



Republic of the Philippines  
Department of Education  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

22 September 2022

**DIVISION MEMORANDUM**

No. 471, s. 2022

**CONDUCT OF 2022 BSP CREW LEADERS TRAINING COURSE**

- To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Heads of Public/Private Elementary, Secondary and Integrated Schools  
District and Schools Scouting Coordinators  
Training Team Members / Woodbadge Holders  
Outfit Advisor
1. In line with the BSP approved Council Training Calendar and Goals, we are pleased to announce the conduct of **2022 BSP Crew Leaders Training Course** by district or by combination of 2 districts. This is to avoid overcrowding and to observe minimum health protocols.
  2. The original schedule from Thursday to Saturday was adjusted to Friday after class in the afternoon until Sunday after lunch so that there is no disruption of classes.
  3. These are the following schedule by district:
    - a. Banga & Libacao - 7-9 October 2022 at Bacan NHS
    - b. Ibajay East & West - 7-9 October 2022 at Naile NHS
    - c. Kalibo I & II - 7-9 October 2022 at Bakhaw Norte IS
    - d. Makato & Tangalan - 7-9 October 2022 at Makato IS
    - e. New Washington - 7-9 October 2022 at Candelaria NHS
    - f. Numancia & Lezo - 7-9 October 2022 at Numancia IS
    - g. Nabas - 28-30 October 2022 at Unidos NHS
    - h. Batan - 4-6 November 2022 at Angas IS
    - i. Malay & Buruanga - 4-6 November 2022 at Manocmanoc NHS
    - j. Malinao - 4-6 November 2022 at MSPC
    - k. Balete - 4-6 November 2022 at Balete IS
    - l. Madalag - \_\_\_\_\_ at Madalag NHS
    - m. Altavas - \_\_\_\_\_ at \_\_\_\_\_
  4. The purpose of this activity are:
    - a. To provide meaningful activities and train Scouts of their responsibilities in the Crew
    - b. To equip them with scouting skills for advancement requirements (citizenship training and character development) that they could share at home, institution and the community
    - c. To prepare our Senior Scouts for guiding BOY and KAB Scouts in the Institutional Simultaneous Advancement Activity on October 22-23, 2022 under item No. 3.3 of the Division Memorandum No. 423, s. 2022.
    - d. To train our Senior Scouts to handle units of their younger scouts so they can assist in our Unit Leaders in all of our upcoming scouting, school and community activities.
  5. Scout participants must be:
    - a. Currently registered with the BSP
    - b. Preferably enrolled in Grade 9 and 10
    - c. Age 17 years old and below
    - d. Physically fit and with parents permit
  6. Preferably type A or type B uniform will be the attire during the activity.





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7. Suggested contribution per participants (at the discretion of the Host School/District and **should not exceed P 500.00**):
- |                                |                        |
|--------------------------------|------------------------|
| a. Membership fee              | P 50.00                |
| b. Activity Fee                | P 120.00               |
| c. Meals:                      |                        |
| i. 2 breakfast x P50.00        | = P 100.00             |
| ii. 2 lunch x P60.00           | = P 120.00             |
| iii. 1 dinner x P60.00         | = P 60.00              |
| iv. Friday night packed dinner | <u>P 280.00</u>        |
|                                | <u><b>P 450.00</b></u> |
8. Scouts and Scouters will be responsible for their own food for the duration of the training, sleeping paraphernalia and other personal things.
9. Transportation and other incidental expenses of scout participants and accompanying unit leaders are chargeable against local funds, subject to its availability and the usual accounting and auditing rules and regulations.
10. The District Scouting Committee will manage the training course.
11. All Woodbadge Holders are expected to serve as resource speakers and staff where their district was scheduled to participate.
12. Kindly inform the BSP Office of the number of participants one week before the schedule.
13. For more details, please visit BSP, Aklan Council HQ or contact (036) 268-4621 / 09358245129 (TM) / 09380125507 (TnT & Smart).
14. Scout Leaders who will participate in the said activity are entitled to Service Credits where they apply in accordance with DepEd Order No. 53, 2003 entitled: "Updated Guidelines on the Grant of Vacation Service Credits to Teachers". On the other hand, non-teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02, s. 2004 on Non-Teaching Monetary Remuneration for Overtime Service Rendered.
15. Attached is the Training Matrix for your reference.
16. Full support, cooperation and immediate dissemination of this memorandum are desired.

