



June 22, 2018

DIVISION MEMORANDUM

No. 172, s. 2018

**WORKSHOP ON DATA MANAGEMENT AND INFORMATION REQUIREMENTS
FOR SY 2018-2019**

To : **Public Schools District Supervisors/Principals In-Charge of the District**
Head Teacher In-Charge of the District
School Heads of Public and Private Elementary, Secondary, Integrated,
State Universities and Colleges (SUCs) and Local Universities and
Colleges (LUCs)
District Planning Officers-Designate
District ICT Coordinators

1. The Department has facilitated the annual collection of data on basic education statistics, and encoding of learners' profile in all public & private schools, SUCs/LUCs offering basic education, and learning centers.
2. Through the information systems, LIS and EBEIS, the Department ensures that data and information collected are available, accurate and reliable for effective and efficient usage in the planning and budgeting particularly in the allocation of resources and setting of operation targets.
3. In this regard, there will be a Workshop on Data Management and Information Requirements for SY 2018-2019 on the following dates :

4.

TIME	DATE	VENUE	PARTICIPANTS
8:00-AM -5:00 PM	July 19, 2018 Thursday	To be announced later	School heads, District Planning Officers Designate, District ICT from the Districts of Altavas, Balete, Banga, Batan, Libacao, Madalag, Kalibo I and Kalibo II,

8:00 AM – 5:00 PM	July 20, 2018 Friday	To be announced later	School heads, District Planning Officers Designate, District ICT from the District of New Washington, Numancia, Lezo, Malinao, Makato, Tangalan, m Ibajay I, Ibajay II, Nabas, Malay and Buruanga
8:00 AM – 5:00 PM	July 24, 2018 Tuesday	To be announced later	-School Head of Private Schools and SUCs/LUCs (strictly 1 pax per school)

5. Transportation and other incidental expenses of all participants shall be charged against their local funds subject to the usual accounting and auditing rules and regulations.

6. Immediate and wide dissemination of this Memorandum is desired.


Dr. SALVADOR O. OCHAVO, Jr., CESO VI
Schools Division Superintendent 

/MCV



Republic of the Philippines
DEPARTMENT OF EDUCATION
Araullo Avenue cor. P. Dela Cruz, Pasig City
Philippines 1400

BUDGET DIVISION
FINANCE SERVICE



SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT ACTIVITY NO./DESCRIPTION: Funding 2018-2019 - Current Appropriations The School Division Information System		REFERENCE: FY 2018 LAA dated 12/29/17	SEE ALLOTMENT RELEASE ORDER NO. Order - 5-18-5712
FUND CODE: 116101		LEGAL BASIS: Republic Act No. 10964 - FY 2018 LAA	DATE: 18 Apr 18
APPROVAL CODE: A0000		FISCAL YEAR: FY 2018	
PURPOSE: To cover expenses on the implementation of LIS and LibEn and other Planning Activities for 41 2018-2019			
To: The School Division Superintendent Division Office of Abita Division Office 2			
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Salaries and Benefits - Salaries to Operating Unit		MO002 3021408000	264,127.00
AMOUNT IN WORDS: Two Hundred Sixty Four Thousand One Hundred Twenty Seven Pays Only		Total:	264,127.00
NOTE: This allotment release is valid for obligation until December 31, 2018.			

The above sub-allotment is hereby made available for expenditures of the Regional/Division/School. It is with primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 287, if a portion of the amount is unexpended, the unexpended portion shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements thereon shall be made in accordance with existing budgeting and auditing procedures.

CERTIFIED CORRECT:

SELMA N. BRIONES
Supervising Administrative Officer
BUD, Budget Division

RECOMMENDING APPROVAL:

ARMANDO C. RUIZ
Chief Administrative Officer
C/O, Office of the Director IV, Finance Service

APPROVED:

ANNA LYN M. REVILLA
Undersecretary
Office of the Director IV, Finance Service

