



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

May 19, 2023

DIVISION MEMORANDUM

No. 184, s. 2023

**DIVISION WRITESHOP ON THE DEVELOPMENT AND QUALITY ASSURANCE
OF LEARNING ACTIVITY SHEETS IN FOOD PROCESSING FOR
FARM SCHOOL (GRADES 9 & 10)**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Senior/Education Program Specialists
Public Schools District Supervisors
Heads of Elementary, Secondary and Integrated Schools
All Others Concerned



1. This Office, through the Curriculum Implementation Division, shall conduct the **Division Writeshop on the Development and Quality Assurance of Learning Activity Sheets in Food Processing for Farm School (Grades 9 & 10)**. This will be held on May 25-27, 2023 and June 15-17, 2023 at Ati-atihan County Inn, Kalibo, Aklan.
2. This workshop aims to achieve the following objectives:
 - a. To develop and quality-assure the contextualized Learning Activity Sheets (LAS) in Food Processing for Farm School Grades 9 & 10;
 - b. To upload the quality-assured LAS to DepEd Aklan LR Portal.
3. The participants to this activity are the TLE and TVL developers, Quality Assurance Team and the Training Team as contained in the enclosure to this Memorandum.
4. The Matrix of Activities is enclosed to this Memorandum.
5. Expenses for the venue and meals of the participants will be charged to RO VI downloaded fund while traveling expenses incurred during this activity shall be charged to the respective local school funds subject to the existing accounting and auditing rules and regulations.



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6. The participants shall bring curriculum guide in Food Processing for Farm School, laptops, cellphone, extension cord and pocket wifi for this activity.
7. The participants of this activity shall strictly adhere to the **health protocols** (Refer to D.O. No. 14, s. 2020-Guidelines on the Required Health Standards in Basic Education Offices and Schools).
8. The participants are entitled to Service Credits for their services rendered during weekends and holidays but not to exceed 15 days per year in accordance with DepEd Order No. 53, s. 2003 titled: Updated Guidelines on the Grant of Vacation Service Credits to teachers. On the other hand, non-teaching personnel shall be provided with Compensatory Time Off (CTO) for their services rendered during weekends and holidays as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
9. Immediate dissemination of and compliance with this Memorandum are desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:


MARLYNT. BEREBER
Administrative Officer IV
OIC – Office of the Administrative Officer V
In-charge of the Division 

Enclosure: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM
LEARNING RESOURCES



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Enclosure No. 1 to the Division Memorandum No. 184, s. 2023

**Division Writeshop on the Development and Quality Assurance of Learning
Activity Sheets in Food Processing Farm School (Grades 9 & 10)**

Ati-atihan County Inn

Kalibo, Aklan

May 25-27 and June 15-17, 2023

LIST OF PARTICIPANTS

Name	School
1. Analyn D. Dumalfin	Pinamuk-an IFS
2. Lorena N. Carangalan	Tabon IS
3. Honeylyn I. Bolivar	
4. Annie Rose I. Inosanto	
5. Earlnalen V. Sagudang	
6. Nonito B. Solano	Numancia NSF
7. Joenel M. Ascanio	
8. Whelmar C. Iradiel	
9. Jhoem Z. Zonio	Libacao NFVHS
10. Nemaí Jemafe S. Reynado	
11. Mary Grace D. Iratagotea	Navitas NHS
12. Josie T. Legaspi	Catalino M. Prado NHS
13. Ma. Angelica M. Domingo	Jawili IS
14. Johuanna Rose I. Nejar	Numancia IS
15. Aljon I. Arevalo	Bakhaw Norte IS
16. Kelvin E. Belinario	Ibajay Central School
17. Joseph Neil E. Carmen	Batan Academy
18. Marivic I. Tolentino	
19. Mahnnie Q. Tolentino	Division Office
20. Mary Richelyn Joy A. Tolentino	



