



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

September 12, 2023

**DIVISION MEMORANDUM**

No. 389 s. 2023

**RE-ORIENTATION ON THE IMPLEMENTATION OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP) NUTRITIOUS FOOD PRODUCTS AND MILK COMPONENTS FOR DISTRICT SBFP COORDINATORS AND FACILITATORS**

**To: OIC – Asst. Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors/Principals-In-Charge of the District  
School Health and Nutrition Section Personnel  
Secondary School Nurses  
District SBFP Coordinators  
All Others Concerned**

1. This is to inform the field that there will be an in-person re-orientation on the Implementation of the SBFP (School-Based Feeding Program) NFP & Milk Components for District SBFP Coordinators and facilitators on September 23, 2023, 8:00AM at the ASJ Hall, Old Division Office, Kalibo, Aklan.
2. Travelling and other expenses incurred relative to the conduct of this activity shall be chargeable against local funds subject to the usual accounting rules and procedures.
3. Participants are entitled to Service Credits in accordance with DepEd Order No. 53, s. 2003 titled: Updated Guidelines on the Grant of Vacation Service Credits to teachers. On the other hand, non-teaching personnel shall be provided with Compensatory Time Credits (CTC) for their services rendered as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered. The management team shall prepare attendance sheet/logbook for the participants/QA and management team to record their actual time to this effect.
4. Immediate and wide dissemination of this Memorandum is desired.

**FELICIANO C. BUENAFE JR., CESO VI**  
Schools Division Superintendent

Enclosure: none

Reference: none

To be indicate in the Perpetual Index  
under the following subjects:

**HEALTH EDUCATION PROGRAM**



Poblacion, Numancia, Aklan

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