



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN

February 07, 2020

DIVISION MEMORANDUM

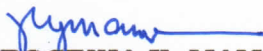
No. 40, s. 2020

TEMPORARY SUSPENSION OF THE USE OF BIOMETRIC MACHINE

To: OIC-Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public and Private Elementary, Secondary and
Integrated Schools
All Others Concerned

1. The Department of Education issued DepEd Memorandum No. 015, s. 2020, "First Set of Policy Directive of DepEd Task Force nCOV" in response to the serious and urgent concern to stop the spread of this respiratory infection. All DepEd personnel are advised to strictly observe precaution recommended by DOH and WHO.
2. In view of the foregoing, all schools are advised to temporarily suspend the use of the biometric machine when logging in and out of duty until further notice. Instead, the logbook shall be used, with **each employee using his/her own ballpen and sanitizing the hands before and after using the logbook.**
3. Private schools are encouraged to implement the same.
4. For strict compliance.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:


PATROCENIA Y. MAMBURAM
Administrative Officer V
General Services
In-Charge of the Division

Enclosure: None
Reference: DepEd Memorandum No. 15, s. 2020