



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN

Archbishop Gabriel M. Reyes Street, Kalibo, Aklan



May 8, 2019

DIVISION MEMORANDUM

No. 137, s. 2019

**SUPREME STUDENT GOVERNMENT
LEADERSHIP TRAINING AND SKILLS DEVELOPMENT WORKSHOP**

To: **Chief Education Supervisors
Education Program Supervisors/Coordinators
Public Schools District Supervisors
Principals/ Head Teacher In-Charge of the District
Senior/Education Program Specialists
Public Secondary and Integrated School Heads
All Others Concerned**

1. Pursuant to DepEd Order No. 45, s. 2007 and DepEd Order No. 49, s. 2011, the Department of Education (DepEd), Division of Aklan, will conduct a **Supreme Student Government Leadership Training and Skills Development Workshop** on June 10 to 12, 2019 at Governor Corazon L. Cabagnot Tourism and Training Center (GCLCTTC), Old Buswang, Kalibo, Aklan.
2. Generally, the leadership training aims to provide opportunities for newly-elected student leaders to gain the necessary knowledge and skills for effective and efficient leadership. Specifically, it aims to:
 - a. build a network where young people can share experiences and ideas;
 - b. encourage friendship and open possibilities for the future collaboration to other school based organizations;
 - c. create a network and community of young global leaders who are catalysts for change;
 - d. enable the participants to develop and/or harness their leadership potentials, self-confidence and discipline;
 - e. involve them in nation-building and let them appreciate their role in it;
 - f. enable them to plan and decide better to enhance quality of life when they become leaders;
 - g. provide avenues for youth leadership development; and
 - h. student leaders are expected to conduct related activities/initiatives to their schools or community.

3. The participants are the following:

- President of Supreme Student Government for S.Y. 2019-2020 or other SSG Representative;

4. The Teacher-Adviser shall secure the accomplished **Individual Registration Form** of the student participant found in Enclosure No. 1 noted by the School Head and submit to the Office of School Governance and Operations Division (SGOD), attn.: Mr. Melky B. Arboleda, Project Development Officer I and Ms. Sheena Ricka Y. Mamburam, Project Development Officer I, or send the scanned copy to email address: melky.arboleda@deped.gov.ph **on or before May 16, 2019.**

5. There shall be no registration fee. Expenses for meals, snacks and venue shall be charged against 2019 Special Education Fund while travel and other allowable expenses of participants related to this activity may be charged against SSG Developmental Fund or Local Funds for teachers, subject to the usual accounting and auditing rules and regulations.

6. Participants are advised to bring their own beddings and toiletries. It is the prerogative of the participants to stay or not in the venue; provided that they will submit a waiver of consent signed by their parent/guardian during the registration; that they are aware of the schedule of activities and they are present the whole duration of the training. Attendance will be checked daily.

7. The participants, trainers, and management staff in the Supreme Student Government Leadership Training and Skills Development Workshop shall be entitled to service credits in accordance with DepEd Order No. 53, s. 2003 entitled Updated Guidelines on the Grant of Vacation Service Credits to teachers. Likewise, non-teaching personnel, including management staff be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

8. Immediate and wide dissemination of this Memorandum is desired.


DR. SALVADOR O. OCHAVO, JR., CESO VI
Schools Division Superintendent

Enclosure: as stated
Reference: DepEd Order Nos. 45, s. 2007 and
DepEd Order No. 49, s. 2011

To be indicated in the Perpetual Index
under the following subjects:

STUDENTS

TRAINING PROGRAM

MBA/SRYM



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INDIVIDUAL REGISTRATION FORM

Name: _____ Nickname: _____

Age: _____ Sex: _____ Grade Level: _____ Religion: _____

Mobile Phone No.: _____

School: _____

School Address: _____

Emergency Contact Person: _____

Address: _____ Contact No.: _____

Live In ☐ Live Out ☐

Medical Condition(s): _____

Allergies: _____

Food Restriction: _____

Noted by:

School Head

PARENTAL CONSENT

I hereby allow my son/daughter _____ to participate in the **Supreme Student Government Leadership Training and Skills Development Workshop** on June 10 to 12, 2019 at Governor Corazon L. Cabagnot Tourism and Training Center (GCLCTC), Old Buswang, Kalibo, Aklan. This is to further certify that I will not hold the organization responsible for any untoward incident that may happen beyond their control as long as utmost care and precaution will be undertaken.

Signature over Printed Name
Name of Parent/Guardian