



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN

Archbishop G.M. Reyes St., Kalibo, Aklan
Tel. Nos.: (036) 268-4235; 268-4234; 268-6286

October 15, 2019

DIVISION MEMORANDUM


No. 356, s. 2019

UPDATING/SUBMISSION OF PAG-IBIG MID NUMBER

To: **Education Program Supervisors
Public Schools District Supervisors
School Heads and Teacher-In-Charge of Public Schools
All permanent and Casual Employees**

1. Pursuant to the attached DepEd Memorandum OUF-2019-0245 dated September 2, 2019, all permanent and casual employees are hereby directed to submit the required data in the attached template provided by the PAG-IBIG Regional Office VI. A separate list of **RPSU PAID** and **DIVISION PAID** must be provided.
2. Each school must submit the accomplished template (in soft and hard copy) to the **District Office** for consolidation of **Administrative Assistant**.
3. The District Office shall submit the **consolidated hard copy-signed by the school head** (2 copies) and **soft copy** on or before **October 25, 2019**.
4. Send the consolidated soft copy through email add: mae.remaldora@deped.gov.ph.
5. For your guidance and immediate compliance.

For the Schools Division Superintendent:


PATROCENIA Y. MAMBURAM
Administrative Officer V
Administrative Services
In-Charge of the Division



For Matching of PAG-IBIG Fund (Deped ID vs. MID)

Employer Name: ILOILO CENTRAL ELEMENTARY SCHOOL

Address: Gen. Luna St., Iloilo City

[illegible]

Prepared by:

Certified Correct:

Figure 1

1. The first part of the document is a list of names and titles, including "The Hon. Mr. Justice" and "The Hon. Mr. Justice".



Republic of the Philippines
Department of Education

GT Mall
PagIBIG Fund
and 7th GT Plaza
Mall, Molo IC
406304

Tanggapan ng Pangalawang Kalihim
Office of the Undersecretary for Finance

MEMORANDUM

OUF-2019-0245

To : **ALL REGIONAL DIRECTORS**
THE DIRECTOR IV, BUREAU OF HUMAN RESOURCE
ORGANIZATIONAL AND DEVELOPMENT (BHRD)

Attention : Chiefs, Regional Administrative Divisions
Officer-in-Charge, Personnel Division - Central Office
Schools Division Superintendents
School Heads

From : **ANNALYN M. SEVILLA**
Undersecretary

Subject : **COMPLIANCE WITH THE ISSUANCE OF PAG-IBIG MEMBERSHIP ID**
TO DEPED PERSONNEL

Date : September 2, 2019

1. This is to reiterate the compliance of all concerned to the directive contained in Memorandum No. OUPDA-2018-0003 dated April 2, 2018 with subject, "Pag-IBIG Membership ID Numbers of DepEd Personnel", copy attached.

2. This Office was informed by the Pag-IBIG Fund, through Ms. Mary Margaret N. Sanchez, Vice President, Member Services Operation Sector, that a significant amount of Pag-IBIG collections through salary deduction, both for premia and savings (i.e., around P188 Million), remains unposted due to the absence of the concerned members' valid Pag-IBIG Membership ID Number (MID No.). This resulted in the limited provision of Pag-IBIG services and benefits to the affected members, such as granting of Multi-Purpose and Housing Loans, and issuance of Loyalty discount cards, among others.

3. To address the matter, the Pag-IBIG Fund is offering assistance to facilitate completion of 100% issuance of MID Nos. to all DepEd personnel through its regional offices, which will initiate coordination with their DepEd counterparts. Kindly accommodate the Pag-IBIG representatives who will coordinate with the Schools Division Offices under your respective jurisdictions to facilitate the 100% issuance of said MID Nos. to DepEd personnel.

