



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN

Archbishop G.M. Reyes Street, Kalibo, Aklan



August 29, 2019

DIVISION MEMORANDUM
No. 266, s. 2019

**SUBMISSION OF LIST OF TEST TAKERS FOR ENGLISH PROFICIENCY TEST (EPT)
FOR TEACHER APPLICANTS**

To: **Chief Education Supervisors
Education Program Supervisors
Senior/Education Program Specialists
Public Schools District Supervisors
Heads of Public and Private Elementary, Secondary and Integrated Schools
All Others Concerned**

1. The Bureau of Education Assessment-Education Assessment Division (BEA-EAD) and DepEd Division of Aklan, shall conduct the English Proficiency Test (EPT) to Kindergarten, Elementary, Junior High School and Senior High School teacher-applicants.
2. In view of this, all Kindergarten, Elementary, Junior High School and Senior High School teacher-applicants shall register their names to the districts where they intend to apply.
3. All districts **MUST** submit the list of test takers on or before **September 6, 2019** at the office of School Governance and Operations Division (SGOD) c/o EPTs II June R. Patricio. Soft copy in **Excel Form** of the lists of test takers shall be sent through this email address for consolidation: **johnmarciales@yahoo.com**.
4. The list of test takers must be arranged alphabetically by surnames regardless of sex. Please follow strictly the sample template in **Excel Form** below:

Name of Test Takers (Surname, Given Name, Middle Initial)	Sex (Male or Female)	District

5. Immediate and wide dissemination of this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:


JOSE NIRO R. NILLASCA

Education Program Supervisor
Officer-In-Charge

Office of the Assistant Schools Division Superintendent
In-Charge of the Division

Enclosures : NONE

Reference : NONE

To be indicated in the Perpetual Index
under the following subjects:

SCHOOL

TEACHERS

TESTS

JRP