Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

September 4, 2023

To: **Public Schools District Supervisors**
School Heads of Public and Private Secondary Schools Concerned

Dear Sirs/Mesdames:

This is to inform the field that the Department of Agriculture Western Visayas will conduct a Regional On-the-Spot Poster Making Contest for the 2023 World Food Day (WFD) Celebration on September 26, 2023, at Casa Real, Iloilo City.

In line with this, DepEd Aklan through the School Governance and Operations Division – Youth Formation Office will hold a Division level of the said event. Attached is the guidelines and criteria of the contest.

Participants to this activity are advised to secure their Parental Consent found in Enclosure 2 to be filed by their respective Teacher – Adviser.

The participants to the activity are advised to bring their own snacks and lunch. Expenses relative to the conduct of this activity shall be chargeable against Youth Formation Program Support Fund, School MOOE, and other allowable funds subject to the existing accounting and auditing rules and regulations.

For your information, guidance, and appropriate action.

Very truly yours,

FELICIANO C. BUENAFE JR., CESO VI
Schools Division Superintendent

DIVISION LETTER
No. 058 s. 2023

MBA/SRYM

Poblacion, Numancia, Aklan
Tel/Fax No. (036) 265 3744 | (036) 265 3737 | (036) 265 3738 | (036) 265 3740 | (036) 265 3741
Website: http://www.depedaklan.org
Email Address: aklan.1958@deped.gov.ph

Enclosure no. 1 of Division Letter No. 058, s. 2023

Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

Division On-the-Spot Poster Making Contest for the 2023 World Food Day (WFD) Celebration Guidelines and Criteria

1. The contest will be conducted on September 18, 2023, 8:00 AM at Old Division Office, Kalibo, Aklan.
2. Each District may only send one (1) representative and one (1) coach.
3. The learner must be enrolled in Grade V or VI in any elementary public or private school in the Division of Aklan.
4. The participants are advised to bring their own materials. Materials to be used for the Poster Making Contest shall be limited to an illustration board (20"x30"), oil pastel, and pentel pen.
5. The poster should be an original creation of the contestant depicting the given theme of the contest, which will be written on a separate sheet of paper, and not incorporated into the artwork. Contestants who do not follow instructions will automatically be disqualified.
6. Only one winner will be chosen to represent the division at the regional level.
7. The decision of the Board of Judges shall be final and irrevocable. However, if the winner has been proven to have committed any misconduct (i.e. plagiarism, or any form of cheating), the title and the prize shall be withdrawn.
8. All entries shall become the property of the Department of Agriculture (DA) and Food and Agriculture Organization (FAO).
9. National winners will receive a cash prize, trophy, and a certificate of recognition

Criteria for Judging:

a. Originality..... 30%
b. Creativity..... 30%
c. Visual Impact..... 20%
d. Relevance to the theme.... 20%
Total.....100%

Enclosure no. 2 of Division Letter No. 058, s. 2023

Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

Consent, Waiver, Indemnity and Release

(To Be Completed by Young Person and Parent/Guardian)

Part A: To be Completed by the Child

I agree to participate in the event with the following details:

Event Title: Division On-the-Spot Poster Making Contest for the 2023 World Food Day (WFD) Celebration

Location/Online Platform: ASJ Hall, DepEd Old Division Office, Kalibo, Aklan

Date and Time: September 18, 2023; 8:00 am-5:00 pm

I agree to give permission to the Department of Education (DepEd) and its representatives to make recordings of my voice and to take photographs and/or videos in which I appear in at the event and location stated above, to be used for the communications and various public campaigns of the Department be it in print, broadcast and/or electronic media.

I have read and understood the accompanying letter and information leaflet. For things I don't understand, I will ask my Parent/Guardian to clarify the objective of the activity for me.

I know the purpose of the project/activity and the part I will be involved in. I know that DepEd and its representative are not allowed to use the information about me in any form that my harm my rights and well-being.

Name: _____

Signature: _____ Age: _____

Part B: To be Completed by the Parent/Guardian

As the parent/guardian of _____ , I hereby allow him/her to participate in the following activity:

Event Title: Division On-the-Spot Poster Making Contest for the 2023 World Food Day (WFD) Celebration

Location/Online Platform: ASJ Hall, DepEd Old Division Office, Kalibo, Aklan

Date and Time: September 18, 2023; 8:00am-5:00pm

I acknowledge that the DepEd will own all rights to his/her images and recordings made during the activity. DepEd and its representatives will have the right to use, display, exhibit, reproduce, distribute, and create derivative works of these images and recordings in any media now known or later developed.

As the parent/guardian, I understand my roles and responsibility to explain what this consent form is about to the child and ensure that his/her privacy and identity rights are protected and acknowledged accordingly.

As the parent/guardian, I hereby waive any right to inspect or approve the use of the images or recordings or of any written derivatives. I further waive all moral rights. I also waive any right to royalties or other compensation arising from or related to the use of the materials.