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**DIVISION WRITESHOP ON THE DEVELOPMENT AND QUALITY ASSURANCE OF LEARNING ACTIVITY SHEETS IN
 FOOD PROCESSING FOR FARM SCHOOL (GRADES 9 & 10)**

ACTIVITY MATRIX

May 25-27, June 15-17, 2023

Time	Day 1 May 25, 2023	Day 2 May 26, 2023	Day 3 May 27, 2023	Day 4 June 15, 2023	Day 5 June 16, 2023	Day 6 June 17, 2023
8:00 – 9:00 AM	Arrival and Registration	Management of Learning	Management of Learning	Management of Learning	Management of Learning	Management of Learning
9:01 – 10:00 AM	Opening Program					
10:01 – 11:00 AM	DepEd Guidelines on the Quality Assurance of Printed Learning Resources	Workshop • Development Quality Assurance of Learning Activity Sheets (LAS)-Grade 9	Workshop • Final Quality Assurance of LAS-Grade 9	Workshop • Development Quality Assurance of Learning Activity Sheets (LAS)-Grade 10	Workshop • Development Quality Assurance of Learning Activity Sheets (LAS)-Grade 10	Workshop • Final Quality Assurance of Learning Activity Sheets (LAS)-Grade 10
11:00 – 12:00 AM	Mrs. Josie T. Legaspi District LR Coordinator-Lezo					
12:01 – 1:00 PM	LUNCH BREAK					



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Time	Day 1 May 25, 2023	Day 2 May 26, 2023	Day 3 May 27, 2023	Day 4 June 15, 2023	Day 5 June 16, 2023	Day 6 June 17, 2023
1:00 – 2:00 PM	<ul style="list-style-type: none"> Development and Quality Assurance of Learning Activity Sheets (LAS) Grade 9 Editing 	<ul style="list-style-type: none"> Workshop Development and Quality Assurance of LAS – Grade 9 Editing 	<ul style="list-style-type: none"> Workshop Final Quality Assurance Uploading of QAed LAS Grade 9 	<ul style="list-style-type: none"> Workshop Development Quality Assurance of Learning Activity Sheets (LAS)-Grade 10 Editing 	<ul style="list-style-type: none"> Workshop Development Quality Assurance of Learning Activity Sheets (LAS)-Grade 10 Editing 	<ul style="list-style-type: none"> Workshop Final Quality Assurance Uploading of QAed LAS Grade 10
2:01 – 3:00 PM						
3:01 – 4:00 PM	<ul style="list-style-type: none"> Development and Quality Assurance of Learning Activity Sheets (LAS) Grade 9 Editing 	<ul style="list-style-type: none"> Development and Quality Assurance of LAS – Grade 9 Editing 	<ul style="list-style-type: none"> Final Quality Assurance Uploading of QAed LAS Grade 9 	<ul style="list-style-type: none"> Development Quality Assurance of Learning Activity Sheets (LAS)-Grade 10 Editing 	<ul style="list-style-type: none"> Development Quality Assurance of Learning Activity Sheets (LAS)-Grade 10 Editing 	<ul style="list-style-type: none"> Final Quality Assurance Uploading of QAed LAS Grade 10
4:01 – 5:00 PM	Open Forum	Clearing House of Ideas	Home Sweet Home	Clearing House of Ideas	Clearing House of Ideas	Home Sweet Home
Outputs	Quality – Assured LAS Grade 9 in Food Processing	Quality – Assured LAS Grade 9 in Food Processing	Quality-Assured Contextualized LAS – Grade 9 Uploaded to DepEd Aklan LR Portal	Quality – Assured LAS Grade 10 in Food Processing	Quality – Assured LAS Grade 10 in Food Processing	Quality-Assured Contextualized LAS – Grade 10 Uploaded to DepEd Aklan LR Portal

Training Team:

Chair: Mrs. Marivic I. Tolentino

Co-chair: Mr. Joseph Neil E. Carmen

Members: Mrs. Josie T. Legaspi

Mrs. Mary Richelyn Joy A. Tolentino

Working Committees

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