



December 02, 2019

**DIVISION MEMORANDUM**

No. 442, s. 2019

**VALIDATION OF THE BASIC EDUCATION INFORMATION SYSTEM (BEIS)  
SY 2019-2020**

To: **Chief Education Supervisors  
Education Program Supervisors/Coordinators  
Public Schools District Supervisors  
Senior/Education Program Specialists  
Heads of Public and Private Elementary, Secondary and Integrated Schools  
District Planning Coordinators  
District ICT Coordinators  
Others Concerned**

1. To ensure accuracy and completeness of submitted data, there will be a validation of Basic Education Information System Beginning (BEIS) of School Year 2019-2020 School Profile of all public and private elementary, secondary, integrated schools and State University and Colleges (SUCs).
2. In this connection, the School Validation Team shall conduct a pre-validation on the data submitted online by their respective schools to minimize errors.
3. All Heads of Public and Private Elementary, Secondary and Integrated Schools, SUCs/LUCs, District Planning Coordinators and District ICT Coordinators are enjoined to participate in the said validation on the following schedule :

TIME	DATE	VENUE	DISTRICT PARTICIPANTS
8:00-am -5:00 pm	December 03, 2019 (Tuesday)	ASJ Hall	AM - Nabas & Malay PM - Buruanga, Ibajay I & II
8:00 AM - 5:00 PM	December 04, 2019 (Wednesday)	ASJ Hall	AM- Tangalan, Malinao & Lezo PM - Numancia & Makato
8:00 am - 5:00 PM	December 05, 2019 (Thursday)	ASJ Hall	AM - Madalag, Libacao & Balete PM - Altavas & Banga
8:00 AM- 5:00 PM	December 06 (Friday)	ASJ Hall	AM - Batan & New Washington PM - Kalibo I & II
8:00-am -5:00 pm	December 07, 2019(Saturday)	ASJ Hall	AM - Private Schools from Western Aklan PM - Private Schools from Eastern Aklan

4. Furthermore, participants shall bring the following during the validation :
- Accomplished BEIS Forms Beginning of SY 2019-2020 School Profile (soft and hard copy;
  - List of Teachers-Private Schools and GASTPE Recipients for private schools;
  - Laptop ;
  - Broadband ; and
  - Extension Cord.
5. "It is understood that in the conduct of this activity, there shall be no discrimination on the provision of Learning and Development interventions on the account of age, school, gender, civil status, disability, religion or other similar factors/personal circumstances that run counter to the principles of equal opportunity."
6. Immediate and wide dissemination of this Memorandum is desired.

  
MIGUEL MAC D. APOSIN EdD, CESO V  
Schools Division Superintendent 

Inclosure : NONE

Reference : NONE

Allotment : 1-5 (R.O. 12, s. 1994)

To be indicated in the Perpetual Index

Under the following subjects :

DATA	FORMS	INFORMATION TECHNOLOGY
PROGRAMS	PROJECTS	PUPILS
SCHOOLS	STUDENTS	TEACHERS

**'May katawhayan ng kalipayan sa among mga eskuelahan.'**

/MCV