



Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Kalibo, Aklan



August 16, 2018

DIVISION MEMORANDUM

No. 246, s. 2018

TRAINING OF TRAINERS ON FINANCIAL LITERACY

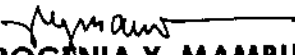

To: **Chief Education Supervisors
Education Program Supervisors
Unit Heads
Public Schools District Supervisors
Principals-In-Charge of the District
Head Teacher In-Charge of the District
Heads of Public and Private Elementary,
Secondary and Integrated Schools
All others concerned**

1. One of the 10-point agenda of our DepED Secretary, Leonor Magtolis Briones is to expand the scope of employee welfare, to respond to felt and reasonable needs of academic and non-academic personnel. To address these needs, one of the priorities is financial literacy, to have a comprehensive frame to guide DepEd employees in managing their finances.
2. In line with this, DepED-Aklan thru the Division Gender and Development Focal Point System, will conduct a Training of Trainers on Financial Literacy on September 13-15, 2018 at the Ati-atihan County Inn, Kalibo, Aklan.
3. The activity aims to:
 - a. understand the basic financial concepts;
 - b. gain skills on financial literacy and management; and
 - c. internalize and reflect on the importance of financial literacy and financial management
4. The participants to this training are:
 - a. Division GAD Focal Point System
 - b. 3 participants per district with presentation and facilitation skills
7. No registration fee. Meals and materials will be charged to Division 5% GAD Budget while traveling expenses shall be charged to local funds subject to the usual accounting and auditing procedures.
8. Walkthrough of trainers will be on September 7, 2018, 9:00 AM at ASJ Hall, Division Office, Kalibo, Aklan.

"May katawhayan ag kalipayn sa among mga escuelahan."

9. School heads are reminded of the "**no disruption of classes policy**". Appropriate measures should be implemented in order to ensure that make up classes shall be held by teachers who will participate in this activity. Also, adjustments in class schedules may be made so that the learners of these teachers are taken care of.
10. Furthermore, trainers and participants are entitled of 1-day service credit where it applies in accordance with DepED Order No. 53, s. 2003 entitled "Updating Guidelines on the Grant of Vacation Service Credits to Teachers."
11. Immediate dissemination of this Memorandum is strongly desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:


PATROCENIA Y. MAMBURAM
Administrative Officer V
In-Charge of the Division 

To be indicated in the Perpetual Index
Under the following subjects:

TEACHERS TRAINING PROGRAM WORKSHOP

RFD

"May katawhayan ag kalipayn sa among mga escuelahan."