  
**FELICIANO C. BUÑAFE, JR. PhD, CESO VI**  
Schools Division Superintendent





BOY SCOUTS OF THE PHILIPPINES  
AKLAN COUNCIL  
Kalibo Aklan

TRAINING MATRIX for CREW LEADERS TRAINING COURSE

DAY/TIME	NO OF MINUTES PER SESSION	TOPICS/SESSION TITLE/ACTIVITIES	IN-CHARGE
<b>FRIDAY</b>			
5:00 PM	30	Assembly	
5:30 PM	30	Opening	
6:00 PM	60	Course Routine - I	
7:00 PM	60	Supper	
8:00 PM	60	Smartness and Goog Order - II	
9:00 PM	15	Opening Yarn: "The Scout Method" - III	
9:15 PM	60	Crew Activities - IV	
		Evaluation on Crew Activities (Reports by C.L.s and processing by Scouter observers - V)	
10:15 PM		Taps	
<b>SATURDAY</b>			
5:30 AM	60	Limbering Up, under Crew Leaders- VI	
6:30 AM	60	Breakfast	
7:30 AM	30	Inspection. Flag. Prayers - VII	
8:00 AM	60	Games- VIII	
9:00 AM	60	Pioneering Projects- IX	
10:00 AM	60	Observation and Deduction - X	
11:00 AM	60	"The Mid-Course Review" - XI	
12:00 PM	60	Lunch.	
1:00 PM	30	Crew Planning - XII	
1:30 PM	30	Crew Projects - XIII	
		Evaluation/ Processing on Crew Projects. Reports and comments by the Course Staff.	
2:00 PM	120	Team Game - XIV	
4:00 PM	60	Outfit Room Meeting : Theme " Be Prepared" - XV. Flagbreak	
5:00 PM	60	Break for supper preparations.	
6:00 PM	60	Supper with Guests of Honor.	
7:00 PM	30	Crew Leaders Council	
7:30 PM	150	Campfire or Indoor Singsong. Include a short adventure	
10:00 PM		Evening Prayers.	
<b>SUNDAY</b>			
5:30 AM	30	Early Services	
6:00 AM	60	Backwoods Breakfasts (each Crew feeding for itself). One cooking pot only ( for hot Drink) to be provided.	
7:00 AM	60	Inspection. Flag Scouts' Own conducted by Crew Leaders Council. Yarn (by Scouter in charge) on " The Promise and Law" -XVI. Spare Activities.	
8:00 AM	120	"Training Post"- XVII	
10:00 AM	60	Obstacle Journey XVIII	
11:00 AM	60	Evaluation/Processing on Obstacle Journey. Open Session.	
12:00 PM	60	Lunch	
1:00 PM		Final Talk- XIX	

DIVISION OF AKLAN  
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 Date: AUG 03 2022  
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 Signature: *[Signature]*

DIVISION OF AKLAN  
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**Boy Scouts of the Philippines**  
**AKLAN COUNCIL**  
**2022 TRAINING CALENDAR GOALS**  
**Theme: "SUSTAINING GROWTH"**

Date	Events/Activities
February 3-5, 2022	Basic Training Course for Leaders of Adults (Brgy. Captain & SK Chairpersons)
February 10-12, 2022	Basic Training Course for Outfit Advisors (Brgy. & SK Kagawads, Secretaries and Treasurers)
July 21-23, 2022	Basic Training Course for Leaders of Adults
July 29-10, 2022	Rover Vigil and Invisiture
July 29 - August 05, 2022	Advanced Training Course for Outfit Advisors
August 02 - 08, 2022	Advanced Training Course for Troop Leaders
August 03 - 08, 2022	Advanced Training Course for Kawan Leaders
August 07 - 12, 2022	Advanced Training Course for Leaders of Adults
September 1-3, 2022	Area 1 - Crew Leaders Training Course
September 8-10, 2022	Area 1 - Patrol Leaders Training Course
September 15-17, 2022	Area 2 - Crew Leaders Training Course
September 22-24, 2022	Area 2 - Patrol Leaders Training Course
October 6-8, 2022	Area 3 - Crew Leaders Training Course
October 13-15, 2022	Area 3 - Patrol Leaders Training Course
October 20-22, 2022	Area 4 - Crew Leaders Training Course
October 27-29, 2022	Area 4 - Patrol Leaders Training Course
November 3-5, 2022	Area 5 - Crew Leaders Training Course
November 10-12, 2022	Area 5 - Patrol Leaders Training Course
November 17-19, 2022	Area 6 - Crew Leaders Training Course
November 24-26, 2022	Area 6 - Patrol Leaders Training Course

PREPARED BY:

*[Signature]*  
**PHILNEOY G. YAP**  
 Council Staff

NOTED:

*[Signature]*  
**ALEX B. PAMATI-AN, JR.**  
 Officer-in-Charge

RECOMMENDING APPROVAL:

*[Signature]*  
**LEILA L. PAMATI-AN**  
 Council Scout Commissioner  
 for Training

APPROVED BY:

*[Signature]*  
**HON. JAY F. TEJADA**  
 Council Chairman

**FELICIANO C. BUENAFE, JR. PhD., CESO VI**  
 Council Scout Commissioner  
 Schools Division Superintendent  
 Division of Akian