learning and	dates of	of Hours	Specialization	Sponsored by	(School,		
Development	Attendance		of Trainings	(Write in Full)	District,		
Interventions	(mm/dd/yyyy)		Attended		Division,		
/Training	, , , , , , , , , , , , , , , , , , , ,		(English,		Regional,		
Programs			Filipino, Math,		National,		
(Write in full)			Science		International)		
			INSET, GAD,				
			DRRM etc)				
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" May katawhayan ag kalipayan sa among mga escuelahan."

Signature Over Printed Name

FOR NON-TEACHING/RELATED-TEACHING

Learning and Development (L&D Interventions/Training Programs Attended SY 2016-2017, 2017-2018, 2018-2019

Name:			· · ·	Sex:	
Position:					
School:				" '	
District:					
No. of Years					
in Service:					
Note: Start from	n the most recer	nt L&D train	ning program for	the last three (3)	years.
Title of Learning and Development Interventions /Training Programs (Write in full)	Inclusive dates of Attendance (mm/dd/yyyy)	Number of Hours	Area of Specialization of Trainings Attended (English, Filipino, Math, Science INSET, GAD, DRRM etc)	Conducted/ Sponsored by (Write in Full)	Level (School, District, Division, Regional, National, International)

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	•			ared by: nature Over Print	ed Name

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