

Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Archbishop G.M. Reyes St., Kalibo, Aklan

**PERFORMANCE CONTRACT FOR TECHNICAL ASSISTANCE
SY 2019-2020**

This Agreement is made by and between the following parties:

Party A: Division: Division of Aklan (036)2684325
(Name of DO) (Contact No.)

Party B: RO Technical Assistance Team

In consideration of the mutual promises and agreements of the parties hereto, hereinafter set forth, it is agreed as indicated in the attached sheets.

In witness whereof, the parties hereto have caused this agreement to be executed by the

Signed: Party A: Party B:

Dr. SALVADOR O. OCHAVO, Jr., CESO VI
Schools Division Superintendent

Dr. JUDE THADDEUS I. ILEDAN
Chief – Field Technical
Assistance Division

Witnesses:

Mr. JOSE NIRO R. NILLASCA
EPS- LRMDS
Officer-In-Charge
Office of the Assistant Schools Division Superintendent

Dr. NUEVA P. MANGAOANG
Education Program Supervisor

Dr. DOBIE P. PAROHINOG
Chief Education Supervisor
Curriculum Implementation Division

Dr. MARY HAZEL VIVIEN P. PINEDA
Education Program Supervisor

Mr. MICHAEL T. RAPIZ
Chief Education Supervisor
School Governance and Operations Division

Mr. JOHANN C. CAWALING
Education Program Supervisor
School Governance and Operations Division

DIVISION TECHNICAL ASSISTANCE CONTRACT SY 2016-2017

Capability-Building Activity(ies) to be undertaken by the SDOs to orient and train all Division Technical Persons on TA Processes

Item 1: Provide Technical Assistance

Title of Activities	Objectives	Schedule	Participants
Division Training Workshop on Technical Assistance	To capacitate the PSDSs and School Heads on Technical Assistance Mechanism and System.	September – October, 2016	PSDSs, School Heads and Teachers

Item 2: Improve School Leadership

Action Research	To conduct capability building on school-based action research.	July- August, 2016	PSDSs, School Heads and Teachers
Roll Out of Continuous Improvement (CI)	To Implement Continuous Improvement in the division.	July, 2016	PSDSs, School Heads and Teachers
Enhancement of Instructional Supervisory Skills Instructional Supervision <ul style="list-style-type: none"> - Guided Intensive Supervision - Collegial Supervision - Peer Supervision - Clinical Supervision 	To conduct training-workshop on using the different kinds of instructional supervision.	September, 2016	PSDSs, School Heads and Teachers

- Self-Directed Supervision			
Intensifying the understanding of the organization	To conduct orientation on system and environment scanning via SWOT analysis	August- September, 2016/ Year-Round	PSDs, School Heads and Teachers
Assessing Learning Outcomes of Students with Multiple Intelligences(MI)	To conduct training-workshop on Differentiated Instruction to address learners' multiple intelligences	October, 2016 INSET	PSDs, School Heads and Teachers
Creating Functional and Engaging ALS Learning Centers	To capacitate mobile teachers on engaging teaching.	October, 2016	PSDs, School Heads and Teachers

Item 3: Improve Instructional Competence

Orientation on facilitating learning	<ul style="list-style-type: none"> - To conduct orientation on the newly-launched Project MASTERED - To conduct orientation on the project learning MADE EASY - To conduct orientation in School Learning Action Cell (SLAC) - To conduct workshop on institutionalizing contextualization 	<p>June-August 2016</p> <p>September 2016</p> <p>September-October 2016</p>	PSDs, School Heads and Teachers
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	<ul style="list-style-type: none"> - To conduct training-workshop on art of questioning (including formulation of questions in the different levels of the three (3) domains; convergent and divergent questions) - To revisit strategies in teaching children with different learning styles (i.e. visual, tactile and kinesthetic learners) - To conduct training on meta-cognitive strategies on the different learning areas - To orient the seminarians as to the different ways of scaffolding 	September-October 2016	
Capability- Building on Investigatory Research	To conduct training-workshop on investigatory research	November 19 and 26, 2016	PSDSs, School Heads and Teachers

