



June 27, 2018

DIVISION MEMORANDUM

No. 198 s. 2018

**TRAINING- WORKSHOP FOR SCHOOL LIBRARIANS, TEACHER- LIBRARIANS
AND LIBRARY IN-CHARGE**

To: Chief Education Supervisors
Education Program Supervisors/Coordinators
Public Schools District Supervisors/Principals in-Charge of the District/
Head Teacher In-Charge of the District
Heads of Public Elementary Schools
Other Personnel Concerned

1. The Department of Education – Division of Aklan, through the Learning Resource Management and Development System (LRMDS), will conduct the Training-Workshop for School Librarians, Teacher- Librarians and Library In- Charge on August 23- 25, 2018 per enclosed Training Matrix. Venue to be announced later.
2. This activity aims to:
 - a. develop and upgrade the knowledge of participants on how to establish and maintain a functional Learning Resource Centers (LRCs).
 - b. equip participants with the necessary skills and attitudes on library management.
3. Names of participants to this training- workshop are indicated in the attached enclosure. Each participant is required to bring the following:
 - a. laptop and extension cord
 - b. summary of school library collections
4. School heads concerned are reminded on the "no disruption of classes" policy. Appropriate measures should be implemented in order to ensure that make-up classes shall be done by the teachers concerned who will participate in this activity. Also, adjustments as to class schedules shall be made so that the learners concerned are taken cared of.
5. Related expenses to this activity are charged against HRTD fund, while the travel expenses of participants may be charged against local funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum is desired.


Dr. SALVADOR O. OCHAVO, JR. CESO VI
Schools Division Superintendent

"May katawhayan ag kalipayan sa among mga escuelahan."

Enclosure: as stated
Reference: DepEd Order No. 56, s. 2011
Allotment: 3 (DECS 50, s. 1997)

To be indicated in the Perpetual Index
under the following subjects:

TRAINING PROGRAM WORKSHOP LIBRARY

/abm

"May katawhayan ag kalipayan sa among mga escuelahan."

(Enclosure No. 1 to Division Memorandum No. 102 s. 2018)

TRAINING - WORKSHOP FOR SCHOOL LIBRARIANS, TEACHER- LIBRARIANS AND LIBRARY IN-CHARGE

TRAINING MATRIX

| Time | Day 1 (August 23, 2018) | Day 2 (August 24, 2018) | Day 3 (August 25, 2018) |
|-------------|--|--|---|
| 7:30- 8:00 | Registration | Management of Learning (MOL) | MOL |
| 8:00- 9:00 | Opening Program & Levelling of Expectation | Taking Care of Books & Other Library Materials | Presentation of Outputs- Library Development Plan |
| 9:00-11:00 | Presentation of School Library Status | LRMDS Portal | |
| 11:00-12:00 | Library Hub Project | Metadata Gathering Workshop | |
| 12:00- 1:00 | LUNCH BREAK | | |
| 1:00- 2:30 | Intellectual Property Rights (IPR) | Workshop on Library Development Plan | Continuation of Presentation End of Training Assesment |
| 2:30- 4:00 | Understanding Libraries | | |
| 4:00- 5:00 | Open Forum- Library Issues & Concerns | | |

The participants to this training- workshop are shown in the list below.

| Name of Librarian/ Library In- Charge | School |
|--|--|
| Roselyn T. Navida | Linayasan Elementary School |
| Roselyn M. Tullo | Linayasan National High School |
| Barbra N. Villareal | AguinaldoT. Repiedad Sr. Integrated School |
| Marinel I. Andrade | Bacan Elementary School |
| Hazel Joy B. Tacud | Bacan National High School |
| Leonerly R. Toledo | Daja Norte Elementary School |
| Leni A. Suggang | Batan Academy (A National School) |
| Ma. Cherrie A. Alcantara | Cabugao Elementary School |
| Gina V. Prado | Bay-ang Elementary School |
| Creselda C. Pioquid | Rizal J. Rodriguez Sr. National |
| Darren P. Barrientos | Buruanga Vocational School |
| Rovel Villanueva | Kalibo Pilot Elementary School |
| Louie J. Placio | Naiie National High School |
| Elyn M. Bersales | Naisud Central School |
| Cesar S. Baladjay | Naisud National High School |
| Estrelita D Baladjay | Unat- Bagacay Elementary School |
| Michilinila P. Belinario | Rizal Elementary School |
| Racquel N. Navarra | Kalibo Elementary School |
| Lorena M. Tumaca | Bakhaw Norte Integrated School |
| Jinky P. Quimpo | Linabuan National High School |
| Feby R. Reynado | Regional Science High School for Region VI |
| Edna L. Serrano | Lezo Integrated School |
| Lyka Reynado | Libacao National Forestry Vocational High School |
| Salvacion R. Niduelan | Alaminos Elementary school |
| Jinky T. Lumabao | Anselmo B. Legaspi National High School |
| Charito R. Tuayan | Dr. Ramon B. Legaspi Sr., National High School |
| Verna T. Barrientos | Makato Integrated School |
| Rufina V. Ala | Malinao School for Philippine Craftsmen |
| Germie Joy R. Teodosio | Candelaria Elementary School |
| Reynard C. Retirva | Candelaria National Highschool |
| Roselyn R. Alfaro | Ochando National High School |
| Annie B. Malacas | New Washington National Comprehensive HS |
| Scarlet Joy C. Yabut | Numancia National School of Fisheries |
| Jocelyn V. Yecla | Numancia Integrated School |
| Marissa T. Ilejay | Camanci Norte Elementary School |
| Alejandra T. Jimlan | Tangalan National High School |

"May katawhayan ag kalipayan sa among mga escuelahan."