As the parent/guardian, I hereby release, defend, indemnify, and hold harmless the DepEd and it representatives from and against any claims, damages, or liability arising from or related to the use of the images, recordings or materials including, but not limited to, claims of defamation, invasion of privacy, rights of publicity, copyright infringement, any misuse, distortion, blurring, alteration, optical illusion or use in composite form that may occur or may be produced in taking, processing, reducing or producing the finished product, its publication or distribution.

I, _____ , have legal authority to enter into this contract. I have read this document before signing below and I fully understand the contents, meaning, and impact of this consent, waiver, indemnity, and release.

This consent, waiver, indemnity, and release is binding on me, my heirs, executors, administrators, and assigns.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

Address: _____

Home/Mobile Phone: _____

Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

DEPARTMENT OF AGRICULTURE
OFFICE OF THE REGIONAL DIRECTOR
RECEIVED
BY: E. CAPITAL
DATE: 5-10-2023

May 5, 2023

MEMORANDUM

FOR : **ALL REGIONAL EXECUTIVE DIRECTORS**
DA-Regional Field Offices

Attn: **ALL REGIONAL INFORMATION OFFICERS (RIOs)**
Regional Agriculture and Fisheries Information Sections

FROM : **CHIEF, AGRICULTURE AND FISHERIES INFORMATION DIVISION (AFID)**
Chairman, National On-the-Spot Poster Making Contest Committee
2023 World Food Day Celebration

SUBJECT : **GUIDELINES FOR THE CONDUCT OF THE REGIONAL AND NATIONAL ON-THE-SPOT POSTER MAKING CONTEST FOR THE 2023 WORLD FOOD DAY CELEBRATION**

The Department of Agriculture (DA) has been the country's lead agency in the annual celebration of the World Food Day (WFD) in partnership with the Food and Agriculture Organization of the United Nations (FAO).

The annual Poster Making Contest has been one of the highlights of the WFD celebration, in coordination with the Department of Education (DepEd). The activity will involve elementary pupils from Grades V and VI, who are enrolled in any public and Dep-Ed-accredited private elementary schools nationwide.

The WFD Poster Making contest in the Regional level will be conducted On-the-Spot from August to September 2023 in their respective regions. All entries (one entry per region) should be submitted on or before October 4, at 4:00 P.M. The National judging of the submitted regional entries will be on October 5, 2023 in Quezon City.

For the success of this activity, may we once again request your office's assistance in the conduct, facilitation and budgetary requirements of the On-the-Spot Regional Poster Making contest.

The following is the set of guidelines for the said event:

I. General Provisions (Regional and National level)

1. The contest is open to all Grades V to VI elementary pupils enrolled in any public and DepEd-accredited private schools nationwide. Previous national winners of this contest are disqualified to join.

2. Pupils shall be allowed to have one (1) coach or one (1) guardian.

3. The poster making contest shall be conducted on-the-spot at the regional level. (Division/District level contest may be conducted provided that expenses to be incurred shall be shouldered by the DepEd or DA regional offices).

4. Contestants are not allowed to bring their own materials. Materials to be used for the Poster Making Contest shall be limited to an illustration board (20" x 30"), oil pastel and pentel pen to be provided by the Contest Committee during the regional contests.

5. The poster should be an original creation of the contestant depicting the given theme of the contest, which will be written on a separate sheet of paper, and not incorporated in the artwork. Contestants who will not follow instructions will automatically be disqualified.

6. Only one (1) entry per region should be endorsed by the Regional On-the-Spot Poster Making Contest Committee as official entry to the National level.

7. All official entries from the regional level must be submitted to the Department of Agriculture thru the Agriculture and Fisheries Information Division (DA-AFID), Elliptical Road, Diliman, Quezon City.

8. The national judging of the regional entries will be held at the DA Central Office on October 5, 2023.

9. The Board of Judges (BOJ) shall select the Best 5 posters from among the entries.

10. The decision of the BOJ shall be final and irrevocable. However, if the winner has been proven to commit any misconduct (i.e. plagiarism, or any form of cheating), the title and the prize shall be withdrawn.

11. All entries shall become the property of the DA and FAO.

12. Winning entries will be displayed during the culminating activities of the WFD Celebration on October 16, 2023 in Quezon City. Best Posters will be awarded on the same event.

13. National winners will receive a cash prize, trophy, and a certificate of recognition.

II. Criteria for Judging:

Only the Best Five (5) Posters shall be selected as National Winners based on the following criteria:

a.	**Originality** ----------	**30%**
b.	**Creativity** ----------	**30%**
c.	**Visual Impact** ----------	**20%**
d.	**Relevance to the theme** ----------	**20%**
	Total ----------	**100%**

Approved by:

CHERYL C. SUAREZ
Chief, DA-AFID and Chairman
WFD 2023 On-the-Spot Poster Making Contest

DA-CO-AS-MMZO-20509-00613