



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

October 9, 2023

DIVISION MEMORANDUM
No. 443, s. 2023

**DIVISION WORKSHOP ON THE DEVELOPMENT, PRODUCTION, AND
QUALITY ASSURANCE OF LEARNING MATERIALS FOR CHILDREN'S
LITERATURE – PHASE TWO**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisor
Education Program Supervisors
Public Schools District Supervisors
Principals In-Charge of the District
Public Elementary and Integrated School Heads
All Others Concerned


1. The Schools Division of Aklan, through the Curriculum Implementation Division, will conduct the **Division Workshop on the Development, Production, and Quality Assurance of Learning Materials for Children's Literature – Phase Two** on October 12-14, 2023 at Hotel Metro Sky Bar and Restaurant, Kalibo, Aklan.
2. The activity aims to:
 - a. develop and produce Children's Literature videos in Akeanon;
 - b. quality-assure videos submitted, and
 - c. upload videos as supplementary learning materials for Kindergarten classes.
3. The participants are the selected District Kindergarten and LR coordinators, Kindergarten teachers, and members of the Technical Working Group.
4. The participants are expected to bring their props, costumes, laptops, and extension cords for the workshop.
5. The Training Matrix and the List of Participants are found in Enclosure Nos.1 and 2, respectively.



Poblacion, Numancia, Aklan
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6. Expenses for the venue and meals of the participants will be charged to the Flexible Learning Option (FLO) fund while traveling expenses incurred during this activity shall be charged to the respective local school funds subject to the existing accounting and auditing rules and regulations.
7. The participants of this activity shall strictly adhere to the health protocols (Refer to D.O. No. 14, s. 2020-Guidelines on the Required Health Standards in Basic Education Offices and Schools).
8. The participants are entitled to Service Credits for their services rendered during weekends and holidays but not to exceed 15 days per year in accordance with DepEd Order No. 53, s. 2003 titled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, non-teaching personnel shall be provided with Compensatory Time Off (CTO) for their services rendered during weekends and holidays as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
9. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, gender, civil status, disability, religion, or any similar factors/personal circumstances that would run counter to the principles of equal opportunity
10. Immediate dissemination of and compliance with this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:


JERSON B. LABOS EdD
OIC - Office of the Assistant
Schools Division Superintendent
In-charge of the Division *Labos*

Allotment: 1- (R.O. 12-94)
Enclosure: As stated
Reference/s: None

To be indicated in the Perpetual Index
under the following subjects:

LEARNERS
PROGRAMS
PROJECTS

KINDERGARTEN
TEACHERS



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DIVISION OF AKLAN



DIVISION WORKSHOP ON THE DEVELOPMENT, PRODUCTION AND QUALITY ASSURANCE OF LEARNING MATERIALS FOR CHILDREN'S LITERATURE - PHASE TWO

TIME	DAY 1: October 12, 2023 Thursday	DAY 2: October 13, 2023 Friday	DAY 3: October 14, 2023 Saturday
7:30 -8:00	<i>Registration</i>		<i>Management of Learning</i>
8:00 - 9:00	Opening Program	Kindergarten Songs Ma. Theresa Ponsones/Jean Corinne Tubiera	Stories Veronica Tejada/Melanie Tropa/Joeric Salazar
9:00 - 10:30	Orientation Dr. Kyzil D. Lipar	Quality-Assurance	Quality-Assurance
10:30- 10:45	<i>Morning Break</i>		
10:45-12:00	Riddles and Rhymes Jewelyn Retome/Jerolyn Tabernilla		
12:00 -1:00	<i>Lunch Break</i>		
1:00 - 1:20	<i>Standards on Non-Print Resources</i> Mahnnie		
1:10 - 3:00	Q. Tolentino		
2:30 - 2:45	<i>Afternoon Break</i>		
2:45 - 4:30	↓	↓	Ways Forward/ Closing Program
4:30 - 6:00	The Puppet Show Angelica Resoles/Joan Sarmiento	Poems for the Young Jen A. Ruzgal/ Ma. Rachel Osorio	Home Sweet Home Mary

**LIST OF PARTICIPANTS FOR DIVISION WORKSHOP ON
THE DEVELOPMENT, PRODUCTION AND QUALITY
ASSURANCE OF LEARNING MATERIALS FOR
CHILDREN'S LITERATURE - PHASE 2**

No.	Name	School	District
1	Melanie O. Tropa	Buruanga ES	Buruanga
2	Julie Reina A. Velasco	Santander ES	Buruanga
3	Catherine J. Cataluña	Tabungyan ES	Buruanga
4	April Rose E. Obra	Buruanga ES	Buruanga
5	Maryann O. Jornadal	Kalibo Pilot ES	Kalibo I
6	Glax A. Prado	Caano ES	Kalibo I
7	Jewelyn G. Retome	Urquiola MES	Banga
8	Waren L. Teodosio	Torralba ES	Banga
9	Veronica P. Tejada	Solido ES	Nabas
10	Jerolyn A. Tabernilla	Lezo IS	Lezo
11	Edna L. Serrano	Lezo IS	Lezo
12	Cherry M. Siñel	Union ES	Nabas
13	Salvie Mae G. Martinez	Union ES	Nabas
14	Jill L. Sajise	Toledo ES	Nabas
15	Gerelly B. De Guzman	Tagbaya ES	Ibajay West
16	Renneth Z. Villoriente	Pinonoy PS	Libacao
17	May R. Quirino	Libacao Central ES	Libacao
18	Hanna Rose P. Tabernilla	VivoIS	Tangalan
19	Diseree S. Fernando	Naile ES	Ibajay East
20	Ma. Theresa U. Ponsones	Malinao ES	Malinao
21	Angelica V. Resoles	KISEC	Kalibo II
22	Gina Alfaro	Ginictan ES	Altavas
23	Merla Zabala	Dumaguít ES	New Washington
24	Joan Ningal	Alaminos ES	Madalag
25	Joan G. Sarmiento	Balabag E/S	Malay
26	Rechie P. Sejane	Malay E/S	Malay
27	Merry Chris S. Flores	Cubay E/S	Malay
28	Jezzierose M. Villanueva	Makato I/S	Makato
29	Jonhbe O. Yacub	Angeles Ibarrolasa ES	Malinao
30	Jaycel S. Lopez	Tibiawan E/S	Makato
31	Raphyl D. Lachica	Archangel Norte PS	Balete
32	Cristine I. Nival	Bacyang Primary School	Madalag
33	Aurora Mobo	Fulgencio Norte ES	Balete
34	Ma. Theresa S. Enerio	Ibajay Central School	Ibajay West
35	Jerely I. Diaz	Lezo IS	Lezo
36	Ma. Angelica M. Domingo	Jawili IS	Tangalan