Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

April 26, 2022

DIVISION MEMORANDUM
No. 199 , s. 2022

SUBMISSION OF COPIES OF STATEMENT OF ASSETS, LIABILITIES and NET WORTH (SALN) FOR THE YEAR 2021

To: **Chief Education Supervisors**
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. Pursuant to DepEd Memorandum No. 25, s. 2013 titled **"Amendment to the Review and Compliance Procedure in the Filing and Submission of Statement of Assets, Liabilities and Net Worth and Disclosure of Business Interests and Financial Conditions"**, all concerned are hereby directed to submit a copy of their SALN for the year 2021.

2. Please take note that the deadline for filing of the 2021 SALN is on **April 30, 2022**.

3. Using the attached format, every school must submit to the District Office the following:

   3.1. **three (3) copies of summary list of employees** *(for 201 file, CSC Office and Office of the Ombudsman);*
   3.2. **two (2) copies of SALN per employee** *(for 201 file and Office of the Ombudsman.)*
   3.3. **Include in the list those who have not submitted their SALN.**

4. The District Office shall consolidate the submitted file per school and submit the same to the Division Office on or before **May 6, 2022**.

5. A soft copy (*in excel form*) of the consolidated summary list per district must be submitted through email address ***depedaklan_saln@hotmail.com*** on or before **May 6, 2022.**

6. Immediate dissemination and compliance with this Memorandum are desired.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

PYM/mtb

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Email Address: aklan.1958@deped.gov.ph

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(Name of School-District)

STATEMENT OF ASSETS, LIABILITIES AND NETWORTH (SALN)

(as of December 31, 2021)

No.	Last Name	First Name	Middle Name	TIN	Position	Assets	Liabilities	Networth	Remarks
1	Cruz	Joy	De Juan		Teacher I	500,000.00	50,000.00	450,000.00	
2	Reyes	Mark	Smith		Teacher II	300,000.00	375,000.00	(75,000.00)	
3	Santos	Marie	Perez		Did not file/submitted SALN				
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Prepared by:

Certified Correct:

(School Head)

Date:

_____

(Name of District)

LIST OF SCHOOLS WHO FILED/SUBMITTED THEIR STATEMENT OF ASSETS,LIABILITIES AND NETWORTH(SALN) FOR THE YEAR 2021

No.	Name of School	Total No. of Employees	No. of Employees who filed their SALN	Percentage of employees who filed/submitted their SALN
1	ABC Elementary School	10	10	100%
2	DEF Elementary School	50	49	98%
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Prepared by:

Certified Correct:

(Public Schools District Supervisor)