



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

September 18, 2023

DIVISION MEMORANDUM

No. 399, s. 2023

**DIVISION POLICIES AND GUIDELINES IN THE CONDUCT OF
SCHOOL SPORTS COMPETITION
School Year 2023-2024**

To: **Assistant Schools Division Superintendent
Chief Curriculum Implementation Division (CID)
Chief School Governance and Operations Division (SGOD)
Public Schools District Supervisors
Senior/Education Program Specialists
Heads of Public Elementary and Integrated Schools
All Concerned**

1. The Schools Division of Aklan issues the following Policies and Guidelines in the conduct of School Sports Competition for School Year 2023-2024.

2. The recommended schedule of activities is as follows:

| Activity | Date |
|-------------------------|----------------|
| Intramurals/School Meet | First Quarter |
| District/Municipal Meet | Second Quarter |
| Unit Meet | February 2024 |
| Provincial Meet | March 2024 |
| WVRAA Meet | April 2024 |

3. The 2024 Provincial Athletic Meet shall be participated in by 19 districts clustered into six namely: Units I, II, III, IV, V, and VI with three (3) competition levels/categories namely: Regular Sports for Elementary and Secondary, Paralympics for Students with Disabilities (SWD's) and Demonstration Sports.

4. The participants of sports meet shall be elementary and secondary athletes from public and private schools who are bonafide member of school sports club.

5. As a general rule, Kinder to Grade 6 athletes shall play in the elementary division and Grade 7 to 12 athletes shall play in the secondary division. However, athletes who have been declared overage in the elementary level may be allowed to play in the secondary level.



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6. For an **elementary athlete, the cut-off age/year is 13 years old** or must have been **born on or after January 1, 2011**; and for a **secondary athlete, the cut-off age is 18 years old** or **must have been born on or after January 1, 2006**. Athletes born before said date shall be immediately disqualified from the District, Unit, Division and Regional Meets.
7. Participation in sports activity shall be subject to the **no disruption of classes policy** pursuant to DO No. 09, s. 2005 titled **Instituting Measures to Increase Engaged Time-on Task and Ensuring Compliance Therewith**.
8. The activity must also strictly comply with the minimum public health standard and policies set by DOH, IATF-MEID, DepEd and LGUs.
9. Selection of athletes and coaches that will represent Province of Aklan to Western Visayas Regional Athletic Association Meet (WVRAAM) will be determined by the Aklan School Sports Council from among the provincial sports participants and established sports standards.
10. For Public Schools, Official Coaches/Asst. Coaches must be a Regular Permanent DepEd Employee/s. Eligibility and documentary requirements including but not limited to, documents that will establish the coaches' competence, integrity and capability, and its legal relationship to the school and or the athletes to show accountability must be submitted to the Division Screening and Accreditation Committee (DSAC).
11. Expenses incurred by the athletes, coaches, chaperons, trainers, officiating and DepEd officials relative to this activity are chargeable against local funds or to any other sources of funds subject to the usual accounting and auditing rules and regulations.
12. Furthermore, participants are entitled to **1-day service credit** where it applies in accordance with DepEd Order No. 53, s. 2003 entitled: "Updating Guidelines on the Grant of Vacation Service Credits to Teachers".
13. Immediate and wide dissemination of this **Memorandum** is earnestly desired.


FELICIANO C. BUENAFE Jr., CESO VI
Schools Division Superintendent 

Enclosures: As stated

References: DepEd Memo No. 005, s. 2023

Allotment: 1-5 (R.O. 12, s. 1994)

To be indicated in the Perpetual Index
under the following subjects:

POLICY

SPORTS

RRI/



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