4. Regional Directors, through the Chiefs of Administrative Division, are likewise instructed to:

4.1 Verify the status of the MID Nos. of DepEd personnel under "Undistributed Collections" based on the Pag-IBIG Fund's initial report, which will be e-mailed to the respective e-mail addresses of your regions, as registered with the Employee Account Management Division, Finance Service;

Copy to be sent to

4.2 Constantly coordinate with the counterpart Pag-IBIG Fund Regional Offices until 100% compliance is achieved; and

4.3 Monitor the progress of the compliance and submit a consolidated report via e-mail address fs.eamd@deped.gov.ph, on or before **September 13, 2019**.

5. Please be guided with the provisions of Republic Act 10173 or the Data Privacy Act of 2012 and its Implementing Rules and Regulations in handling all personal information.

6. Immediate dissemination of this Memorandum is desired.


ANNALYN M. SEVILLA
Undersecretary

Copy furnished:

1. **AMADO ISABELO I. DIZON III**
Senior Vice President
Member Services Operations Sector
Pag-IBIG Fund (Home Development Mutual Fund)
3/F, Westar Bldg., Shaw Blvd., Pasig City
2. **MRS. MARGARET N. BANCHEZ**
Vice President
Member Services Operation Sector
Pag-IBIG Fund (Home Development Mutual Fund)
3/F, Westar Bldg., Shaw Blvd., Pasig City

20290

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Republic of the Philippines
Department of Education

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*Office of the Undersecretary for Finance
Disbursements and Accounting*

DM - OUFDA - 2018 - 0003

MEMORANDUM

To : ALL REGIONAL DIRECTORS

**Attention : Schools Division Superintendents
Chiefs, Regional Administrative Divisions
School Heads**

**From : VICTORIA L. MEDRANA CATIBOG
Undersecretary**

Subject : PAG-IBIG MEMBERSHIP ID NUMBERS OF DEPED PERSONNEL

Date : April 2, 2018

The Home Development Mutual Fund (HDMF), also known as the Pag-IBIG Fund, is requesting all DepEd employees who have not yet secured their respective Pag-IBIG Membership ID (MID) Numbers to do so. The compliance to this requirement is essential for the migration of HDMF to its new system as it aims to integrate into one database the recording of transactions to better serve its members.

To facilitate the compliance hereof, Regional Directors are hereby directed to inform all concerned DepEd teaching and non-teaching personnel and Heads of Offices/Schools to do the following:

- a. Obtain a Pag-IBIG MID Number by either submitting the duly accomplished Member's Data Form to any Pag-IBIG Fund Branch, or registering online through the Pag-IBIG Fund Online Services accessible via www.pagibigfund.gov.ph; and
- b. Furnish a copy of their Pag-IBIG MID to their respective Head of Office/School, who will then prepare the Inventory of DepEd personnel with Pag-IBIG MID Numbers, to be submitted to the Regional Chief, Administrative Division.

To monitor the progress of compliance to this Memorandum, the Regional Chiefs, Administrative Division, are required to submit a report to this Office, through the Employee Account Management Division, via e-mail address fs.eamd@deped.gov.ph, on or before **May 11, 2018**, following the template below.

Summary of DepEd Employees with Pag-IBIG MID Number

DepEd Region _____

As of May __, 2018

Particulars	Total No. of Employees (a)	Total No. of Employees with Pag-IBIG MID Number(b)	% Compliance (c = b / a)
Regional Office Proper			
Schools Division of _____ *			
Schools Division of _____ *			
...			
Total			

* The figures for each schools division should include teaching and non-teaching personnel in the schools division office proper and all elementary and secondary schools in that schools division.

For more information and further clarification, the HDMF may be reached through the hotline (02) 724-4244 or through e-mail address publicaffairs@pagibigfund.gov.ph.

Immediate dissemination of this Memorandum is desired.

For guidance and compliance.


V.L.M. CATIBOG

Copy furnished:

MARY MARGARET N. SANCHEZ
OEC-Vice President
Pag-IBIG Fund (Home Development Mutual Fund)
Member Services Operations - NCR North East Group
3/F, Westar Bldg., Shaw Blvd., Pasig City

/s/mmd