



Republic of the Philippines  
Department of Education  
REGION VI - WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

July 19, 2022


**DIVISION MEMORANDUM**

No. **332**, s. 2022

**ADDENDUM TO DIVISION MEMORANDUM NO. 297 AND 303, S. 2022  
"RECRUITMENT AND SELECTION OF APPLICANTS FOR THE DIVISION  
REGISTRY OF QUALIFIED APPLICANTS (RQA) FOR KINDERGARTEN TO  
GRADE 12 TEACHING POSITIONS FOR SCHOOL YEAR 2022-2023"**

To: **Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Principals-In-Charge of the District  
Heads of Elementary, Secondary and Integrated Schools  
All Others Concerned**

1. In connection with the Recruitment and Selection of Applicants for the Division Registry of Qualified Applicants (RQA) for Kindergarten to Grade 12 teaching positions for School Year 2022-2023, **teachers who were designated as member of the School Screening Committee** shall be entitled to Vacation Service Credits **equivalent to the number of days rendered in school** during the conduct of the pre-evaluation of documents, demonstration teaching and interview from July 11-29, 2022.
2. The following must be attached to the request on the granting of Service Credits pursuant to DepEd Order No. 53, s. 2003:
  - a. **Accomplishment Report signed by the School Head**
  - b. **Duly signed DTR/Form 48**
3. All requests and its attachments must be consolidated per district prior to submission to the Division Office.
4. Immediate and wide dissemination of this memorandum is desired.

  
**FELICIANO C. BUÑAFE JR., CESO, VI**  
Schools Division Superintendent

PYM/mtb