Item 4: Human Resource Management and Professional Development

<p>Holding of Teacher/SH Induction Program</p>	<p>To orient entrants to the profession as to the functions and duties of a professional teacher/ to orient newly-appointed school head about his duties and responsibilities</p>	<p>September-December</p>	<p>School Heads and Teachers</p>
<p>Re-orient teachers as regards to the Code of Ethics of Professional Teachers, Code of Conduct for Government Employees</p>	<p>To re-orient teachers as regards to the Code of Ethics of Professional Teachers, Code of Conduct for Government Employees</p>	<p>Sept-Nov</p>	<p>Teachers</p>
<p>Re-orientation of teachers/SH of administrative matters (i.e., leave of absence, visibility in the school, protocols, etc.)</p>	<p>To re-orient teachers/SHs of administrative matters (i.e., leave of absence, visibility in the school, protocols, etc.)</p>	<p>Sept-Nov</p>	<p>School Heads and Teachers</p>

II. Division Interventions to improve performance on Access, Quality and Relevance, and Efficiency

Period	Interventions with Focus on: Enrolment, Schools Leavers, Drop-out and Instructional Supervision Master Plan
June – August	<ol style="list-style-type: none"> 1. Advocacy meetings with parents and other stakeholders. 2. Implementation of feeding program. 3. Sustainability on the implementation of the program “Beautiful Schools”. 4. Conference with the EPSs and PSDSs on Instructional Supervision Master Plan. 5. Strict implementation of early registration
Period	Interventions with Focus on: Instructional Supervision Implementation, Least Learned Skills and Mid-year Assessment of Division Intervention Programs
September – November	<ol style="list-style-type: none"> 1. Capacitating the PSDSs and School Heads along instructional supervision. 2. Least-learned skills <ul style="list-style-type: none"> - Project Learning MADE EASY - Project MASTERED - Contextualization - Art of questioning (including formulation of questions in the different levels of the three (3) domains; convergent and divergent questions) - Strategies in teaching children with different learning styles (i.e. visual, tactile and kinesthetic learners) - Meta-cognitive strategies on the different learning areas - Scaffolding 3. District/Division Mid-Year performance review.
	Interventions with Focus on: Instructional Supervision Implementation and Impact Monitoring of Division Intervention Programs
December – February	<ol style="list-style-type: none"> 1. Conduct of instructional supervision/TA activities. 2. Continuous improvement (CI) monitoring/DMEA activities.

Period	Interventions with Focus on: Completion, Promotion, Repetition, Cohort Survival and TA Result Evaluation
March-May	<ol style="list-style-type: none"> 1. Sustainability of programs and projects (i.e., feeding program, advocacy to parents and other stakeholders, beautiful schools, etc.). 2. Executive meetings and management committee meeting with EPSs, PSDSs and School Heads regarding quality instruction, and performance indicators such as completion, promotion, repetition, and cohorts survival concerns. 3. School-home-stakeholders collaboration. 4. Year-end Performance review. 5. Analysis and interpretation of the performance for the school year. 6. Planning for sustainability, modification or improvement of the strategies implemented.

IV. Data on Proposed/Identified Best Practices

BEST PRACTICES

1. Project MASTERED
2. Project Learning MADE EASY
3. Search for the Most Beautiful Schools
4. Experiential Learning through Science Centrum, Field Trips, and Science Magic Shows.
5. Balanced Reading Program
 - Remedial
 - Developmental
6. Institutionalizing Mathematics Investigatory Projects among Secondary School Students.
7. Reduction of SARDOS/PARDOS through Alternative Delivery Mode of Learning. (Open High School)
8. Contextualization of LM in Grade 2 AP
9. Giving of recognition to PSDSs/PIDs, School Heads and teachers who achieved 75% and above MPS in NAT
10. Search of Aklan's Ten Outstanding Mentors (ATOM)

