



Department of Education
Region VI – Western Visayas

DIVISION OF AKLAN

Archbishop G.M. Reyes St., Kalibo, Aklan

Tel. Nos.: (036) 268-4235; 268-4234; 262-8816; 268-3097



September 6, 2018

DIVISION MEMORANDUM

No. 292, s. 2018

**SUBMISSION OF REPORTS UNDER SOCIAL MOBILIZATION
AND NETWORKING PROGRAM**

**TO: Chief Education Supervisors
Public Schools District Supervisors (PSDSs)
Principals/Head Teacher In-Charge of the District (PIDs/HTID)
Public Elementary, Secondary and Integrated School Heads
All Others Concerned**

1. The following is a summary checklist of reports under Schools Division Office (SDO) of Aklan Social Mobilization and Networking (SocMob) program to be submitted by the district offices for school year (SY) 2018-19:
 - 1.1 List of Donated School Building/s
 - 1.2 Adopt-A-School Program (ASP) Quarterly Reports
 - 1.3 Brigada Eskwela (BE) Report 2018
 - 1.3.1 Resources Generated Report
 - 1.3.2 Diverse Volunteer Participation Report
 - 1.3.3 Catch Up Activities for the Implementation of Brigada Eskwela 2018
 - 1.4 Records of Donation
 - 1.5 Directory of ASP and BE Coordinators
 - 1.6 ASP Report on Physical Facilities and Priority Needs for SY 2015-16 and SY 2016-17
 - 1.7 BP FORM 100-C: Statement of Donation and Grants (in Cash or in Kind)
 - 1.8 List of Districts General PTA Officers per School and District PTA Federated Officers
2. The deadline of each report mentioned above was/will be indicated in a separate division memorandum.
3. This Memorandum is for the information of the field that all future pertinent reports in soft copy may be submitted to SocMob through the following channels except as indicated:

"May katawhayan ag kalipayan sa among mga escuelahan."

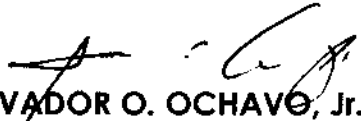
Means of Submission:

by Facebook account:
Adopt-A-School Program Coordinators
by Messenger:
by email:
marbiengregory.parel@deped.gov.ph
architect32109@gmail.com

Status:

no longer accepted
no longer accepted
no longer accepted
accepted
accepted
accepted

4. SocMob reports in hard copies may be submitted to the SDO **Receiving Section** and/or to the **Social Mobilization and Networking Section**, Department of Education (DepEd) Division Office, Arch. Reyes St., Kalibo, Aklan with ALS telephone no. **(036) 268-3605**.
5. Immediate dissemination of and compliance with this Memorandum is desired.


Dr. SALVADOR O. OCHOAFO, Jr., CESO VI
Schools Division Superintendent

Enclosure: BP FORM 100-C: Statement of Donation and Grants (in Cash or in Kind)

Reference: Division Memorandum No. 167, s. 2018

To be indicated in the Perpetual Index under the following subjects:

**EMPLOYEES
OFFICIALS
PROGRAMS
PUPILS/STUDENTS
SCHOOLS
TEACHERS**

/mgp

"May katawhayan ag kalipayan sa among mga escuelahan."

BP FORM 100-C
STATEMENT OF DONATIONS AND GRANTS
(In Cash or In Kind)

Instructions

This form shall be used to report all non-repayable transfers, in cash or in kind, received from other levels of government, from private individuals, or institutions, foreign or domestic, including reparations and gifts given for particular projects or programs, or for general budget support.

- | | |
|-----------|--|
| Column 1 | Reflect the nature/description of receipts, categorized whether in cash or in kind, and whether from local or foreign sources. |
| Column 2 | Indicate the corresponding UACS Funding Source Code consistent with UACS Manual, e.g., Domestic Grant Proceeds (104104), and Grants from Development Partners (Fund Category Codes 152 to 250). Kindly note that since grant proceeds are Automatically Appropriated, the authorization code must be 04. |
| Column 3 | Indicate the implementation period of the project/program/purpose supported by the donation or grant (i.e., in number of years). |
| Column 4 | Indicate the appropriate legislation, issuance or grant agreement (ID or Number), authorizing the collection and use of the receipts. |
| Column 5 | Indicate the nature of expenditures authorized to be incurred, chargeable against the receipts. |
| Column 6 | The amount in this column shall reflect the cash balance as of December 31, 2014, if applicable. |
| Column 7 | Reflect the actual receipts for FY 2014. |
| Column 8 | Reflect the actual expenditures for FY 2014 which were charged against the donations/grant proceeds. |
| Column 9 | Reflect the estimated receipts for FY 2015. |
| Column 10 | Reflect the estimated expenditures for FY 2015 to be charged against the donations/grant proceeds. |
| Column 11 | Reflect the estimated receipts for FY 2016. |
| Column 12 | Reflect the estimated expenditures for FY 2016 to be charged against the donations/grant proceeds. |
| Column 13 | State in this column the assumptions/basis in the estimation/projection of receipts, as well as indicate necessary notations to put in proper context the entries in the previous columns. |

Note: For donations/grants in kind, please specify its numerical value in thousand pesos inasmuch as proper quantification is possible.

BP FORM 100-C: STATEMENT OF DONATIONS AND GRANTS
FY 2014 - 2016

DEPARTMENT/AGENCY:		AGENCY:										
NATURE OF RECEIPTS (1)	UACS FUNDING SOURCE CODE (2)	TERM (i.e., implementation period in years) (3)	LEGAL BASIS (4)	NATURE OF EXPENDITURES (5)	Cash Balance as of Dec. 31, 2014 (6)	2014 ACTUAL		2015 PROGRAM		2016 PROPOSED		REMARKS (13)
						Receipt (7)	Expenditure (8)	Receipt (9)	Expenditure (10)	Receipt (11)	Expenditure (12)	
I. In Cash (40402018 00) Local/Foreign												
III. In Kind (40402020 00) Local/Foreign												
PREPARED BY:						APPROVED BY:			DATE:			
CHIEF ACCOUNTANT						HEAD OF OFFICE/AGENCY			DAY/MO/YR			